

No.T-13014/2(1)/2015-LTDP  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
(Training Division)

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Old JNU Campus, Block IV, Third Floor,  
New Mehrauli Road, New Delhi-110067

Dated : 4<sup>th</sup> August, 2015

Office Memorandum

Subject: Five days Training Programme on 'Ethics and Values' in Governance' to be conducted at IC Centre for Governance, Panchgani for Director/Deputy Secretary level officers working in DOPT and other five departments.-Intimation of revised schedule and request for nominations.

The undersigned is directed to refer to DOPT, Training Division's O.M. of even number dated 28<sup>th</sup> July, 2015 and 30<sup>th</sup> July, 2015(sent to Cabinet Secretariat)/intimating the dates for a five days training programme on 'Ethics and Values in Governance' sponsored and hosted by DOPT in collaboration with IC Centre for Governance (ICCFG) , Asia Plateau, Panchgani for the Director/Deputy Secretary level officers of **(1) Department of Personnel & Training (2) Department of Administrative Reforms and Public Grievances (3) Department of Pensions & Pensioners' Welfare (4) Ministry of Home Affairs (5) Cabinet Secretariat and (6) Prime Minister's Office** during 7<sup>th</sup> September, 2015 to 11<sup>th</sup> September, 2015.

2. In this connection, it is mentioned that due to certain unavoidable reasons the proposed training programme at the Training Centre of IC Centre for Governance( IC CFG) , Asia Plateau, Panchgani has been rescheduled . The five days programme will now **begin on 14<sup>th</sup> September, 2015 (Monday) and close on day 5 on 18<sup>th</sup> September, 2015 (Friday)**. As the programme is scheduled to begin early in the morning on Monday, September 14<sup>th</sup>, 2015 the participating officers will be **required to arrive on the previous evening, i.e. on Sunday, 13<sup>th</sup> September, 2015 by 6.00 PM**. The programme will conclude after lunch on day 5 i.e. Friday, September 18<sup>th</sup>, 2015; so that the officers can leave for their return journey at 2.00 pm.

3. Being a DOPT sponsored programme, the Course fee and boarding /lodging fee of the officers will be paid by DOPT. The batch size of the trainees is proposed to be 30 officers. All the concerned Departments mentioned in para 1 above are

requested to nominate a few DS/Director level officers for this training programme by **14<sup>th</sup> August, 2015** in the enclosed **proforma**.

Encl: As above

Yours faithfully,

*Anil Tripathi*

(Anil Tripathi)

Under Secretary to the Govt. of India

Tel: 2619-4167

Email: anitripathi@hotmail.com

To

1. Joint Secretary(Administration),Prime Minister's Office, New Delhi
2. Joint Secretary(Administration),Cabinet Secretariat, Rastrapati Bhawan, New Delhi
3. Joint Secretary(Administration),Department of Administrative Reforms and Public Grievances, Sardar Patel Bhawan, New Delhi
4. Joint Secretary(Administration), Department of Pensions & Pensioners' Welfare, Lok Nayak Bhawan, Khan Market, New Delhi
5. Joint Secretary(Administration),Ministry of Home Affairs, North Block, New Delhi

**Copy for information to-**

1. PSO to Secretary(P),DOPT, North Block, New Delhi
2. Joint Secretary(Trg),DOPT, New Delhi
3. Director(VKS),Training Division, DOPT
4. Secretary General, IC Centre for Governance, Niryat Bhawan, 3<sup>rd</sup>floor,New Delhi
5. Shri Prabhakar Vartak, Secretary, Initiatives of Change(IOFC)'Asia Plateau,Panchgani-142805

**Copy also to:**

- 1.NIC,DOPT ,Training Division-For uploading the document on the DOPT website

## Pro-forma

**Details of officers nominated for the Five days Training Programme on 'Ethics and Values in Governance' to be conducted at IC Centre for Governance, Panchgani for Director/Deputy Secretary level officers working in DOPT and other departments w.e.f 14.09.2015(Monday) to 18.09.2015(Friday).**

1.Name:

2.Date of Birth:

3. Service & Designation:

4.Department:

5.Official Address:

6.Home Address:

6.Telephone No:

7.Fax No.:

8.Mobile No:

9.E-mail Address:

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