

No.25/1/2008-Dir.(C)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
(Department of Personnel and Training)

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Lok Nayak Bhawan, Khan Market,  
New Delhi, dated 26<sup>th</sup> August,2010

**OFFICE MEMORANDUM**

Subject : Training of Group 'D' Employees of Departmental Canteens-  
Nominations from Ministries/Departments – regarding.

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The undersigned is directed to refer to this Department's O.M. of even number dated 17.10.2008 and subsequent reminders dated 29.10.2008 and 19.10.2009 on the subject mentioned above and to say that the 6<sup>th</sup> Central Pay Commission has recommended that all posts of staff in Group 'D' categories will be placed in the revised Pay Band – 1 alongwith Grade Pay of Rs. 1800/- once the staff occupying these posts, are suitably retrained and made multi-skilled. In view of this recommendation of 6<sup>th</sup> CPC, it has been decided to train all Group 'D' staff of the canteens namely, Safaiwala, Wash Boy, Bearer and Tea/Coffee Maker, working in the non-statutory Canteens, who do not possess minimum essential qualifications, are required to be made multi-skilled for placement in the revised Pay Band – 1 meant for Group 'C' posts. In addition, keeping in view the changing requirement of the Canteens services, it has also been decided to train all the erstwhile Group 'D' employees of canteens who have been placed under PB-1.

2. Accordingly, the concerned Ministries/Departments etc. controlling the non-statutory Canteens have been requested to nominate Group 'D' employees of the Departmental Canteens for training, however, very few Ministries/Departments have nominated their canteen staff for the training.

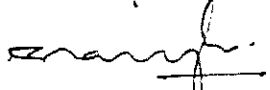
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3. In this regard, the concerned Ministries/Departments are hereby informed that the responsibility, if any, in view of 6<sup>th</sup> CPC recommendations for placement of Group 'D' staff of canteen to PB-1 without providing requisite training, shall lie with them.

4. All Ministries/Departments are once again requested that details of all Group 'D' Canteen employees who have been placed in PB-1, be furnished to this Department in the enclosed proforma by **10<sup>th</sup> September, 2010** positively to enable this Department to compile the list for arranging training at the earliest in Delhi and outside Delhi.

Encl : As above

  
( Rajiv Manjhi )  
Director (Canteens)

To :

1. All Ministries/Departments of the Government of India.  
(Director/Deputy Secretaries Incharge, Administrative Division/Wing, as per standard list).
2. President's Secretariat, Rashtrapati Bhawan, New Delhi.
3. Vice-President's Secretariat, Maulana Azad Road, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Deputy Secretary(Admn.), DOPT, North Block, New Delhi.
6. Comptroller & Auditor General of India, New Delhi.
7. Director of Audit, Central Revenue, New Delhi.
8. Controller General of Accounts, Ministry of Finance, New Delhi.
9. Supreme Court of India, Tilak Marg, New Delhi.
10. Controller General of Defence Accounts, R.K. Puram, West Block, New Delhi.
11. CAO's Office, Ministry of Defence, DHQ, PO, New Delhi-110011.
12. Administrator, all Union Territories as per standard list.
13. Tech. Dir. (NIC), Room No. 381, Lok Nayak Bhawan, New Delhi.
14. Section Officer (Canteens) with 30 spare copies.
15. Ministry of Tourism, (Sh. Vijay Kumar, Director), C-1, Hutments, Dalhousie Road, New Delhi-110011 w.r.t. O.M. No.3(9)/2008 CBSP, dated 9.8.2010.

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Proforma

Name of the Ministries/Deptts. \_\_\_\_\_

Location of Canteens with telephone number \_\_\_\_\_

Sl.No.	Name of the Group 'D' Employees and Designation (Tea/Coffee Maker, Bearer, Wash Boy and Safaiwala)	Qualification	Whether training provided