



केन्द्रीय सिविल सेवा साँस्कृतिक एवं क्रीड़ा बोर्ड

Central Civil Services Cultural & Sports Board

(Registration No. 2621)

Department of Personnel & Training

Ministry of Personnel, Public Grievances and Pensions

Government of India

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New Delhi - 110 003

F.No.59/2/2019-20/CCSCSB

Dated 24.12.2021

To

Dr. Sunil Rayat
Joint Director Sports
Chandigarh Administration
Sports Complex, Sector -42, Chandigarh
Telephone No. 0172-2676009
Email-id sportsdevbranch@gmail.com

Sub: All India Civil Services Lawn Tennis (Men and Women) Tournament 2021-22.

Central Civil Services Cultural and Sports Board (CCSCSB) in collaboration with Chandigarh Administration organising All India Civil Services Lawn Tennis Tournament (Men and Women) 2021-22. The details of the tournament are as under:-

S. No	Game/Event	Dates of tournament	Last date of entry	Team Composition		Venue
1	All India Civil Services Lawn Tennis Tournament	15.2.2022 to 20.2.2022	10.2.2022	Men	07	Lake Sports Complex, Chandigarh
				Women	02	
				Coach	01	
				Manager	01	
				Total	11	

2. A copy of the updated rules for All India Civil Services Tournaments indicating eligibility criteria, composition of Team Rules of games etc has already been circulated to all concerned. The same is available on the website at <http://dopt.gov.in/about-us/wings-or-division-in-dopt/Welfare-divisions>.

3. The States/UTs and Regional Sports Boards are requested to consider sending their team for the above All India Civil Services Tournaments.

4. It may be ensured that the entries are submitted within prescribed time limits. Teams are requested to make their own arrangements for accommodation and transportation.

5. **List of players along with photocopy of their Identity Card** should be authenticated by the authorized officer under his signature & seal.

6. All the participants shall carry individual Identity Card/Identity Slip/Age Proof for verification of eligibility criteria by the Organizing Committee/Representatives of the Board/Lawn Tennis Convener at the venue of the All India Civil Services Tournament.
7. It is further clarified that matches for 3rd place (both in team event and individual event) must be organized.
8. Managers' meeting is likely to be held on the evening of a day before the commencement of the tournament.
9. Addresses, Telephone Numbers, E-mail Addresses may be indicated by the participating State/UTs/RSB's.
10. Every participating team may bring two flags representing their States/UT/Regional Sports Board with them.
11. It should be ensured that every member of the team reports at the venue and participates in the tournament as scheduled. Failure to do so shall be treated as an act of indiscipline. All the participants shall maintain strict discipline on and off the venue of the tournament. Any act of indiscipline/misbehavior/misconduct will attract the provision of CCS (Conduct) Rules since Government Employees are treated 'ON DUTY' during All India Civil Services Tournament.
- 12. Only fully vaccinated employees shall be permitted to participate in the event. Final vaccination certificate shall be checked at entry point. In case a person who has taken only one dose or no dose is taken, he/she is required to produce RT-PCR negative test report done within 72 hours prior to the Competition.**
13. The general instructions as per SOP/Guidelines of COVID-19 issued by Central/State Govt. to be strictly followed by all players and supporting staff during the competition are at **Annexure-II**. If it is found that the general instructions are not followed by any player/official in the tournament he/she shall be liable to be debarred from the tournament.
14. All participants are requested to chalk out their journey in compliance to Covid-19 guidelines issued by States/UTs from time to time.
15. The following categories of employees are not eligible for participation in AICS Tournaments:-
 - (a) Uniform personnel in Defence Services/Para Military Organizations/Central Police Organization/Police/RPF/CISF/BSF/ITBP/NSG etc.
 - (b) Employees of Autonomous bodies/undertaking/Public Sector Banks even though administratively controlled by the Central Ministries.
 - (c) Casual / Daily wages workers.
 - (d) Employees attached to offices on temporary duty.
 - (e) A newly recruited employee who has put less than 6 months in regular establishment/ service


16. Any information regarding change in dates/venue/cancellation etc. about the AICS tournament will be available on our website i.e. www.dopt.gov.in. All the participant teams are, therefore requested to check from organizers of the tournament about any possible change before starting their journey.

17. Referees'/Umpires' decision shall be final and binding on the competing teams.

18. The entries in the prescribed proforma enclosed at **Annexure I** (duly filled) may be sent to the Nodal Officers (before last date of receipt of entries i.e. 10.2.2022) alongwith photocopy of ID card as per details given below;-

S.N o.	Name & Designation and Address	Contact No.
1.	Dr. Sunil Rayat Joint Director Sports Chandigarh Administration Sports Complex, Sector -42, Chandigarh	Mb.9814204918 Telephone No. 0172-2676009 E-mail:- sportsdevbranch@gmail.com

19. Nodal Officers may be contacted in case of any other query (on the above details).


(Kulbhushan Malhotra)
Secretary (CCSCSB)

Copy to

1. The Chief Secretaries of all States/ UTs and,
2. Secretary, General Administration Departments of all States/UTs
3. Secretary of all Regional Sports Boards.
4. Director of Sports & Youth Services of all States/UTs.
5. Shri Naveen Kumar– Lawn Tennis Convener, CCSCSB - Mb.9716075746.

ALL INDIA CIVIL SERVICES LAWN TENNIS (Men and Women) TOURNAMENT 2021-22
ENTRY FORM

Name of the State / RSB : _____

S. No.	Name of Player.	Ministry/Department	ID Card No. (alongwith copy)
1			
2			
3			
4			
5			
6			
7			
8			
9			

Details.	Manager	Coach
Name and Designation		
Office Address		
Contact No.		

Signature.....

Designation.....

State/Board.....

Full Address.....

.....

Tele No.....

Fax No.....

Email if any.....

VERIFICATION CERTIFICATE

The State Government/R.S.B. intends to enter a team for the All India Civil Service Tournament/Competition. Consequently, I submit the entry form duly completed. I hereby undertake on behalf of the State Govt./RSBs to abide by the rules and instructions of the Tournament/Competition.

I certify that the players mentioned in this form who will participate in the All India Civil Services Tournament/Competition are employees of the State Government/Central Government. No member of the team is a casual/daily wage employees. All the players are eligible to participate in the Tournament/Competition as per eligibility criteria laid down by the Board. In case if it is found that any member of the team is not eligible and is included in the team, the team will be automatically disqualified from the Tournament/Competition without any notice.

I also undertake the responsibility to ensure that this State's/RSB's team after being entered in the Tournament/Competition will participate in the Tournament/Competition and at any stage would not refuse to participate or withdraw from the Tournament/Competition without prior approval of the Board.

Signature.....

Designation.....

State/Board.....

Full Address.....

.....

.....

Tele No.....

Fax No.....

Email if any.....

Note:-

(a) The participants are required to produce their office identity cards at the venue. Therefore they shall bring their Identity Cards with them. Where the system of Identity Card is not in force, the participants can produce their photographs duly authenticated by their offices.

(b) This proforma will be used for all the AICS Tournaments/Competition and will be furnished to the Organising Secretary with an endorsement to the Board's office at least 10 days before the commencement of the Tournament/Competition duly signed by an officer not below the rank of Under Secretary concerned of the State and by the Secretary or President of Regional Sports Board.

GENERAL INSTRUCTIONS FOR PLAYERS AND SUPPORTING STAFF

1. No extra person other than player and designated officials will be allowed inside the playing hall/Field of Play.
2. A Screening Check List for COVID-19 (**Annexure III**) is mandatory to fill up daily at venue during the entire period of tournament.
3. Thermal screening of all players/officials shall be checked by a non-contact thermometer (wrist/forehead).
4. Physical distancing of at least 6 feet to be strictly followed except while playing.
5. Personal equipment such as gloves, face masks, mouth guard, helmet, shin guards, wrist band, head band, shoes etc shall be used without sharing.
6. No hand shake and high five is allowed.
7. Equipment which is bound to be shared and utilised continuously during tournament must be used carefully without using such equipment to rub/ touch face, remove sweat, cover mouth white hyperventilating etc.
8. Wearing of Face masks will be mandatory at all times except while playing. All participants and officials must carry their own Face mask, hand sanitizer and water bottle all the times during the competition.
9. While not at field of play, wash your hands with soap even when hands are not visibly dirty. Use of alcohol based hand sanitizers can be made wherever feasible.
10. Strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
11. In any player/official or his/her family member/relative is suspected/tested positive for COVID-19 to whom the player/official has been sharing common living space or has been in contact, then it is expected from the concerned Player/Official to inform the Convenor/Covid Task Force/Office immediately and refrain from attending the tournament/office to prevent risk of exposing others in the tournament/office as has been specified in the Standard Operating Procedure (SOP) issued by M/o H&FW.
12. At venue all the players/officials may ensure and implement the instructions strictly as issued by the MHA Govt. of NCT of Delhi from time to time.
13. Only those players are permissible in the field of play whose events are in progress. The next lot of players and officials should wait outside the field of play and shall enter the field of play once the players from previous event will leave the field of play.
14. Use covered dustbins to manage used masks and waste materials.
15. Aarogya Setu App must be installed in the phones of all participants/officials. Entry will be allowed in the venue only if the status is found to be "Safe".

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CENTRAL CIVIL SERVICES CULTURAL & SPORTS BOARD

AICS Lawn Tennis (Men and Women) Tournament -2021-22

SCREEING CHECK LIST FOR COVID-19

Name of Player/Official (in block Letter): _____

Name of State/RSB : _____

Designation : _____

Mobile Number : _____

S.N o.	Clinical Symptoms	Please Tick if Present
1.	Fever in last 02 weeks	
2.	Cough or sore throat in last 02 weeks	
3.	Running nose or recurrent sneezing in last 02 weeks	
4.	Difficulty in breathing	
5.	Loss of Taste/ Smell	
6.	Diarrhoea	
7.	Weakness/Fatigue/Body Aches	
8.	Redness of eye or any skin lesions	
9.	Any close contact with person with above symptoms	
10.	History of travel abroad since 1 st March 2020	
11.	History of travel abroad of any family member or close contact	

***If any of the above symptoms answer is yes(or tick), then the respective player cannot be allowed to participate until he/she has undergone a complete check-up by medical doctor, which should have to be documented by the doctor and present the same to Chief Referee/Convenor of the tournament.**

PLAYERS/OFFICIALS DECLARATION

During the current Corona Pandemic I am participating in the tournament of my own accord. I will not hold tournament organisers or Convenor/Chief Referee/Officials accountable for any infection happen to me. I assure you the information given by me above is correct. I will take all mandatory protocol/precaution/guidelines during the tournament.

Date : _____, 2022

Signature of Player/Official