

File No. 8/46/2013- GKK / 900  
GRIH KALYAN KENDRA

A Registered Society under the aegis of  
Ministry of Personnel, Public Grievances and Pensions,  
Samaj Sadan, Lodhi Road Complex, New Delhi- 110003.

Dated:- 11/11/2018

Subject:- Engagement of workers in Grih Kalyan Kendra, **Kolkata** for gaining work experience.

The Grih Kalyan Kendra (GKK) is a society under the Societies Registration Act, 1860 and functions under the aegis of Ministry of Personnel, Public Grievances and Pensions. The main objective of the Kendra is to help the needy Government employees especially covering the women and children, belonging to lower income groups, who are in the genuine need of temporary rehabilitation by giving them training and experience in certain Craft, Creche and Nursery class activities run by the Kendra which would enable them to supplement their domestic income and help in seeking avenues of employment elsewhere. They are paid only honorarium and are not entitled to any service benefits. It is expected only to be a stepping stone and training ground for more and more needy dependants of Central Government employees but not give them any regular employment.

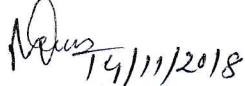
2. It is proposed to engage workers for the following posts in **Grih Kalyan Kendra Kolkata from the dependents of Central Government employees** having the requisite age, qualifications etc given below:-

S.No	Name of Post	Age	Qualification	Honorarium
1	Caretaker	Not exceeding 35 years (relax able upto 10 years for ex-serviceman) on the last date for receipt of application.	<b>Essential</b> 10 <sup>th</sup> passed or equivalent from a recognized Board/ University.  <b>Desirable</b> Preference will be given to candidates possessing higher qualifications/ experience.	<b>Rs. 6840/- (Consolidated)</b> In addition to above honorarium, one room accommodation (rent free) in Samaj Sadan will also be provided.

*Handwritten signature*  
14/11/2018

The workers in GKK are engaged initially for a period of one year. However, the engagement may be extended by the Competent Authority up to a maximum period of five years on year to year basis subject to satisfactory performance and requirement of the post. The persons so engaged shall be paid a fixed honorarium as mentioned above or as decided by the GKK Board from time to time.

4. It is requested that publicity may kindly be given amongst the Central Govt. employees working in the Ministry/ Department including attached and subordinate offices, who may apply as per enclosed format of Caretaker. The completed applications along with the required enclosures may be forwarded to Secretary, Grih Kalyan Kendra, Samaj Sadan, Lodhi Road Complex, New Delhi- 110003 within a period of 30 days from the date of issue of this circular. Applications completed in all respected, shall only be considered. Applications received after the due date and without supporting documents will not be considered.

  
14/11/2018  
**(M.L. Sharma)**  
**Administrative Officer**  
**011-24616218**

Copy to:-

1. Centre-in-Charge GKK Salt lake, Kolkata with the request to give wide publicity.
2. Section Officer (Welfare), Welfare Division for uploading on DOP&T's Website.