

No 3/4/99-Dir.(C)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions,  
Department of Personnel & Training

New Delhi, dated the 25 July, 2000

OFFICE MEMORANDUM

Subject: The Assured Career Progression Scheme for the Canteen employees working in non-statutory Departmental Canteens/Tiffin Rooms located in Central Government Offices – Matter regarding.

The undersigned is directed to say that the question of extending the Assured Career Progression Scheme, as circulated vide Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions O.M. No. 35034/1/97-Estt.(D) dated 9<sup>th</sup> August, 1999, read with the clarificatory O.M. dated 10.2.2000 to the employees of non-statutory Canteens/Tiffin Rooms located in Central Government Offices has been under examination in this Department. It has now been decided that the Assured Career Progression (ACP) Scheme will be extended to the staff working in non-statutory Canteens/Tiffin Rooms located in Central Government Offices as per the provisions contained in the O.M. ibid. (dated 9.8.1999). With the introduction of ACP Scheme, the previously introduced in-situ Promotion Scheme as circulated vide Department of Personnel and Training O.M. No. 3/4/94-Dir.(C) dated 14.3.1995 will cease to operate.

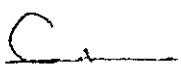
2. While implementing the ACP Scheme, following guidelines may be kept in view:-

(i) For the purpose of determining the eligibility for consideration of financial upgradation of Canteen employees under the ACP Scheme, the service rendered by a Canteen employee will be reckonable from 26.9.1983 or the actual appointment in regular pay scales, whichever is later.

(ii) In accordance with the provision of ACP Scheme, every non-statutory Canteen/Tiffin Room employee will be eligible for a minimum of two financial upgradations in the entire service if he has not been offered two vacancy bound promotions. First and second financial upgradations will be considered for the eligible staff after completion of 12 years and 24 years of regular service respectively subject to the parameters prescribed in this regard.

The hierarchy of scales that will be applicable to the Canteen staff for placement in the higher scales has been given in the Annexure.

All the Ministries/Department are requested to bring these instructions to the notice of all concerned establishments functioning under them.

  
( S.M.Sahariar )  
Director (Canteens)

1. All Ministries/Departments to the Government of India (as per standard list) (For kind attention of Directors/Deputy Secretaries incharge of Administration/Establishment Division.
2. Comptroller and Auditor General of India, New Delhi.
3. Supreme Court of India, Tilak Marg, New Delhi.
4. Establishment "D" Department of Personnel & Training
5. Section Officer (Canteens), Department of Personnel & Training, New Delhi with 500 spare copies.

## ANNEXURE

### STANDARD/PAY SCALES AVAILABLE TO THE STAFF OF NON- STATUTORY REFRESHMENT CANTEENS/TITIN ROOMS LOCATED IN THE CENTRAL GOVERNMENT OFFICES

S.No.	Designation	Pre Revised Pay Scales (Rs.)	Revised Pay Scales approved (Rs)
1.	Safai Karamchari	750-12-870-EB-14-940	2550-55-2660-60-3200
2.	Wash Boy	-do-	-do-
3.	Bearer	-do-	2610-60-3150-65-3540
4.	Tea/Coffee Maker	-do-	-do-
5.	Cook	825-15-900-EB-20-1200	3050-75-3950-80-4590
6.	Asstt. Halwai	-do-	-do-
7.	Clerk/Salesman	-do-	-do-
8.	Halwai	950-20-1150-EB-25-1500	3200-85-4900
9.	Cashier	-do-	-do-
10.	Storekeeper/Asstt. Manager-cum-Store Keeper	-do-	-do-
11.	Manager Grd.III	-do-	-do-

12.	Accountant	1200-30-1440-EB-30-1800	4000-100-6000
13.	Manager Grd.II	-do-	-do-
14.	Dy. General Manager	-do-	-do-
15.	General Manager	1350-30-1440-40-1800- EB-50-2200	5000-150-8000
16.	ACP Scales for the post at S.Nos 12 to 15		5500-175-9000* 6500-200-10500**

- ACP Scale for the 2<sup>nd</sup> Financial upgradation for the posts at S. No. 12, 13 & 14 and ACP Scale for the first Financial upgradation for the post at S. No. 15.

\*\*ACP Scale for the 2<sup>nd</sup> Financial upgradation for the post at S.No.15