

No.3/6/2007-Dir.(C)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

Lok Nayak Bhawan, Khan Market,
New Delhi, dated 6th May, 2011

OFFICE MEMORANDUM

Subject : Revision of classification of posts of common category of Non-Statutory
Departmental Canteens.

The undersigned is directed to refer to this Department's O.M. No.11012/7/2008-Estt.(A), dated 17.4.2009 (copy enclosed), wherein revised norms for categorization of posts have been laid down. Based on this O.M. posts in Non-Statutory Departmental Canteens functioning from Central Government Offices would now stand re-catgorized as follows :-

Sl. No.	Name of Posts	Classification of Posts	Pre-revised Pay Scale	Revised Pay Band and G.P.
1.	Safaiwala	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.2550-3200	PB-1 Rs.5200-20,200 GP Rs. 1800
2.	Wash Boy	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.2550-3200	PB-1 Rs.5200-20,200 GP Rs. 1800
3.	Bearer	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.2610-3540	PB-1 Rs.5200-20,200 GP Rs. 1800
4.	Tea/Coffee Maker	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.2610-3540	PB-1 Rs.5200-20,200 GP Rs. 1800
5.	Asstt.Halwai-cum-Cook	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.3050-4590	PB-1 Rs.5200-20,200 GP Rs.1900

Sl. No.	Name of Posts	Classification of Posts	Pre-revised Pay Scale	Revised Pay Band and G.P.
6.	Clerk	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.3050-4590	PB-1 Rs.5200-20,200 GP Rs.1900
7.	Halwai-cum-Cook	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.3200-4900	PB-1 Rs.5200-20,200 GP Rs.2000
8.	Asstt. Manager-cum-Storekeeper	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial	Rs.4000-6000	PB-1 Rs.5200-20,200 GP Rs.2400
9.	Manager-cum-Accountant	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Rs.5000-8000	PB-2 Rs.9300-34,800 GP Rs.4200
10.	Manager Gr.II	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Rs.5000-8000	PB-2 Rs.9300-34,800 GP Rs.4200
11.	Dy. General Manager	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Rs.5000-8000	PB-2 Rs.9300-34,800 GP Rs.4200
12.	General Manager	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Rs.5500-9000	PB-2 Rs.9300-34,800 GP Rs.4200

P. Tyagi
 (Pratima Tyagi)
 Director(Canteens)

Copy to:-

1. All Ministries/Departments of the Government of India as per Standard List.
(Director/Deputy Secretaries Incharge, Administrative Division/Wing) – for necessary action/further dissemination to all concerned establishments under them.
2. President's Secretariat, Rashtrapati Bhawan, New Delhi.
3. Vice-President's Secretariat, Maulana Azad Road, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Deputy Secretary(Admn.), DOPT, North Block, New Delhi.
6. Comptroller & Auditor General of India, New Delhi.
7. Director of Audit, Central Revenue, New Delhi.
8. Controller General of Accounts, Bahadur Shah Zafar Marg, New Delhi.
9. Supreme Court of India, Tilak Marg, New Delhi.
10. High Court of Delhi, Sher Shah Road, New Delhi.
11. Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt.-10.
12. Administrator, all Union Territories as per standard list.
13. NIC (DOPT) with the request that this O.M. may be placed on this Department's website (www.persmin.nic.in).
14. Section Officer(Canteens), with 50 spare copies.

No.11012/7/2008-Estt.(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block,
New Delhi,
Dated the 17th April, 2009

OFFICE MEMORANDUM

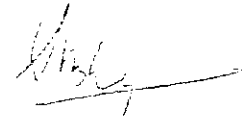
Subject : Classification of posts under the CCS (CCA) Rules, 1965

Under the Central Civil Services (Classification, Control and Appeal) Rules, 1965, all Central Government posts are classified into four categories, viz., Groups "A", "B", "C" and "D". This classification at present is based on the norms prescribed by the Department of Personnel and Training vide S.O. 332(E) dated 20.04.1998 published in the Gazette of India Extraordinary.

2. As per clause (4) of the Central Civil Services (Revised Pay) Rules, 2008 notified vide notification No G.S.R. 622(E) dated 29.8.2008, the pay band and grade pay or the pay scales, as applicable, of every post/grade specified in column 2 of the First Schedule thereto shall be as specified against it in columns 5 and 6 thereof. Consequent upon the notification of the said rules, it has become necessary to prescribe revised norms for categorization of posts into the abovementioned four categories based on the pay band and grade pay or the pay scales as applicable, as approved by the Government. Accordingly, an Order classifying the various Central Civil Services posts into Group "A", "B", "C" and "D" based on the revised norms of pay has been notified in the Gazette of India Extraordinary vide S.O. 946 (E) dated 09.04.2009. A copy of the Order is enclosed. All posts in the Central Civil Services would now stand classified strictly in accordance with the norms of pay band and grade pay or pay scales as prescribed in the said Order.

4. In some Ministries/Departments, posts may exist which are not classified as per the norms laid down by this Department. If, for any specific reason, a Ministry/Department proposes to classify the posts differently,

it would be necessary for that Department to send a specific proposal to Department of Personnel and Training giving full justification in support of the proposal within three months of this O.M. so that the exceptions to the norms of classification laid down in S.O .946 (E) dated 09- 04 - 2009 can be notified.



(P.PRABHAKARAN)

Deputy Secretary to the Government of India

All Ministries/Departments of the Government of India.

Copy forwarded to

1. Comptroller and Auditor General of India, New Delhi
2. Lok Sabha Secretariat/Rajya Sabha Secretariat/Ministry of Parliamentary Affairs.
3. Union Public Service Commission, New Delhi.
4. President's Secretariat/Vice-President's Secretariat/ Prime Minister's Office.
5. Election Commission of India, New Delhi.
6. Central Vigilance Commission, New Delhi.
7. Staff Selection Commission, New Delhi.
8. Central Bureau of Investigation, New Delhi.
9. Chief Secretaries of all State Governments/Union Territory Administrations.
10. All Attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pensions.
11. All Officers and Sections in the Ministry of Personnel, PG and Pensions.
12. NIC (DOPT) with the request that this O.M. may be placed on the Department's website (www.persmin.nic.in).

(100 spare copies).

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
(Department of Personnel and Training)

ORDER

New Delhi, the 9th April, 2008

S.O. 946(E).—In exercise of the powers conferred by the proviso to article 309 and clause 5 of article 148 of the Constitution read with rule 6 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 and in supersession of the notification of the Government of India in the Department of Personnel and Training number S.O. 332(E) dated the 20th day of April, 1998, and after consultation with the Comptroller and Auditor General of India in relation to persons serving in the Indian Audit and Accounts Department, except as respects things done or omitted to be done before such supersession, the President hereby directs that with effect from the date of publication of this order in the Official Gazette, all civil posts under the Union, shall be classified as follows :—

Sl. No.	Description of Posts	Classification of posts
(1)	(2)	(3)
1.	(a) A Central Civil post in Cabinet Secretary's scale (Rs. 90000- fixed), Apex Scale (Rs. 80000- fixed) and Higher Administrative Grade plus scale (Rs. 75500-80000); and (b) A Central Civil post carrying the following grade pays :— Rs. 12000, Rs. 10000, Rs. 8900 and Rs. 8700 in the scale of pay of Rs. 37400-67000 in Pay Band-4, and Rs. 7600, Rs. 6600 and Rs. 5400 in the scale of pay of Rs. 15600-39100 in Pay Band-3	Group A
2.	A Central Civil post carrying the following grade pays :— Rs. 5400, Rs. 4800, Rs. 4600 and Rs. 4200 in the scale of pay of Rs. 9300-34800 in Pay Band-2.	Group B
3.	A Central Civil post carrying the following grade pays :— Rs. 2800, Rs. 2400, Rs. 2000, Rs. 1900 and Rs. 1800 in the scale of pay of Rs. 5200-20200 in Pay Band-1.	Group C
4.	A Central Civil post carrying the following grade pays :— Rs. 1300, Rs. 1400, Rs. 1600, Rs. 1650 in the scale of pay of Rs. 4440-7440 in IS Scale	Group D (till the posts are upgraded)

Explanation: For the purpose of this order Pay Band, in relation to a post, means the running Pay Bands specified in Part-A, Section 1 of column 5 of the First Schedule to the Central Civil Services (Revised Pay) Rules, 2008.

[F. No. 11012/7/2008-Est. (A)]

C. B. PALIWAL, Jt. Secy.