

No.A-12034/10/2016-ISTM  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel & Training  
Training Division

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Old JNU Campus, Block IV, 3<sup>rd</sup> Floor,  
New Mehrauli Road, New Delhi-110067

Dated: 19<sup>th</sup> December, 2017

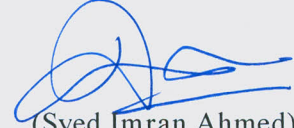
**OFFICE MEMORANDUM**

Subject: Amendment in the Recruitment Rules for the post of Deputy Director (Peripatetic Training) in the Institute of Secretariat Training & Management –regarding.

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The undersigned is directed to say that as per DoPT's O.M. No. AB-14017/61/2008-Estt(RR) dated 13.10.2015 the proposal for framing /amendment of Recruitment Rules are to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

2. Therefore, the draft Recruitment Rules to the post of Deputy Director (Peripatetic Training) , Institute of Secretariat Training & Management, New Delhi are uploaded on the DoPT's website for information of stakeholders. All stakeholders are requested to go through the draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of one month i.e. date of its uploading in the website. In case, no comments received as on date, the Department will proceed further for taking necessary action for amendment of aforementioned draft Recruitment Rules.



(Syed Imran Ahmed)

Under Secretary to the Government of India

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Encl.: As above.

To

All concerned Stakeholders

Copy to:

- 1 Director, ISTM, New Delhi – A copy of draft Notification of RRs on the aforementioned post is enclosed with a request to upload the same in the website of ISTM.
2. NIC, Training Division, Department of Personnel & Training for uploading the same on the website.

[To be published in the Gazette of India, Part II, Section 3, Sub-section (i)]

Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

New Delhi, the December, 2017

NOTIFICATION

G.S.R...- In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Institute of Secretariat Training and Management, Deputy Director (Peripatetic Training) Recruitment Rules, 2014, except as respects things done or omitted to have been done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Deputy Director (Peripatetic Training) in the Institute of Secretariat Training and Management, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Institute of Secretariat Training and Management, Deputy Director (Peripatetic Training) Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and Level in the pay matrix.** - The number of the said post, its classification and Level in the pay matrix shall be as specified in columns (2) to (4) of the schedule hereto annexed.

3. **Method of recruitment, age limit, qualifications, etc.-** The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.** - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,  
shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, Other Backward Classes and other special category of persons in accordance with the orders issued by the Central Government from time to time in this regard.



In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If the Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Deputation Officers under the Central Government:-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>(ii) with five years' service in the Level rendered after appointment thereto on regular basis in Level 9/10 in the pay matrix or equivalent in the parent cadre or Department; or</p> <p>(iii) with six years' service in the Level rendered after appointment thereto on regular basis in Level 8 in the pay matrix in the parent cadre or Department; and</p> <p>(b) possessing the following educational qualifications and experience:-</p> <p>Essential:</p> <p>(i) Bachelor's Degree from a recognised University; and</p> <p>(ii) Five years' experience of techniques and methods in the area of Secretariat Procedures, practices and precedents, Establishment, Administrative and Financial Rules and regulations of the Government.</p> <p>Desirable:</p> <p>(i) Master's Degree from a recognised University; and</p> <p>(ii) two years teaching experience in the Government Administrative Training Institute or Central Training Institute</p> <p>Note 1: Period of deputation including the period of deputation in another ex-cadre post immediately preceding this appointment in the same or some other organization or department of the central Government shall ordinarily not to exceed 5 years.</p> <p>Note 2. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>	Not applicable	Consultation with Union Public Service Commission is necessary.

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(Biswajit Banerjee)  
Under Secretary to the Government of India