

No.4/1/2008-CS.II
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.
Dated, the 04th August, 2008.

OFFICE MEMORANDUM

Sub: Promotion of UDCs of Central Secretariat Clerical Service (CSCS) to the Assistant's Grade of Central Secretariat Service (CSS) on ad-hoc basis.

In continuation of this Department's Office Memorandum No.4/1/2008-CS.II dated 16/21.05.2008 on the subject mentioned above, the undersigned is directed to say that it has been decided to further promote some more UDCs of CSCS of Select List Year 1994, whose names are given in the **Annexure** to this O.M, to Assistants' Grade of CSS on ad-hoc basis upto **31/12/2008** or until further orders or till regular Assistants become available through the normal channels of recruitment as prescribed in the CSS Rules, whichever is earlier, and nominate them to the cadre(s) indicated against their names. Further, these ad-hoc promotions are in relaxation of the mandatory Level 'A' Training for UDCs and hence they should have to attend the said training as and when nominated.

2. The officials shown in the Annexure may be appointed as Assistants on ad-hoc basis, initially for the period upto **31/12/2008** after assessing their suitability for promotion by screening the records (ACRs) of the officers by the appointing authority and also after ensuring that no vigilance case is either pending or being contemplated against the official. The ad-hoc promotion/appointment is subject to following conditions: -

- i) the ad-hoc appointment shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List or to claim seniority in the Assistants' Grade of CSS;
- ii) ad-hoc appointments may be terminated at any point of time without giving any reason therefor;
- iii) the appointment on ad-hoc basis will take effect from the date of taking over charge of the post of Assistant of CSS;
- iv) that the ad-hoc appointment in Assistant Grade would be continued only if they attend and qualify the mandatory training as and when nominated by CS.I (Training) Section of this Department failing which their ad-hoc appointment would be terminated.

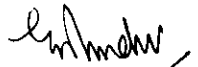
3. It is requested that all concerned may be appointed/relieved of their duties immediately if they are found suitable for promotion and are clear from vigilance angle so that they can assume the charge of Assistants (Ad-hoc) in the new Cadre wherever applicable.

4. If any of the officers shown in the list is on deputation, he/she may be given the option to revert within one month to avail of the promotion.

5. It is requested that the names of regular UDCs who have been promoted as Assistant on ad-hoc basis in their own cadre as also who have been nominated to other cadres may continue to be shown in the seniority list of the UDCs in their respective cadres.

6. It is also requested that the names, with details of UDCs belonging to ST category, of the Select List Year 2000 (left out for promotion, if any) and Select List Year 2001, may be furnished to this Department at the earliest.

7. The above nomination of UDCs for appointment to Assistant Grade on ad-hoc basis has been made on the basis of the firm number of vacancies furnished by the cadres. Hence, no representation/request for retention from any quarters, on any ground, would be entertained either by the cadre or by this Department. Sending of requests to DOPT will amount to canvassing and the employees concerned will be liable for disciplinary action under the CCS Conduct Rules. It is requested that the officials may be appointed/relieved immediately subject to their fulfillment of the requirements as mentioned in para 2 above. A copy of the appointment order may be endorsed to this Department.



(G.S. PUNDIR)

Under Secretary to the Govt. of India

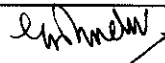
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Cadre authorities as per list
(by name of US Admn.)

Annexure to OM No. 4/1/2008-CS.II dated 04.08.2008

Sl.No.	Revised CSL No.	Name Shri/Smt/Kum	Cadre where working	Cadre where nominated
1	448/94	Ajay Kumar	Urban Dev.	Urban Dev.
2	449/94	Usha Seghal	Urban Dev.	Urban Dev.
3	450/94	Yogesh Kumar Sikka	Urban Dev.	Urban Dev.
4	451/94	Surjan Singh	Urban Dev.	Urban Dev.
5	452/94	Chatterveer Condwall	Urban Dev.	Urban Dev.
6	453/94	Daya Nand	Urban Dev.	Urban Dev.
7	454/94	Sukhbir	Urban Dev.	Urban Dev.
8	455/94	S.N. Tiwari	Urban Dev.	Urban Dev.
9	456/94	G. Ranganath Rao	Urban Dev.	Urban Dev.
10	457/94	Vijay Kumar	Urban Dev.	Urban Dev.
11	458/94	Ram Lal Singh	Urban Dev.	Urban Dev.
12	459/94	Naresh Chand	Urban Dev.	Urban Dev.
13	460/94	Saroj Kataria	Urban Dev.	Urban Dev.
14	461/94	Chaturgon Mahato	Urban Dev.	Urban Dev.
15	463/94	Kishan Lal	Telecom	Telecom
16	464/94	Kishore Bhutani	Telecom	Telecom
17	465/94	Vijay Kumar	Telecom	Social Justice
18	466/94	Meena Kumari	UPSC	Culture
19	468/94	N.Moolchandani	Finance	Finance
20	469/94	Raj Kumar	Finance	Finance
21	470/94	K.V. Sreedharan	Finance	Finance
22	471/94	Subhashree A	Health	Health
23	472/94	Manbir singh	Health	Health
24	473/94	R.S. Rautela	Defence	Defence
25	474/94	Santosh Kumar	Civil Aviation	Civil Aviation
26	475/94	Savita Thakur	Civil Aviation	Social Justice
27	476/94	Pramod Kumar	Civil Aviation	Rural Dev.
28	477/94	Nisha	Civil Aviation	RTH
29	478/94	Suraj Bhan	Civil Aviation	Culture
30	479/94	P.C. Tanwar	DOPT	DOPT
31	480/94	Babu Ram	MHA	MHA
32	481/94	Veer Singh	Planning Com.	Planning Com.
33	482/94	Arindam Das	Finance	Finance
34	483/94	Ravinder Kaur Bains	Health	I&B
35	484/94	A.P. Sahoo	Health	Culture
36	485/94	Rajendra Kumar	IP&P	Culture
37	486/94	Rakesh Kumar	IP&P	Social Justice
38	487/94	T.T. Babu	Defence	Defence
39	488/94	S.R. Sharma	Finance	Finance
40	489/94	D.P. Yadav	Science & Tech.	Rural Dev.
41	490/94	Verky P.K.	Health	Culture

Sl.No.	Revised CSL No.	Name Shri/Smt/Kum	Cadre where working	Cadre where nominated
42	491/94	Asmat Ali	Finance	Finance
43	492/94	Baljit Kumar	Science & Tech.	Culture
44	493/94	S.N. Dutta	Health	Social Justice
45	494/94	Ritu Sharma	Fertilizer	Culture
46	496/94	Ram Singh	MHA	MHA
47	497/94	Dharam Pal	MHA	MHA
48	498/94	Kiran Chadha	Finance	Finance
49	499/94	Sant Ram	DOPT	DOPT
50	500/94	R.S. Chauhan	Finance	Finance
51	501/94	A Thankaraj	Science & Tech.	Social Justice
52	508/94	Raj Kumar	Urban Dev.	Labour
53	509/94	Satish Pal	Planning Com.	Planning Com.
54	510/94	R.K. Maroria	Health	WCD
55	511/94	Desh Raj Kalra	Science & Tech.	Labour
56	512/94	Hans Raj	Finance	Social Justice
57	513/94	Veer Vikram	Health	Social Justice
58	514/94	Sohan Lal	IP&P	Social Justice
59	515/94	Bharat Ram	IP&P	Labour
60	516/94	Nirmal Aswal	Health	I&B
61	517/94	Sohan Singh Pundhir	Health	I&B
62	518/94	Om Prakash	Science & Tech.	Labour
63	519/94	Kuldip Singh	Finance	I&B
64	520/94	P.D. Raphael	Defence	Labour
65	521/94	Prabhu Dayal	Food	I&B
66	522/94	Anil Kumar	Rural Dev.	Rural Dev.
67	523/94	Sheel Kumar	MHA	MHA
68	524/94	Rosamma Thomas	Legal Affairs	HRD
69	525/94	Narender Gautam	Defence	Posts
70	526/94	Kul Bhushan Sharma	Defence	I&B
71	527/94	Bal Kishan Gupta	Fertilizer	I&B
72	528/94	S.K. Jolly	Finance	Social Justice
73	529/94	B.R.M. Rao	Defence	Mines
74	531/94	Daya Nand	Supply	Supply
75	532/94	Hardeep Singh	Supply	Supply
76	533/94	B.N. Sain	Supply	Supply
77	534/94	Bishan Das	Urban Dev.	Mines
78	535/94	Neelam Arora	Civil Aviation	Social Justice
79	536/94	S.K. Banerjee	Science & Tech.	Culture
80	538/94	Harisadhan N.P.	Health	Planning Com.
81	539/94	Sivarama Pillai	Finance	Coal


 (G. S. PUNDIR)