

F.No.7/2/2015-CS.I (A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)  
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2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi,  
Dated the 28<sup>th</sup> March, 2016

**Office Memorandum**

Subject: Appointment of Assistant Section Officers' of Combined Graduate Level Examination (CGLE), 2013 & 2014 - submission of documents reg

The undersigned is directed to refer to the subject mentioned above and to request all the Assistant Section Officers' who have been appointed in Central Secretariat Service on the basis of results of CGLE 2013 & 2014 and had indicated in point 4 of their attestation form about having resided in Delhi to send the self attested copies of the following documents/information so that necessary formalities can be processed further. The soft copies of the same may also be sent to the email id of the undersigned by 1<sup>st</sup> April, 2016. The email may be given the subject "SOFTDOC - Rank No. /Year of CGLE Exam" for easy sorting.

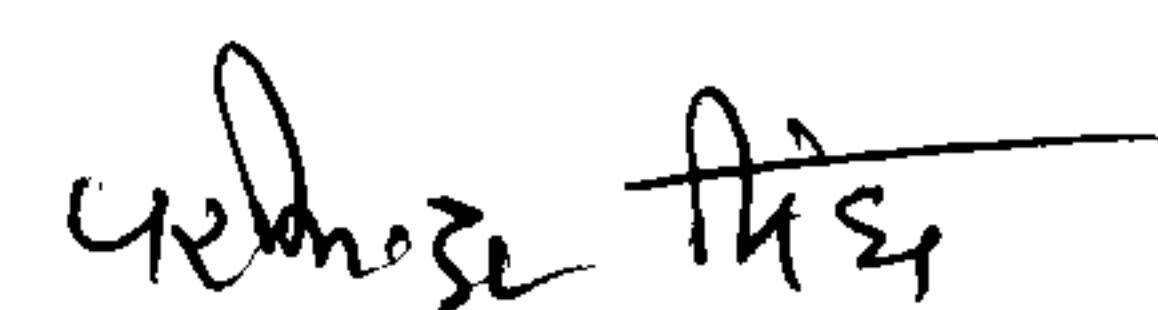
- a) One passport size photograph in JPEG format (less than 20 kb)
- b) One copy of Photo Identity proof in JPEG format (less than 200 kb) (any one of the following)

(i) Pan Card	(ii) Driving License
(iii) Election ID	(iv) Aadhaar Card

- c) One copy of Residential Proof in JPEG format (less than 200 kb) (any one of the following)

(i) Passport	(ii) Electricity Bill
(iii) Telephone Bill (Landline)	(iv) Ration Card
(v) Passbook	(vi) Utility Bill
(vii) Rent Agreement	(viii) Others

- d) Contact No. /Mobile No.



(Parminder Singh)

Under Secretary to the Government of India

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To

All Assistant Section Officers of CGLE 2013 & 2014