

No. 21/5/2014-CS-I(S)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhavan  
Khan Market, New Delhi-110003  
Dated the 15<sup>th</sup> October, 2014

**OFFICE MEMORANDUM**

Subject : Posting of officers of Section Officers' Grade and Assistants' Grade of CSS to the posts located at Faridabad and Nagpur under the cadre controlling of Ministry of Agriculture

The undersigned is directed to refer to D/o Agriculture & Cooperation OM No. 22013/1/2013-E.I dated 4<sup>th</sup> September, 2014 vide which they have requested to circulate the vacant posts of Section Officer/Assistant in the Directorate of Marketing & Inspection located at Faridabad(Haryana) & Nagpur(Maharashtra) and Directorate of Plant Protection Quarantine & Storages located at Faridabad among all cadre units of CSS. As the posts are outstation posts, these are required to be filled up in terms of guidelines laid down in DOP&T's OM No. 21/2/2009-CS.I(P) dated 05<sup>th</sup> October, 2012.

2. The cadre units of CSS are, therefore, requested to forward applications(enclosed) along with the personal particulars in the enclosed format in respect of willing Section Officers/Assistants of CSS to consider them for the aforesaid vacancies by **14<sup>th</sup> November, 2014** positively. Substitutes in places of the selected officers will be provided in due course. While forwarding the applications, vigilance status of the officer should also be indicated.

*R. Venkatesan*  
15.10.14  
(R. Venkatesan)

Under Secretary to the Government of India  
Tele: 2462 4046

To,

All cadre units of CSS,  
Min./Deptt. of .....  
Under Secy. (Admn./Estt.)  
New Delhi

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## BIO – DATA

Name of post -  
at O/o

1.	Name of officer	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Educational qualification	
6.	Contact number	

7. Experience (including deputation details) :

S. No.	Grade	Ministry/ Department	Period	Subject dealt (in brief)

(signature of the applicant)

Date : \_\_\_\_\_