

No.187/2/2022-23/CCSCSB  
Central Civil Services Cultural & Sports Board  
Department of Personnel & Training

Room No. 361, B wing,  
3<sup>rd</sup> Floor, Lok Naya k Bhawan  
Khan Market, New Delhi  
Dated: 6<sup>th</sup> November 2024

**CIRCULAR**

**Subject: Engagement of Part time Coaches in Central Civil Services Cultural & Sports Board – Regarding**

Central Civil Services Cultural & Sports Board (CCSCSB) is a society registered under the Societies Registration Act, of 1860. It works under the aegis and control of the Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. The objective of the Board is to promote cultural and sports activities amongst the Central Government employees. The Central Civil Services Cultural & Sports Board imparts coaching in Tennis, Cricket and Football as per details given below:

SL No.	Game	Venue	Time & Days
1.	Cricket	Vinay Marg Sports Complex, New Delhi	Thursday, Saturday & Sunday (4 pm to 6 pm)
2.	Football	Vinay Marg Sports Complex, New Delhi	Thursday, Saturday & Sunday (4 pm to 6 pm)
3.	Lawn Tennis	(i) Vinay Marg Sports Complex, New Delhi (ii) Sector 13, R.K. Puram, New Delhi (iii) Bharti Nagar, New Delhi (iv) Pandara Road, New Delhi	6 days in a week except Monday (4 pm to 6 pm)

2. In order to impart coaching in the above disciplines of sports, CCSCSB invites applications from experienced and competent persons. The details of the engagement are as under:

1.	Name of Post	Part Time Coach
2.	Number of Post	09 (subject to variation depend on work load)
3.	Discipline	Tennis -05 Football-02 Cricket -02
4.	Nationality	Indian
5.	Age Limit	Minimum – 25 Years

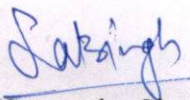
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6.	Educational Qualification	Matriculation
7.	Experience	(i) Must possess 5 years or more experience in relevant discipline to impart coaching. .  AND (ii) Must possess certificate/degree for coaching in relevant discipline from SAI/ any State/ Centre Govt. recognized organization/ any international level organization. Desirable:- Represented/participated in the concerned games at state level, district level or at any other platform.
8.	Remuneration	Rs.10,000/- per month
9.	Mode of Selection	Interview. The composition of the interview Board is as follows:  1. CWO 2. Secretary, CCSCSB 3. US, WELFARE 4. SO/CCSCSB
10.	Duties and Responsibilities of Coach	1) To Impart Coaching on the days as mentioned by CCSCSB. 2) To maintain data in a register regarding no of children/members taking coaching in a month. 3) To submit monthly report of coaching to CCSCSB. 4) Any other work as assigned to them regarding his/her individual game.
11.	Term of Engagement	The coaches will be engaged initially for a period of one year extendable for a period up to 4 years. However, the Board has right to cancel the appointment for the reason to be recorded in writing at any time with the approval of CWO. After 4 years, fresh applications will be called for interview.

*Signature*

12.	Cooling off Period	There shall be mandatory cooling off period of 2 years after every continuous appointment of 4 years.
13.	Relaxation	The Board has power to relax any of the above provision.

3. Those interested may submit their application form in the prescribed performa (Annexure-I) along with self attested copies of certificate/experience to the Secretary, CCSCSB, Room No. 361, 3<sup>rd</sup> Floor, B wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003 latest by 22<sup>nd</sup> November 2024.

  
(Satyendra Singh)  
Secretary, (CCSCSB)

Copy to:

- i. DOPT Website
- ii. Notice Boards of LoK Nayak Bhawan Gates
- iii. Notice Board at CCSCSB Grounds

**Central Civil Services Cultural & Sports Board**

**Application form for Coaching in Cricket, Football and Tennis**

1.	Name of Applicant	
2.	Father's Name	
3.	Date of Birth	
4.	Educational Qualification	
5.	Address for communication	
6.	Contact No.	
7.	Applying for which discipline	
8.	Details of Diploma/Certificate in Coaching (if any)	
9.	Experience as a Coach (mention period and Organisation)	
10.	Details of participation in National/International Level Tournament if any	
11.	Signature	

**Declaration:-** I do hereby declare that all the statements made in the application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature is liable to be cancelled/rejected at any stage of selection/ appointment.