

**Department of Personnel and Training O.M. No.36013/3/85-Estt.(SCT),
dated the 2nd August, 1985, to all Ministries/Departments, etc.**

**Subject :—Reservation for Scheduled Castes and Scheduled Tribes in Services—Recommendation No. 17
of the Fourth Report of the Commission for Scheduled Castes and Scheduled Tribes.**

In its Fourth Report for the year 1981-82, the Commission for Scheduled Castes and Scheduled Tribes has made the following recommendation *inter alia* :—

Recommendation No. 17

“... Ministries/Departments, besides giving statistics on the progress of representation of Scheduled Castes and Scheduled Tribes in Services during the year, should also highlight in their respective Annual Reports, the other measures adopted by them such as creation of Special Cells, inspection of rosters conducted by the Liaison Officers, appreciation/orientation courses conducted for the various level of Officers and representatives of the employees associations, in-service training to the Scheduled Castes and Scheduled Tribes employees etc.”

After a due consideration, the Government have accepted the above recommendation except in so far as it relates to highlighting the information regarding “appreciation/orientation courses conducted for representatives of the employees association.” since the Government, as a matter of policy do not recognise any association formed by the SC/ST employees.

2. The Department of Personnel O.M. No. 27/4(1)/70-Estt. (SCT), dated the 30th September, 1970 already provides that the Annual Report of a Ministry/Department should contain a note about the activities of the Special Cell set up under the control of the Liaison Officer, in the Ministry/Department.

3. Consequent on the acceptance of the recommendation as mentioned in para 1 it has been decided that, in addition to what was required to be incorporated in the Annual Reports in term of the instructions dated 30-9-70, the following items of work; namely :—

- (i) inspection of rosters conducted by the various Liaison Officers in the Ministry/Department/Attached and Subordinate Offices;
- (ii) appreciation/orientation courses conducted for various levels of officers; and
- (iii) in-service training to the Scheduled Castes and Scheduled Tribes employees, should also be highlighted.

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Ministry of Finance etc. are requested to ensure compliance of these instructions and also bring these to the notice of all their Attached and Subordinate offices.