

**Department of Personnel O.M. No.8/12/71-Estt.(SCT),  
dated the 21<sup>st</sup> September, 1971, to all Ministries/Departments, etc.**

**Subject :—Reservation for Scheduled Castes and Scheduled Tribes in services—provision in the Recruitment Rules.**

Various orders have been issued regarding reservations for Scheduled Castes and Scheduled Tribes by the Ministry of Home Affairs/Department of Personnel from time to time. The recruitment rules framed for various posts/services which are statutory rules, however, do not in some cases contain a reference to the orders regarding reservations for Scheduled Castes and Scheduled Tribes in services. The question of making a suitable provision in the recruitment rules in this regard has been considered. The recruitment rules in respect of all services/posts within the purview of the reservation orders should contain a separate rule on the following lines :—

**"Saving—Nothing in these rules shall affect reservations and other concessions required to be provided for Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard."**

Such a rule will ordinarily have to be inserted at the end of the rules unless the draftsman consider any other place to be more appropriate in the context of a particular set of rules.

2. If any provision exists in any recruitment rules regarding reservations/concessions whether generally or in regard to age, in the case of persons belonging to Scheduled Castes/Scheduled Tribes etc. in accordance with the orders issued by the Ministry of Home Affairs, the reference to the Ministry of Home Affairs may be replaced by a reference to the Central Government.

---