

F.No. 8/41/2016-GKK/161

Grih Kalyan Kendra

A registered Society under the aegis of
Ministry of Personnel, Public Grievances and Pensions,
Samaj Sadan, Lodhi Road Complex, New Delhi-110003.

Dated:- 07.03.2018

Subject: - Engagement of workers in Grih Kalyan Kendra, Jaipur for gaining work experience.

The Grih Kalyan Kendra (GKK) is a society under the Societies Registration Act, 1860 and functions under the aegis of Ministry of Personnel, Public Grievances and Pensions. The main objective of the Kendra is to help the needy Government employees especially covering the women and children, belonging to lower income groups, who are in the genuine need of temporary rehabilitation by giving them training and experience in certain Craft, Crèche and Nursery Class activities run by the Kendra which would enable them to supplement their domestic income and help in seeking avenues of employment elsewhere. They are paid only honorarium and are not entitled to any service benefits. It is expected only to be a stepping stone and training ground for more and more needy dependants of Central Government employees but not give them any regular employment.


2. It is proposed to engage workers for the following posts from the dependents of Central Government employees having the requisite age, qualifications etc given below:-

S.No.	Post	Age	Qualification	Honorarium
1.	Day Care Teacher (Crèche)	Below 45 years on the last date of receipt of applications (relax able up to 5 years) in the case of candidates possessing higher qualifications / experience.	Senior Secondary (12 th) form a recognized Board/University. Desirable (i) Passed diploma in Child Care & Development from a recognized Institution. (ii) Work experience of one year in some other recognized organization/ Institution.	Rs. 7200/- (Consolidated)
2.	Day Care Attendant (Crèche)	Below 45 years on the last date of receipt of applications (relax able up to 5 years) in the case of candidates possessing higher qualifications / experience.	8 th passed. Preference will be given to candidates having past experience in similar work.	Rs. 4800/- (Consolidated)

3. The workers in GKK are engaged initially for a period of one year. However the engagement may be extended by the Competent Authority up to a maximum period of five years on year to year basis subject to satisfactory performance and requirement of the post. The persons so engaged shall be paid a fixed honorarium as mentioned above or as decided by the GKK Board from time to time.

21/3/2018

It is requested that publicity may kindly be given amongst the Central Govt. employees working in the Ministry / Department including attached and subordinate offices who may apply as per enclosed format of **Day Care Teacher and Day Care Attendant (Crèche.)**. The completed applications along with the required enclosures may be forwarded to **Secretary, Grih Kalyan Kendra, Samaj Sadan, Lodhi Road Complex, New Delhi-110003** within a period of 30 days from the date of issue of the circular. Applications completed in all respects, shall only be considered. Applications received after the due date will not be considered.

 21/3/2018
(M.L.Sharma)

Administrative Officer
011-24616219

Copy to:-

- (i) **Centre-In-Charge, Jaipur for giving wide publicity.**
- (ii) **Section Officer (Welfare), Welfare Division for uploading on DOP&T's website.**

GRIH KALYAN KENDRA

Application for the post of Day Care Teacher and Day Care Attendant in Jaipur, GKK Centre

11. Name of the post applied for: _____

12. Name & Address: _____

Tel No. _____

13. Sex: F ☐ M ☐

14. Marital Status: Married ☐ Unmarried ☐

15. Date of Birth : _____

16. Father's / Husband's Name: _____

17. Educational & Other Qualifications : _____

18. Experience, if any: _____

(Separate sheet may be attached, if needed)

19. Whether earlier worked with GKK or some other family member is working in GKK.

If so, details thereof: _____

20. A. Whether dependent of Central Government Employee : _____

B. If Yes, furnish following: _____

(i) Name of the Central Govt. employee _____

(j) Relationship : _____

(k) Desig. & Office Address : _____

(l) # Pay Scale, basic pay & total emoluments : _____

Place : _____

Date : _____

(Signature of applicant)

Notes: (1) Please enclose attested copy of CGHS Card or any other valid proof of dependency, if CGHS Card is not available.

(2) # Please enclose pay Certificate of the Central Govt. employee from the competent authority.

(3) Photocopies of Certificates regarding date of birth, qualifications and experience be attached.

(4) Incomplete forms will not be considered.

(5) Please fill up separate form for each post.