

REMINDER
TIME BOUND

No. 19/02/2022-CS.I(P)-Part(1)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS.I Division)

Lok Nayak Bhawan, New Delhi

Dated the 28th November, 2022

OFFICE MEMORANDUM

Sub: 4th Cadre Restructuring of the CSS - Inviting proposals from the Ministries/ Departments - regarding.

The undersigned is directed to refer to this Department's O.M. No. 19/02/2022-CS.I(P) dated 11th November 2022 on the subject mentioned above and to say that the Competent Authority **has extended the date** for sending the proposals on the additional requirement of posts for consideration under the 4th cadre restructuring exercise of the CSS to this Department to **16th December, 2022. Hence, all the Ministries/Departments are requested to furnish their proposals in this regard by this date** through email to gd.toppo@nic.in and cc to sn.swain@nic.in and akash.mittal@gov.in.

2. Further, it is also mentioned that the following cadre units (**but not limited to**) of CSS had earlier sent their proposals on creation/ encadrement of posts in CSS which are under examination in this Department:

Ministries/ Department where posts have already been created with the approval of D/o Expenditure (DoE) and encadrement into CSS is pending	Ministries/ Department where no-objection of DoPT is required for creation of posts
<ul style="list-style-type: none">i. AYUSHii. Cultureiii. Cabinet Secretariat (Direct Benefit Mission)iv. Department of Investment and Public Asset Managementv. Health & Family Welfare (Safdarjung Hospital)vi. Health & Family Welfare (National Health Authority)vii. NATGRID (M/o Home Affairs)viii. NITI Aayog (DMEO)ix. Tribal Affairsx. Civil Aviation (BCAS)xi. Cooperation	<ul style="list-style-type: none">i. Animal Husbandry & Dairyingii. Agriculture & Farmers' Welfareiii. Fertilizersiv. Civil Aviationv. Drinking Water & Sanitationvi. Information & Broadcastingvii. Legal Affairs (NDIAC)viii. Tribal Affairs (NCST)ix. Panchayati Rajx. Personnel & Trainingxi. Personnel & Training (ISTM)xii. Promotion of Industry & Internal Tradexiii. Registrar General of India (MHA)xiv. Social Justice & Empowerment (DWBDNC)xv. Women & Child Development

3. This Department is now receiving reminders from the aforementioned Cadre Units of CSS on their proposals for the encadrement/ creation of posts. Since the 4th cadre restructuring exercise of the CSS has already begun, all the aforementioned Cadre Units (but not limited to) of CSS are advised to consider the following, before sending the proposal for consideration under the 4th cadre restructuring of the CSS:


i. **Proposals where no objection for creation of the posts has been sought from this Department:**

All the cadre units are requested to include all their earlier proposals awaiting no-objection from DoPT in the proposal to be sent to DoPT for the 4th cadre restructuring of the CSS. In other words, a consolidated fresh proposal of additional requirement of posts may be sent to DoPT for consideration.

ii. **Proposals where posts have already been created with the approval of DoE and encadrement into CSS is pending:**

All the cadre units are requested to re-assess their earlier proposals and if required, may send a separate proposal to DoPT for the 4th cadre restructuring of the CSS, ensuring that such proposals (where posts are already created) follows the general principles of encadrement, as stated below:

- a. *The post should be analogous i.e. same pay band and same grade pay, to the corresponding grade of CSS into which to be encadred;*
- b. *Post should be vacant i.e. no incumbent should be holding the post;*
- c. *RR, if any, in respect of the post will have to be annulled.*


(George D. Toppo)
Under Secretary to the Govt. Of India
Tel: 2464 2705

To (**through DoPT's website**):

All the Ministries/ Departments of the GoI