

TENDER NOTICE


GRIH KALYAN KENDRA

Tender for Contract of Cleaning/ Housekeeping in GKK Samaj Sadan/ Centers at Delhi/ New Delhi

Grih Kalyan Kendra, a Society registered under Societies Registration Act, 1860, functioning under the aegis of Ministry of Personnel, Public Grievances and Pensions, Govt. of India invites sealed Tenders from interested firms/ Agencies/ Companies for award of comprehensive annual House Keeping contract for Grih Kalyan Kendra Samaj Sadans/Centers in Delhi /New Delhi.

Description	Estimated Annual Value	EMD	Last Date for submission of Tender.	Date of opening of Technical Bids
Housekeeping Contract	Rs. 86,00,000/-	Rs. 2,60,000/-	23 August 2019	30 th August, 2019 at 11.00 AM at GKK (HQ) Lodhi Road Complex, New Delhi.

The details of the locations, area of the Samaj Sadans and a set of Tender documents containing Covering Letter, work to be performed etc. may be obtained from the Office of Secretary, Grih Kalyan Kendra (HQ) Lodhi Road Complex New Delhi 110003 on any working day from 10.00 AM to 4.00 PM on payment of Rs. 500/- payable by any electronic mode in GKK State Bank of India Account Number 10314223326 IFSC Code: SBIN0000625, Central Secretariat, New Delhi. The documents can also be downloaded from the official website of DOPT (Welfare Division) www.dopt.gov.in in free of Cost.


(Moti Lal Sharma)
Administrative Officer
Tel. No. 011-24616218

M/s _____

Subject: - Tender for Award of Comprehensive Annual Contract for Cleaning, Sweeping, Dusting, Mopping, and all Related Housekeeping Services of Samaj Sadans/Centers of Grih Kalyan Kendra in Delhi/New Delhi.

Sir,

The Grih Kalyan Kendra (GKK) (a society registered under Societies Registration Act, 1860) functions under the aegis of Ministry of Personnel, Public Grievances and Pensions, Govt. of India and runs various welfare activities, viz nursery classes, crèches, training classes of crafts, yoga & meditation, health-cum-fitness centers, martial arts, dance & music, etc in its Samaj Sadans/Centres in Delhi/New Delhi.

2. Sealed Tenders are invited, in two separate sealed covers meant for Technical Bid and Financial Bid, from interested firms/agencies/companies for award of comprehensive annual contract for cleaning, sweeping, dusting, mopping and all related housekeeping services of Samaj Sadans of Grih Kalyan Kendra in Delhi/New Delhi. The details as to the locations and area of the subjected Samaj Sadans are contained in **Annexure 1**.

3. A set of tender documents containing covering letter, work to be performed and the terms & conditions to govern the award of contract is enclosed at **Annexure-II**.

4. The bidders should submit the cost of tender form (non refundable) of Rs.500 (Rs. Five hundred only) payable by any electronic mode in Grih Kalyan Kendra SBI Account Number 10314223326 IFSC Code: SBIN0000625.

5. The bidders should submit complete documents duly signed and stamped on each page as a token of acceptance of terms & conditions. Bidders are advised to quote the entire scope of work. GKK reserves the right to award work in parts or split the package after a considered assessment of capability etc of the bidders.

6. The tenders should reach to the Secretary, Grih Kalyan Kendra (GKK), Samaj Sadan, Lodhi Road Complex, New Delhi-110003 latest by 23th August, 2019 upto 4:00 PM. The tenders may also be dropped personally in the Tender Box available in the Samaj Sadan. The Technical bids shall be opened in the presence of bidders or his authorized representatives at 11.00 AM on 30th August, 2019 in the chamber of Secretary, Grih Kalyan Kendra HQ, Lodhi Road Complex, New Delhi 110003.

7. The "Financial Bid" should contain only the monthly wages, material cost, supervision charges, service charges, EPF, ESIC and the tax condition (to be filled in **Annexure-V**). Bids containing unrealistic rates shall be liable to be rejected. Only technically qualified successful bidders or his authorized representatives would be called to attend opening of financial bids. The financial bids of non qualified technical bidders shall not be opened.

(M.L.Sharma)
Administrative Officer
Tel. No.- 24616218, 24648764
Email Id-gkklrc@gmail.com

Annexure-I

Details of Samaj Sadans/ Centres

S.No	Name of Samaj Sadans	Proposed Man Power	Space of Samaj Sadan
1	Andrews Ganj, Near Govt. School	01	Single Storey Building
2	Pandara Road	01	One Hall & Lawn Area
3	Andrews Ganj Ext., Oppt. Hudco Place, W- Block	02	Double Storey Building
4	Asia House	Part-Time (Half Day)	Two Hall
5	Bharti Nagar, Opp. Dayal Singh College	Part-Time (Half Day)	One Hall & Lawn Area
6	P.V. Hostel, Near C.G.O. Complex	01	Crèche & one Hall
7	Chanakyapuri, Satya Marg, Near NCS School	01	One Hall & Open Area
8	Kidwai Nagar	Part-Time (Half Day)	Big Hall only & Four Rooms
9	Sewa Nagar Nursery (J-434, 438,442 & 446)	Part-Time (Half Day)	04 Qtrs. (Type-2 Nursery Class Only)
10	Laxmi Bai Nagar, Near Main Market	02	Double Storey Building & Big Lawn Area
11	Lodhi Road Complex, Opp. K.V. School	02	Double Storey Building & Open Area(GKK HQ)
12	Lodhi Colony Near Tanga Stand	01	Single Storey & Open Area
13	Moti Bagh-I, Near C.G.H.S. Dispensary	01	One Hall & Big Open Area
14	Qtr. B-291 (South Moti Bagh) Nanak Pura	Part-Time (Half Day)	01 Qtr. (Type-II) Nursery Class
15	Minto Raod	Part-Time (Half Day)	One Hall & Open Area
16	Qtr. C-182 (Craft Centre) Minto Raod	Part-Time (Half Day)	01 Qtr. (Type-2) Craft Centre
17	Peshwa Road, Near Gole Market	02	Double Storey Building & Open Area
18	Pushp Vihar, Sec-1, Near C.G.H.S. Dispensary	02	Double Storey Building & Open Area
19	R.K.Puram Sec-1	01	One Hall & Open Area
20	R.K.Puram Sec-2	Part-Time (Half Day)	One Hall & Open Area
21	R.K.Puram Sec-3, Near Main Market	Part-Time (Half Day)	One Hall & Open Area
22	Qtr. No. 1105 R.K.Puram Sec-3	Part-Time (Half Day)	01 Qtrs. (Crèche Centre Only)
23	Qtr. No. 175 R.K.Puram Sec-1	Part-Time (Half Day)	01 Qtrs. (Creche Centre Only)
24	R.K.Puram Sec-4, Near Main Market	02	Double Storey Building & Open Area
25	R.K.Puram Sec-7, Near Hope Hall School	02	Double Storey Building & Open Area
26	Raja Bazar, D.I.Z. Area, Baba Khadak Singh Marg	02	Double Storey Building & Open Area
27	R.K.Ashram Marg, Punchkuian Raod	01	Double Storey Building & Open Area

28	Sadiq Nagar, Sec-3, Near Indian Oil Building	02	Double Storey Building & Open Area
29	Qtr. No. F-813, Timarpur	Part-Time (Half Day)	01 Qtrs. (Creche Centre Only)
30	Qtr. No. 379, Timarpur		01 Qtrs. (Nursery Centre Only)
31	Qtr. No. 159, Sec-9, R.K. Puram	Part-Time (Half Day)	01 Qtr. Type-2 (Crèche Centre Only)
32	Qtr. No. 203, Sec-5, R.K. Puram	Part-Time (Half Day)	01 Qtr. Type-2 (Crèche Centre Only)
33	Supervisors	02	
	Total Workes	35	

TERMS AND CONDITIONS OF COMPREHENSIVE CONTRACT FOR CLEANING, SWEEPING, DUSTING, MOPING AND ALL RELATED HOUSEKEEPING SERVICES OF SAMAJ SADANS OF GRIH KALYAN KENDRA IN DELHI/NEW DELHI.

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TERMS AND CONDITIONS FOR TECHNICAL BID:

1. The contract will be for a period of one year from the effective date of contract.
 - a) The effective date of contract shall be the date from which the contractor starts working for the services as per contract.
 - b) The contract may be extended for a further period subject to approval of competent authority and mutually agreed terms and conditions. The rates quoted shall remain in force for the full period of contract including extended period. No demand for revision of rate on any account shall be extended during the contract period.
2. The contractor will furnish to the Grih Kalyan Kendra the full particulars of the personnel sponsored, including details like Name, Father's Name, Age, Photograph, Permanent Address, etc., and they will also ensure the verification of the antecedents of such personnel from their Ex-employer/Police, and also ensure that they possess the requisite skill and experience for rendering the requisite services to the Grih Kalyan Kendra. Grih Kalyan Kendra will be kept informed of any changes in the personnel.
3. The rate of minimum wages shall be based on the rate decided and circulated by the Govt. of NCT of Delhi and revised from time to time for appropriate category. Contractor will be liable to pay minimum wages finalized and accepted at the time of acceptance of tender. If there is any revision in minimum wages, the contractor is liable to pay the revised rate from the date of implementation, which will be reimbursed by GKK.
4. The GKK reserves the right to cancel/short close the contract at any time, in case of unsatisfactory performance without assigning any reason or failure to perform any obligation (s) under the contract on the part of service provider.
5. In case of unsatisfactory performance/service, the contract will be liable to be terminated at any time by giving 15 days Notice and forfeiting the Security / Deposit. In addition, penalty at the rate of 5% (five percent) of the monthly contracted value (excluding material) or the work of less number of labourers provided by the contractor in a particular month multiplied by the minimum wages, whichever is higher will be deducted from the bill of that particular month. In case Supervisor is not available or found missing from the site, the amount equivalent to the minimum wages will be deducted in addition.
6. Workers will be paid wages as per current rate of Minimum Wages of respective schedules. The offers of those contractors not submitting this undertaking shall be treated as unresponsive and shall be summarily rejected.

7. PERFORMANCE SECURITY:

- 7.1 The service provider shall furnish Performance Security to the Grih Kalyan Kendra for an amount of 10% of contract value in the form of an Account Payee Demand Draft or by any electronic mode payable in GKK Account Number 10314223326 IFSC Code SBIN0000625 State Bank of India, Central Secretariat.
- 7.2 The Performance Security shall be valid for a period of sixty days beyond the date of completion of all contractual obligations of the service provider including warranty obligations. In case of extension of Tender, the Performance Security is to be extended correspondingly.
- 7.3 The Bid Security shall be refunded to the successful bidder on receipt of Performance Security.
- 7.4 The Performance Security Bond will be discharged by the Grih Kalyan Kendra after completion of the service provider's performance obligations under the contract.
- 7.5 In the event of breach of contract by the service provider in terms of the contract signed by him, Performance Security will be forfeited and credited to Grih Kalyan Kendra Account.
8. The contractors are required to pay the workers by 7th of the following month. The contractor is responsible for safety of workmen while they are on the job. Please also note that GKK shall not be responsible for payment of compensation for any accident occurring during the work. The contractors are required to equip their laborers/ Supervisor with all required safety equipments etc.
9. The contractor will have to ensure at all times high quality of work in the premises mentioned at Annexure-I.
10. The contractor shall provide uniforms to the persons deployed for the work. Manpower deployment shall be as indicated in the Annexure-I. It shall be the responsibility of the contractor to provide additional manpower, if needed to satisfactory performance. Manpower requirement can be increased/ decreased during the period of contract. The contractor shall provide all equipment and consumable items of standard brands/make, required for rendering the services as per contract.
11. The contractor will visit the site in question to know about nature of work involved before quoting the rate in the Tender Form.
12. The contractor will quote the rates for providing the above services keeping in mind the intended quality of the services.
13. Quotation must be given in the Format for Quotation (Annexure-IV & V). Quotation not submitted in the prescribed format will be liable to rejected.
14. The shift timing and the strength of workmen/staff on duty is to be decided by the contractor in consultation with GKK. Normal duty hours of each person will be 08 hours per day.
15. The rates quoted shall be firm for the contract period and include all contractual obligations to carry out the above job.

16. The contractor shall recruit his own staff for the contract work at his own cost & risk. No sub contract for the work shall be allowed. The contractors' staff will not be treated as employees for any purpose whatever and facility/benefits entitled to GKK staff will not be applicable to contractor's employees. The contractor shall comply with all the statutory provision. The contract shall abide and comply with the provision of the Contractor Labour (R&A) Act 1970, Contractor Labour (R&A) central rules 1971, Payments of Wages Act 1936, and Minimum Wages Act 1948, Workmen's Compensation Act 1923, Employees PF & Miscellaneous provision Act 1952, Employees' Compensation Act, 1923, Equal Remuneration Act 1976, Factories Act, 1948, Industrial Dispute Act, 1947, Industrial Employments (Standing Orders) Act, 1946. Inter-State Migrant workman (regulation of Employment And Conditions of Service) Act, 1979, Maternity Benefits Act, 1961, Motor Transport Workers Act, 1961, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Payment of Wages Act, 1936 as per list and other statutory provision as applicable from time to time.
17. The contract can be terminated by Secretary-GKK by giving 15 days notice. The contractor is permitted to terminate the contract by giving minimum THREE months notice.
18. The contractor shall ensure all the employees engaged by the contractor are free from any communicable/contagious infections and other diseases.
19. If any employee of the contractor is found to commit any misconduct or misbehavior, GKK at its discretion may ask the contractor to remove such employees and the contractor shall remove such employees without questioning the decision of GKK in this respect and arrange immediate replacement. GKK will be entitled to restrict such employees from entering the premises of GKK.
20. If the contractor fails to complete the work or any portion thereof as agreed upon or restrict to comply with any direction given to him, GKK shall terminate the contract and forfeit the security deposit. The contractor shall also be liable for any expenses, loss or damage which GKK may incur or sustain by reasons due to contractors fault. If it exceeds the amount security deposit, the same shall be recovered from the dues payable to the contractors.
21. The premises covered in the contract shall be in possession of the GKK. The contractor shall not have any other rights whatsoever it may be on the premises.
22. Contractor should employ only adult workers above of age 18 years and not exceeding 60 years. The tender not fulfilling this condition will be rejected.
23. The contractor shall maintain a register of wages-cum-muster roll. He shall be liable to show the same as and when called upon and a failure of this may entail imposition of fines and / or termination of contract.
24. There will be a periodical as well as surprise checking of the services provided by the contractor for the subject job by the representative of GKK. In case of default, the contract will be short closed forfeiting the performance security deposit.

25. **Payment Terms:-**

Payment shall be made on monthly basis on submission of:-

- (a) Job Completion/satisfactory performance Certificate based on scope of work.
 - (b) Material brought in (Certificate)
 - (c) Attendance sheet
 - (d) No advance payment will be made.
 - (e) Bills (in triplicate) shall be submitted by 5th of the following month for the work done during the previous month.
 - (f) Payment of the bills shall be made subject to satisfactory service certified by the representative/Inspecting Officer of GKK.
26. (a) **EPF** Challan to be submitted along with relevant documents. The EPF payment of last 2 months shall be disbursed on producing proof of annual Statement of EPF disbursement of each contractor labourers.
- (b) **ESIC**- Proof of ESIC registration shall be given, within one month from issuance of supply order (if applicable).
27. Contractor is to maintain the following Register:
1. Muster Roll
 2. Register of Wages
 3. Register of deduction for damages or loss.
28. Copies of Notice prescribed under the Acts should be displayed. Contractor should ensure Minimum wages as per Notification, failing which Principal Employer should ensure Minimum Wages. Regarding EPF Act the Contractor should send Returns / Forms in Form 2 (Declaration of EPF member), Form – 5 and 10 (Details of member leaving from the station) 12 A along with Bank remittance-Challan for remitting contribution as well as submitting Form – 13 in case of transfer of Employee. Contract should maintain Form 3A and 6A (Annual contribution Card).
29. The bidder should have a minimum annual financial turnover of and above Rs. 50.00 lakhs during the last three financial years; (copy of annual reports to be attached).
30. TDS an account of Tax/WCT in accordance with DAVT as applicable will be deducted from the monthly payments of the contractor.
31. Details of two or more contracts executed in Govt./PSU/Autonomous/Local bodies to be furnished in format like brief description, present status, and Signed and scanned copy of certificate of **satisfactory performance**, etc...with contract copy.
32. The bidder should enclose EMD of Rs 2,60,000/- (Rupees Two Lakh Six Thousand only) in the form of account payee demand draft or by any electronic mode payable in Grih Kalyan Kendra account No. 10314223326 IFSC Code SBIN0000625 State Bank of India, Central Secretariat.. In the event of non-acceptance of the terms and conditions of the contract after its award, EMD is liable to be forfeited without any notice if the firms do not accept the Letter of Acceptance (LOA) after award of contract.
33. Signed copy of **Valid Service Tax/Income Tax Registration** certificate with **PAN** and registration with EPF and ESI authorities. (Proof to be attached)
34. GST Number of Firms/Company (Proof to be attached).
35. ESI/EPF Number (Proof to be attached)
36. Undertaking to be signed by the Firms/Company as per **Annexure –VI**.

Section-2

Scope of Work

2.0 The contractor shall provide cleaning and housekeeping services with suitable and uniformed trained men with modern equipments and machinery in 23 Samaj Sadans and 9 Centres.

2.1 Services required on daily basis: (To be completed by 9.00 AM for the first round)

- (i) Sweeping, cleaning and wet mopping of rooms/Hall/verandahs/corridors and toilets including space under the furniture and cupboards by using best quality liquid, Harpic /Sanifresh /Domex including detergents etc.
- (ii) Sweeping of Hall, staircases, internal roads and open areas, pavements and parking areas.
- (iii) Thorough cleaning/mopping of Bathrooms, toilets and kitchens thrice a day. This includes cleaning/maintenance of wash basins with chemical/ detergent and cleaning of all sanitary fitting and, tiles and mirrors by using Colin.
- (iv) Removal of blockages and clogging in the sinks/wash basins, manholes drains etc and lines within the premises and other sanitary fittings to enable smooth out flow of waste water.

2.2 Disposal of Waste/garbage:

- a) The Agency shall ensure disposal of the collected waste on a daily basis to the nearest NDMC garbage disposal site. Accumulation of garbage/waste in premises will not be acceptable and should never be kept overnight in the GKK premises. It shall be the responsibility of the Agency to segregate (dry & wet) and dispose off garbage at least twice a day and/or at any time when garbage is accumulated in a larger quantity than the capacity of dustbin/garbage drum at his own cost and as per prescribed norms / practice by the local Authority, if any.
- b) Dust, waste materials shall be collected in proper bins and disposed of immediately. Plastic garbage disposable bags shall be used in all the dust bins by the Bidder at his own cost.

2.1.1 Services required on Weekly basis: (To be undertaken weekly preferably on Monday)

- (i) Cleaning of windows, doors, ventilators and glass panes both from inside and outside of rooms/Hall/bathrooms/toilets/kitchens/ store rooms by using disinfecting materials like Colin.
- (ii) Cleaning of brass plates, name plates, sign boards, tree guards and pillars / jallies.
- (iii) Lighting fixture, fans, air conditioner, fire extinguisher, switch board, panel boards, water cooler, R.O. equipments and other such miscellaneous equipments.
- (iv) Removal of Cob Web in all buildings.
- (v) Spraying of disinfectant/ pest controls/Mosquito controls by using machines.

2.1.2 Services required on Monthly basis:

- (i) Cleaning of Roof of each building including Roof arches and vertical finishes.
- (ii) Thorough cleaning of all the water storage tanks.
- (iii) Removal of wild growth, slit and waste material on the top of buildings.

2.2 Minimum Requirement of Essential Material and equipments for cleaning of Samaj Sadans/Centers as per Annexure-III.

2.3 Minimum requirement of manpower

- (i) Unskilled labour-33 per day throughout the year except on national holidays (26th January, 15th August and 2nd October).
- (ii) Semi skilled supervisors – 02 per day throughout the year except on national holidays (26th January, 15th August and 2nd October).

Annexure-III**Minimum requirement of essential materials and equipments for the year 2019-20.**

Sl. No.	Items	Scale
1.	Toilet cleaning agents of standard company (Harpic / Sanifresh / Domex)	150 Nos. (500 ml) bottles per month
2.	Detergents of Standard company (Ghadi/Fena)Kgs.	100Kg (in packing of 1kg each) Per month
3.	Dish washer (Vim Powder)	70 Kg (in packing of 1Kg each) per month
4.	Plastic Juna (for dish cleaning)	10 Dozen (per month)
5.	Floor wiper (Big)	20 per month
6.	Hand Duster (white/yellow)	12 Dozen (per month)
7.	Toilet Brush	40 (on quarterly basis)
8.	Hand wash of Standard company (Dettol / Lifebuoy)	70 Nos. 225 ml (per month)
9.	Toilet Naphthalene balls (ISI Mark) Pink (Big)	30 Kg (per month)
10.	Phenyl liquid (Bengal Chemicals Ltd.).	250 ltrs (per month)
11.	Colin for cleaning of Mirrors/Glass panes	40 Nos. (per month)
12.	Floor cleaner (Cleanex / Teepol)	10 Cans (5 ltr.) (per month)
13.	Urinal cubes-scented.	10 Pkts. (per month)
14.	Dust picker	50 Nos. (on quarterly basis)
15.	W C Brush	50 Nos. (on quarterly basis)
16.	Liquid Soap , Alkaline /solvents, disinfectants,	25 Litter
17.	Odonil	40 Nos. (per month)
18.	Sweeping brooms(bamboo rod) for roads/pavements etc.	40 Nos. (per month)
19.	Floor cleaning mop (Large size) month	200 Nos. (per month)
20.	Sweeping broom (Phool broom and Seekh broom)	Phool broom -100 Nos. (per month) Seekh broom -100 Nos.(per month)
21.	Cob web remover	37 Nos. (on quarterly basis)
22.	Four wheeled trolley for garbage removal	27 Nos. (one time)
23.	Balanced ladders for cleaning/dusting of equipment at height	8 Nos. (one time)
24.	Spade	27 Nos. (one time)
25.	Shovel (Belchaa)	26 Nos. (one time)
26.	Garbage Bag (Plastic) (15 ltr to 20 ltr.)	20 Kg. Per Month
27.	Garbage baskets/buckets large size (With Wheel)	84 Nos.(one time)
28.	Garbage Rickshaw (Three Tires)	15 Nos.(One Time)

ANNEXURE-IV

S. No.	Particulars	To be filled in by the bidder
1	Name of the Agency	
2	Details of EMD	
	(i) Amount	
	(ii) Draft No./Transaction ID	
	(iii) Date	
	(iv) Name of Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether registered with all concerned Government Authorities. (Copies of all certificates of registration to be enclosed.)	
6	PAN/GST Number (copy to be enclosed)	
7	GST-Registration-Number (copy to be enclosed)	
8	Whether the Agency is blacklisted by any Government Department or any criminal case is registered against the Agency or its owner/partners anywhere in India. (If yes details thereof and if no, a declaration/certificate to this effect is to be attached by the Agency in this regard.)	
9	Experience in dealing with Govt. Departments in this regard (Indicate the names of the Departments and years of dealing with those Departments and attach copies of contracts orders placed on the agency.)	
10	Contractor's P.F. Code No. allotted by EPFO	
11	Whether agency profile is attached?	

PROFORMA FOR PRICE BID

Sl. No.	Component of Rates	Per Person on Monthly basis (26 days)	Per person per day
1.	Daily Wages Rate (as per minimum Wages Act, 1984): i) Unskilled labour ii) Semi skilled supervisor		
2.	Employees Provident Fund (EPF) i. <u>Employees contribution @ :</u> (to be deducted from wages and deposited by the contractor) ii. <u>Employer's contribution @</u> including Administrative Charges payable to EPF : (to be paid by the Organisation to the contractor and deposited by the contractor)		
3.	Employees State Insurance (ESI) i. <u>Employees Contribution @:</u> (to be deducted from wages and deposited by the contractor) ii. <u>Employer's Contribution @:</u> (to be paid by the Organisation to the contractor and deposited by the contractor)		
4.	Goods & Service Tax (GST) Liability @ : (to be paid by the Organisation to the contractor and deposited by the contractor)		
5.	Any other Mandatory Liability: (to be paid by the Organisation)		
6.	Contractor's Administrative/Service charges: (to be paid by the Organisation to the contractor)		
7.	Total [excluding Sl. No. 2.i & 3.i]		
8.	Amount of wages payable per employee by the Contractor after above mentioned statutory deductions		
9.	Material cost for housekeeping items		

Signature:**Office seal**

Undertaking to be signed by the Firms/Company

I/We.....do hereby undertake that I have clearly and precisely understood the terms & conditions of the tender, that I/we will abide by these terms and conditions mentioned in the tender notice/document and the rules and regulations/instructions of the Government, issued from time to time in letter and spirit, that any breach and/or violation of any of the terms and conditions and/or in case of my/our work being found unsatisfactory at any time during the period of contract, my/our contract shall be liable to be terminated without assigning any reason thereof, and that in such case, the amount of security deposit shall stand forfeited to the Government and also I/we will be liable to make good extra cost(s) borne by the Grih Kalyan Kendra for getting the jobs done by other person(s) and/or any loss or damages that may be caused to the Grih Kalyan Kendra owing to the unsatisfactory/failure to work on my/our part.

I/we..... also under take that the decision of the Grih Kalyan Kendra shall be final and binding in all cases, whatsoever may be, pertaining to this contract.

Signature & Rubber Stamp of the Firm/Company

Place: _____

Date: _____