

No.A-12034/11/2016-ISTM
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training
Training Division

Old JNU Campus, Block IV, 3rd Floor,
New Mehrauli Road, New Delhi-110067

Dated: 19th December, 2017

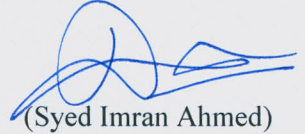
OFFICE MEMORANDUM

Subject: Amendment in the Recruitment Rules for the post of Deputy Director (Financial Management) in the Institute of Secretariat Training & Management –regarding.

.....

The undersigned is directed to say that as per DoPT's O.M. No. AB-14017/61/2008-Estt(RR) dated 13.10.2015 the proposal for framing /amendment of Recruitment Rules are to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

2. Therefore, the draft Recruitment Rules to the post of Deputy Director (Financial Management), Institute of Secretariat Training & Management, New Delhi are uploaded on the DoPT's website for information of stakeholders. All stakeholders are requested to go through the draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of one month i.e. date of its uploading in the website. In case, no comments received as on date, the Department will proceed further for taking necessary action for amendment of aforementioned draft Recruitment Rules.



(Syed Imran Ahmed)
Under Secretary to the Government of India

Tel: 011-26107967

E-mail: syedimran.ahmed@nic.in

Encl.: As above.

To

All concerned Stakeholders

Copy to:

- 1 Director, ISTM, New Delhi – A copy of draft Notification of RRs on the aforementioned post is enclosed with a request to upload the same in the website of ISTM.
2. NIC, Training Division, Department of Personnel & Training for uploading the same on the website.

[To be published in the Gazette of India, Part II, Section 3, Sub-section (i)]

Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

New Delhi, the December, 2017

NOTIFICATION

G.S.R...- In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Institute of Secretariat Training and Management, Deputy Director (Financial Management) Recruitment (Amendment) Rules, 2009, except as respects things done or omitted to have been done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Deputy Director (Financial Management) in the Institute of Secretariat Training and Management, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, namely:-

1. **Short title and commencement:-** (1) These rules may be called the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, Institute of Secretariat Training and Management, Deputy Director (Financial Management) Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and Level in the pay matrix:-** The number of the said post, its classification and Level in the pay matrix shall be as specified in columns (2) to (4) of the schedule hereto annexed.

3. **Method of recruitment, age limit, qualifications, etc.:** The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification:-** No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-** Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, Other Backward Classes and other special category of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post.	Number of post.	Classification.	Level in the pay matrix	Whether selection post or non selection post.	Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any.	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Deputy Director (Financial Management)	*01 (One) 2017 * Subject to variation dependent on workload	General Central Service, Group-A, Gazetted, Non-Ministerial	Level 11 of the pay matrix (₹ 67700 – ₹ 208700/-)	Not applicable	Not applicable	Not applicable	Not applicable.	Not applicable	By deputation

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Deputation</p> <p>A. Officers under the Central Government:-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or (ii) with five years' service in the Level rendered after appointment thereto on regular basis in Level 9/10 in the pay matrix or equivalent in the parent cadre or Department; and (iii) with six years service in the Level rendered after appointment thereto on regular basis in Level 8 in the pay matrix or equivalent in the parent cadre or Department.</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>Essential:</p> <p>(i) Bachelor's Degree with Commerce or Economics or Finance as a subject from recognised University; and (ii) Five years' experience of application of rules, regulations and procedures in the area of establishment and administrative rules, financial rules and regulations and financial management practices in Central Government</p> <p>Desirable:</p> <p>(i) Master's Degree with Commerce or Economics or Finance as a subject from recognised University; (ii) One year teaching experience in the area of establishment rules/ administrative rules/ financial rules and regulations/ financial management practices in recognised University.</p> <p>Note 1: Period of deputation including the period of deputation in another ex-cadre post immediately preceding this appointment in the same or some other organization/ department of the central Government shall ordinarily not exceed 5 years.</p> <p>Note 2. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>	<p>Not applicable.</p>	<p>Consultation with Union Public Service Commission is necessary for filling up of post.</p>

[No.A-12034/11/2016-ISTM]

(Syed Imran Ahmed)
Under Secretary to the Government of India