

Most Immediate

08/03/2013-CSI(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 3rd April, 2013

OFFICE MEMORANDUM

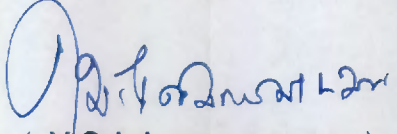
Subject : Level 'B' Training Programme at the ISTM for the period from 15/04/2013 to 17/05/2013.

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **15/04/2013 to 17/05/2013**. It is requested that these officers may be relieved of their duties and advised to report to Ms Manisha Bhatnagar, Deputy Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 15th April, 2013**.

2. **The performance of the officials in the training will be evaluated and the reports may be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above mandatory training programme are relieved in time. **Those already promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.**

3. The aforesaid training includes study tour and officers nominated above may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may be sent immediately to Ms Manisha Bhatnagar, Deputy Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26175590.

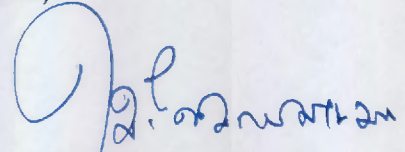

(V Srinivasaragavan)

Under Secretary to Government of India
Tele. : 24629412

To
Min/Dept.of
Joint Secretary(Admn.)
New Delhi.

Copy forwarded for information and necessary action to : -

1. **ISTM, (Shri Satyajit Mishra, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 28th March, 2013. ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. **ISTM, (Ms Manisha Bhatnagar, Deputy Director/Course Co-ordinator), Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on 15th April, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(A), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.



(V Srinivasaragavan)

Under Secretary to Government of India

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**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(15/04/2013 to 17/05/2013)**

| S. No | CSL No. SL 2003 | NAME OF THE OFFICER Sh./Smt./Ms. | D.O.B. | CADRE WHERE WORKING Ministry/Department |
|-------|-----------------|-------------------------------------|-----------|--|
| 1 | 0543 | B.S. Chauhan | 10/Apr/56 | Culture |
| 2 | 0545 | K.G. Devyani | 02/Sep/55 | Planning Commission |
| 3 | 0546 | Shobha Mohanan | 28/Apr/57 | RT&H |
| 4 | 0557 | Swadesh Chattopadhyay | 30/Jun/56 | UPSC |
| 5 | 0558 | Satbir Singh Dheer | 03/Jan/56 | Home |
| 6 | 0564 | Usha Krishnamurthy | 14/Mar/56 | IPP |
| 7 | 0565 | Durga Prasad | 08/Sep/59 | DOP&T |
| 8 | 0566 | Pushp Raj | 14/Jul/56 | Expenditure |
| 9 | 0568 | Madhulika Guglani | 02/Oct/57 | Steel |
| 10 | 0569 | P.K. Vijayan Pillai | 01/Dec/55 | Legal Affairs |
| 11 | 0570 | V.R. Murali | 23/Jan/59 | Expenditure |
| 12 | 0571 | Khem Chand Sharma | 09/May/56 | UPSC / Steel |
| 13 | 0572 | Pramod Kumar | 16/Jan/59 | Environment & Forests |
| 14 | 0573 | Priyamvada | 28/Sep/58 | Urban Dev |
| 15 | 0575 | Sanjay Kumar Dasgupta | 16/Oct/64 | DOP&T |
| 16 | 0576 | Champa M. Vasu | 23/Mar/58 | Expenditure / I&B |
| 17 | 0577 | Satybrata Sinha | 01/Sep/57 | Expenditure / Agriculture |
| 18 | 0579 | Preetam Lal | 03/May/56 | Power / Defence |
| 19 | 0580 | Shoba Saxena | 07/May/57 | Power / Water Resources |
| 20 | 0581 | Aruna Sharma | 05/Jan/64 | Women & Child Development |
| 21 | 0582 | D. Banerjee | 26/May/59 | Home Affairs |
| 22 | 0584 | T.K. Trikha | 13/Aug/57 | Power / Defence |
| 23 | 0586 | Satya Ahuja | 15/Nov/56 | Higher Education |
| 24 | 0587 | Virender Singh | 01/Jan/60 | Agriculture |
| 25 | 0588 | Rajinder Prasad | 07/Nov/57 | Agriculture / Expenditure |
| 26 | 0590 | R. Rajaram | 24/Jun/60 | Corporate Affairs |
| 27 | 0591 | J.Subramonia Iyer | 05/Jul/59 | Expenditure |
| 28 | 0593 | Balbir Singh Himral | 14/Feb/63 | Steel |
| 29 | 0594 | S.K. Chawla | 08/Sep/58 | Health & FW / Expenditure |
| 30 | 0595 | Pradeep Bhattacharya | 17/Aug/57 | Health & FW / Home Affairs |
| 31 | 0596 | Rajani Saxena | 24/Mar/61 | Health & FW / Expenditure |
| 32 | 0597 | Sapan Kumar Dey | 02/Jan/57 | Urban Dev |
| 33 | 0601 | P.K. Mathur | 07/Jan/58 | Defence / Urban Development |
| 34 | 0602 | Davinder Singh | 28/Feb/58 | Planning Commission |
| 35 | 0603 | S. Vijya Ramesan | 31/May/56 | Defence |
| 36 | 0604 | Deepak Sethi | 13/Sep/63 | Defence |
| 37 | 0606 | Gita Joshi | 04/Nov/59 | Food & Public Distribution |
| 38 | 0607 | Manju Malhotra | 01/Mar/59 | Consumer Affairs |
| 39 | 0608 | Suman Gautam | 21/Jul/57 | Higher Education |
| 40 | 0609 | Dinesh Chandra Gupta | 30/Jan/57 | Expenditure |
| 41 | 0610 | Rita Vanjani | 07/Jul/61 | Agriculture / Women & CD |
| 42 | 0611 | K.C. Pauly | 25/May/56 | DOP&T |
| 43 | 0613 | C.S. Sharma | 22/Mar/57 | Earth Science |
| 44 | 0614 | S.Ravindernath | 27/Oct/57 | Information & Broadcasting |
| 45 | 0615 | Akhil Mohan Dubey | 23/Oct/56 | Defence |
| 46 | 0616 | Surender Kumar | 01/Mar/57 | Culture |
| 47 | 0617 | Chandan Singh | 07/May/56 | Defence |
| 48 | 0618 | Lakshmi Amar | 26/Jun/64 | Social Justice & Empowerment |
| 49 | 0619 | M.L.N. Sastry | 01/Aug/59 | Expenditure |

CURRICULAM VITAE

| | | |
|----|---|----------------------------------|
| 1. | Name of the Officer Nominated | _____ |
| 2. | Date of Birth | _____ |
| 3. | Designation & Scale of Pay | _____ |
| 4. | Office in which employed | _____ _____ _____ _____ |
| 5. | Academic Qualification | _____ _____ _____ |
| 6. | Date of joining as Assistant Select List year | _____ _____ |
| 7. | Whether the nominee is a member of SC/ST. If yes, please specify | Yes/No SC/ST |
| 8. | Previous Training undergone | |
| | (a) ISTM | _____ |
| | (b) Other Training Institute | _____ _____ |
| 9. | (i) Office Address | _____ _____ |
| | Ministry/Department | _____ |
| | Name of Building & Room No. | _____ |
| | Place of Office, Tele. No. | _____ _____ |
| | (ii) Residential Address | _____ _____ |
| | with Tele. No, | _____ |
| | e-mail, if any. | _____ |