

No.25/1/2016-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhavan, Khan Market
New Delhi, dated the 1st June, 2018.

OFFICE MEMORANDUM

Subject: Acceptance of APARs in respect of CSSS officers for the FY 2015-16 and 2016-17 submitted on hard copies and instructions for FY 2017-18-reg.

The undersigned is directed to refer to DOPT's OM dated 24th January, 2017 regarding extension of SPARROW for PPS and above level officers in CSSS. It is expected that necessary mechanism for generation of APARs has been developed by the Nodal Officers concerned in their Ministry/Department so as to complete the APAR activities, from the financial year 2017-18, as per the datelines prescribed vide DOPT Estt. Division OM No. 21011/18/2005-Estt (A)(Pt.-II) dated 23rd July, 2009.

2. It has also been observed that in respect of CSSS officers a large number of APARs for the financial years 2015-16 and 2016-17 were received in hard-copies. Considering the technical difficulties faced by the Ministries/Departments in generating APARs on SPARROW during these two years, it has been decided as a one-time measure to accept all the APARs received through hard copies pertaining to the financial years 2015-16 and 2016-17.

3. However, from the financial year 2017-18, it has been decided that APARs of the CSSS officers at the level of PPS level and above of CSSS will be generated and completed online only, barring following exceptions:-

- i) Officers on deputation to ex-cadre organizations, consequential bodies, international organizations & State Govts.
- ii) Officers posted in the organizations dealing with highly sensitive work which involve National Security, Intelligence Bureau etc.

4. For other cases not falling under (i) and (ii) of para 3 above, the Ministries/Departments will be required to take prior approval from this Department citing specific reasons for recording of APARs on hard copies.

5. The nodal officers may please ensure strict compliance of the above directions.



(A.K. Saha)

Deputy Secretary to the Government of India

Tele: 24622365

To

Joint Secretary (Admin)
All Ministries/Departments of CSSS