

No. 8/1/2013-CS.I(Trg.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS-I Training)

Lok Nayak Bhawan, New Delhi.  
Dated 5<sup>th</sup> September, 2013

**OFFICE MEMORANDUM**

**Subject : Successful completion of mandatory CSS Training Programmes – clarification regarding.**

Mandatory training for CSS officers under CSS-CTP is in place vide O.M. No.4/11/2005-CSI dated 15<sup>th</sup> December, 2006, O.M. No.1/1/2009-CSI(Trg) dated 24<sup>th</sup> February, 2010 and OM No.8/11/20100CSI(Trg) dated 5<sup>th</sup> April, 2010 in accordance to the eligibility criteria for purposes of promotions etc. as prescribed under the CSS Rules, 2009 and relevant Regulations/Notifications.

2. The issue of failure to complete the mandatory training under CSS-CTP has been examined in this Department. It has been decided with the approval of the competent authority that the participant who fail to qualify the written/theory component of the mandatory training, shall be given a maximum of two more opportunities by the ISTM for clearing the exam. However, there will be no further opportunity for clearing the 'general assessment' or 'field component' of the tests/assignments viz. study-tour and no further facility for classroom inputs etc. would be provided. Moreover, these additional two opportunities for clearing the written component of the training programme would require such officers to take the appropriate leave from their controlling Ministries/Departments for appearing in the subsequent supplementary exams.
3. All the Ministries/Departments may bring the above stipulations under CSS-CTP to the notice of all the officers of the Central Secretariat Service in their respective Ministries/ Departments.



**(Vidyadhar Jha**

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To

Ministry/Department  
DS/Director(Estt./Admn.),

New Delhi