

IMMEDIATE
TIME BOUND

F.No. 7/4/2012-CS.I (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi,
Dated 11th April, 2012.

OFFICE MEMORANDUM

Subject: Rotational Transfer of Assistant with more than 16 years of service in the same Ministry/ Department.

The undersigned is directed to refer to this Department's OM No. 21/7/2011-CS. I (D) dated 08th September, 2011 vide which the details of Assistants who have completed more than 7 years in the same Ministry/Department in whatever capacity was sought in connection with Lok Sabha Unstarred Question No. 1654 dated 10.08.2011. The information has since been received from Ministries/ Departments and has been compiled. A decision has been taken in DOP&T to implement RTP in a systematic manner with the approval of the competent authority. The implementation schedule has been circulated to all the Ministries/Departments vide OM No. 4/12/2011-CS.I (D) dated 02nd March, 2012.

2. As per the schedule, Assistants who have completed 16 years or more in a particular Ministry/Department, as on 01.01.2012, after excluding those officers who are due to superannuation within two years, are to be transferred as per list at **Annexure-I**.

3. Ministries/Departments and officers concerned may check the enclosed information and bring to the notice of this Department urgently, if any other Assistant who have completed more than 16 years of service in any capacity in a particular Ministry/Department (excluding those who are due for superannuation within two years as on 01.01.2012) has been left out or if there is any other error/omission in the list.

4. The officers indicated in annexure are requested to indicate their preferences for posting in the enclosed format **Annexure-II** and the same should reach CS-I division by 20.4.2012. It may be noted that seeking option is only for the purpose of assisting this Department in deciding the posting and this should not in any way be construed as a right for claiming posting of choice. Ministries/Departments may also obtain the proforma as at Annexure-II duly filled by the concerned officers not figuring in the list enclosed but are covered under the RTP having put in 16 years or more (in the grade Assistant and below) in the same Ministry/Department.


(K. Suresh Kumar)

Under Secretary to the Government of India
Tel. 24642705

Encl. a/a

To

Director (Admn /Listt.)
All Ministries/ Departments

S.No.	Name (S/Shri)	DoB	DPC	Cadre Unit
1	Rita Sharma	5-Apr-55	30-Mar-83	Coal
2	Nilima Bhowmick	20-Jun-54	22-May-95	Coal
3	Rajesh Kumar Katiyar	5-Jan-70	7-Sep-95	Commerce
4	Rashmi Malik	6-Nov-57	7-Oct-78	Corporate Affairs
5	Mohini Bala	3-Jul-61	26-Apr-83	Corporate Affairs
6	Minakshi Bhattacharya	1-Sep-57	9-Nov-83	Corporate Affairs
7	Rishi Raj	10-Nov-57	14-Nov-83	Corporate Affairs
8	Chandra Kumar	15-Feb-58	1-Jun-84	Corporate Affairs
9	Surendra Kaur	9-Aug-61	11-Mar-91	Corporate Affairs
10	P.K.Hota	22-Aug-55	5-Apr-91	Corporate Affairs
11	C.B. Viveki	28-Apr-57	5-Apr-91	Corporate Affairs
12	Som Dutt	1-Jul-61	5-Apr-91	Corporate Affairs
13	V.K. Jha	15-Apr-60	8-Apr-91	Corporate Affairs
14	S.S.Pandey	20-Jul-55	23-Apr-91	Corporate Affairs
15	Naresh Kumar Sharma	12-Apr-57	23-Feb-95	Culture
16	Saroj Thakur	8-Mar-59	24-Feb-95	Culture
17	Karam Chand Garg	13-Mar-56	24-Feb-95	Culture
18	Neelam Mukhije	1-Apr-62	24-Feb-95	Culture
19	B.M. Durgadasan	6-Apr-56	6-Apr-95	Culture
20	R. Janaka Sudha	31-Jan-60	6-Apr-95	Culture
21	B. Swaminathan	16-Jul-59	30-Jun-95	Culture
22	Usha Rawat	25-Aug-62	31-Jan-83	DOP&T
23	Tara Thomas	3-Dec-58	28-Jun-90	DOP&T
24	A.K. Srivastava	12-Apr-65	7-Jan-93	DOP&T
25	Anju Gupta	30-Jun-59	20-Jul-81	Environment & Forests
26	Ashok Kumar	20-Mar-54	1-May-82	Environment & Forests
27	D.P. Sharma	5-Jul-54	1-Mar-83	Environment & Forests
28	Neelam Kapoor	19-Apr-60	1-Mar-83	Environment & Forests
29	Mahesh Jain	3-Aug-62	20-Oct-83	Environment & Forests
30	C.N. Jaisi	25-Jul-60	2-Nov-83	Environment & Forests
31	Jagdish Kumar	15-Nov-57	1-Jan-85	Environment & Forests
32	Chanchal Maghu	14-Jul-54	1-Feb-85	Environment & Forests
33	Krishna Kapoor	22-Sep-59	28-Feb-85	Environment & Forests
34	R. Sairam	1-Oct-59	28-Feb-85	Environment & Forests
35	Vineeta	1-Jul-60	28-Feb-85	Environment & Forests
36	Kuldip Singh	5-Aug-57	1-Mar-85	Environment & Forests
37	Sushila Tiwari	20-Feb-61	1-Mar-85	Environment & Forests
38	Poonam Bisht	23-Apr-63	1-Mar-85	Environment & Forests
39	P. Rajenderan	3-Jul-58	15-Apr-85	Environment & Forests
40	H.K. Vashishtha	26-Mar-62	17-Jul-85	Environment & Forests
41	Rajender Prasad	9-Mar-63	22-Jul-85	Environment & Forests
42	Debasis Jordar	19-Jun-62	31-Jul-85	Environment & Forests
43	Samar Mazumder	31-Jan-60	5-Aug-85	Environment & Forests
44	A.A. Raizwani	28-Oct-62	1-May-87	Environment & Forests
45	R.D.P. Sinha	7-Jan-54	29-Sep-89	Environment & Forests

46	Sharda Harish Vilas	18-Apr-61	30-Nov-89	Environment & Forests
47	D. Samanta	11-Oct-55	30-Mar-90	Environment & Forests
48	Surender Prakash	3-Feb-56	5-Apr-91	Environment & Forests
49	Rajender Singh	21-Nov-61	5-Apr-91	Environment & Forests
50	Kumar Anupam	6-Jan-68	7-Mar-93	Environment & Forests
51	R.M. Tripathi	5-Jan-65	16-Aug-93	Environment & Forests
52	Bulbul Ghatak	1-May-55	19-Nov-95	Environment & Forests
53	C.D. Hariharan	20-Jul-54	25-Feb-80	Expenditure
54	Ravinder Kumar	1-Mar-56	25-Feb-80	Expenditure
55	Renu Sablania	29-May-58	10-Mar-80	Expenditure
56	Ms. Pinki	15-Sep-55	24-Feb-95	Expenditure
57	Nagendra Prasad Pant	13-Mar-58	2-Nov-95	Expenditure
58	Ms. Sudesh Arora	5-Apr-58	10-Nov-95	Expenditure
59	Raj Kumar II	25-May-57	26-Dec-95	Expenditure
60	Sushma Madan	25-Apr-59	16-Feb-79	Fertilizers
61	Mohd Saleem	23-Feb-59	28-Dec-81	Fertilizers
62	Mahesh Kumar	2-Feb-60	31-Mar-86	Fertilizers
63	Het Ram	5-Dec-63	1-Aug-87	Fertilizers
64	M. K. Sehgal	1-Dec-59	1-Aug-87	Fertilizers
65	Aruna Verma	28-Jun-57	28-Jan-94	Fertilizers
66	Sarasamma M Nair	23-Nov-56	31-Mar-94	Fertilizers
67	Rema Rajgopal	2-Aug-57	31-Mar-94	Fertilizers
68	B.D. Doveriyal	10-Sep-59	31-Mar-94	Fertilizers
69	Anita Arora	26-Apr-61	31-Mar-94	Fertilizers
70	Beena Tanwar	8-May-61	31-Mar-94	Fertilizers
71	P.C. Pandit	4-Jun-61	31-Mar-94	Fertilizers
72	Satbir Singh	4-Aug-63	31-Mar-94	Fertilizers
73	Ashutosh Apte	16-Oct-55	4-Oct-95	Health & Family Welfare
74	Km. Poonam Kharbanda	5-Sep-55	30-Jul-77	Higher Education
75	Surjit Chatterjee	25-May-55	24-Feb-95	Higher Education
76	Lilly Joseph	1-Dec-56	24-Feb-95	Higher Education
77	Madhu Bala Bassi	9-Dec-56	24-Feb-95	Higher Education
78	Pratebha Rani	21-Mar-55	6-Apr-95	Higher Education
79	C. S. Sheetala	8-Apr-58	6-Apr-95	Higher Education
80	Ashok Kumar Ghosh	1-Jul-59	6-Apr-95	Higher Education
81	Tulsi Ram	23-Nov-55	29-Jun-78	Labour & Employment
82	Shyama Sen	17-Oct-67	2-Apr-82	Labour & Employment
83	K. I. Mehta	26-Mar-59	26-May-82	Labour & Employment
84	Manjit Singh	2-Feb-57	16-Dec-82	Labour & Employment
85	Bimal Rani	5-Jan-60	22-Jun-83	Labour & Employment
86	Yashwant Singh	4-Jul-54	17-Oct-95	Labour & Employment
87	C.K. Sundareaswaran	27-May-59	10-Jan-95	Mines
88	Usha Pandey	15-Mar-64	10-Jan-95	Mines
89	P P S Puri	18-Feb-57	16-Dec-94	Posts
90	Savitri Gangadharan	15-Nov-57	3-Jul-95	Posts
91	T. K. Pal	7-May-55	4-Oct-95	Posts
92	T. N. Benjamin	25-Oct-55	4-Oct-95	Posts

93	Rajiv Shishu	16-Dec-56	4-Oct-95	Posts
94	Sudesh Grover	8-Aug-55	22-Oct-92	RTH
95	H. P. Ghosal	2-Nov-56	8-Feb-93	RTH
96	S. Agastian	25-Jul-55	20-Jan-95	RTH
97	V. Draupathy Anthyarjanam	20-Nov-56	20-Jan-95	RTH
98	Saurav Pradhan	18-Aug-57	20-Jan-95	RTH
99	Savita Saxena	8-Aug-58	20-Jan-95	RTH
100	K. G. Devyani	2-Sep-55	8-May-95	RTH
101	Sobha Mohanan	28-Apr-57	8-Aug-95	RTH
102	Dev Prakash	24-Feb-57	1-Aug-77	Science & Tech.
103	Meenakshi Kalia	16-Jan-54	5-Oct-95	Supply
104	Shankar Dutt	1-Jul-55	5-Apr-76	Urban Development
105	Somenath Karmakar	25-Nov-57	4-Sep-77	Urban Development
106	Ashok Kumar Gupta	20-Nov-57	28-Feb-78	Urban Development
107	H. K. Mishra	20-Jun-58	28-Feb-78	Urban Development
108	J. M. L. Saraswat	15-Mar-57	3-Oct-78	Urban Development
109	S. K. Gambhir	15-Oct-55	29-Nov-78	Urban Development
110	Neelam Sehgal	7-Jul-55	5-Dec-78	Urban Development
111	Sunita Dhawan	14-Sep-56	28-Dec-78	Urban Development
112	Satvir Singh	11-Jan-55	29-Dec-78	Urban Development
113	Indu Sharma	3-Sep-55	30-Dec-78	Urban Development
114	Sunita Dhingra	15-Mar-57	9-Jan-79	Urban Development
115	S. P. Singh	15-Oct-59	6-Apr-79	Urban Development
116	C. M. Kapoor	9-Apr-63	13-Jun-79	Urban Development
117	H. M. Malhotra	8-Apr-58	11-Jan-80	Urban Development
118	Priya Darshi	1-Mar-56	21-Apr-80	Urban Development
119	Sarmistha Sengupta	10-Dec-55	9-May-80	Urban Development
120	Rajeev Mathur	8-Nov-61	9-Sep-80	Urban Development
121	Anita Roy	28-Sep-57	25-Sep-80	Urban Development
122	Sanjay Kumar Mukherjee	28-Jan-55	2-Jan-81	Urban Development
123	Raj Singh	15-Apr-56	12-Jan-81	Urban Development
124	Pushp Lata Vig	27-May-59	12-Jan-81	Urban Development
125	Renuka Lalwani	7-Nov-56	23-Jan-81	Urban Development
126	Shobhan Kumar Das	17-Jul-56	24-Feb-81	Urban Development
127	Ranendra Biswas	1-Mar-55	26-Mar-81	Urban Development
128	Radhey Shyam Sharma	1-Jan-65	4-Jun-81	Urban Development
129	R. Gopikrishnan	15-Dec-56	5-Oct-81	Urban Development
130	Neeru Manuja	16-Apr-60	6-Nov-81	Urban Development
131	Sheela Chowdhury	15-Dec-58	7-Nov-81	Urban Development
132	Purshottam Das	10-Dec-55	27-Nov-81	Urban Development
133	Mahesh Kumar	17-Aug-60	14-Dec-81	Urban Development
134	Panchadip Chaudhury	28-Aug-57	1-Mar-82	Urban Development
135	S. S. Kayal	2-Jan-60	12-Apr-82	Urban Development
136	Abhijit Malakar	1-Mar-57	5-May-82	Urban Development
137	M. J. Varghese	14-May-56	10-May-82	Urban Development
138	V. S. Chauhan	4-Dec-58	13-May-82	Urban Development
139	Lila Krishan	28-Aug-59	30-Jun-82	Urban Development

140	Dharam Pal	17-Jul-57	16-Jul-82	Urban Development
141	Surender Pal	13-Feb-55	31-Jul-82	Urban Development
142	Raj Pal Kataria	15-Jul-55	1-Aug-82	Urban Development
143	Rajender Kumar	4-Feb-56	17-Aug-82	Urban Development
144	Madhu Kien	28-Jun-61	8-Nov-82	Urban Development
145	Surjeet Kalsan	1-Mar-59	12-Nov-82	Urban Development
146	Neeta Sharma	15-Aug-58	16-Nov-82	Urban Development
147	Ram Chander Kori	15-Jul-55	22-Nov-82	Urban Development
148	R. K. Saroya	18-Dec-58	22-Nov-82	Urban Development
149	Ashish Kr. Chakraborty	29-May-59	22-Nov-82	Urban Development
150	Kitab Singh	12-Mar-57	23-Nov-82	Urban Development
151	Om Prakash	1-Apr-61	29-Nov-82	Urban Development
152	Rabindra Nath Gop	15-Jun-58	30-Dec-82	Urban Development
153	K. Ravi Shankar	24-Jun-57	30-Mar-83	Urban Development
154	Vijaya Chopra	10-Nov-54	27-Apr-83	Urban Development
155	N. N. Chakraborty	14-Jun-60	27-May-83	Urban Development
156	Amit Kumar Das	18-Feb-57	27-May-83	Urban Development
157	V. C. Barthwal	25-Nov-59	8-Nov-83	Urban Development
158	Vinod Kumar Dhiman	9-Dct-63	29-Nov-83	Urban Development
159	Reethesh Balakrishnan	27-Feb-61	30-Nov-83	Urban Development
160	Shashi Jarial	2-Jan-61	29-Dec-83	Urban Development
161	G. K. Srivastava	4-Mar-57	13-Jan-84	Urban Development
162	Satinder Kumar Sharma	27-Nov-60	27-Jan-84	Urban Development
163	P. V. Mohandas	10-Feb-63	22-Feb-84	Urban Development
164	Kshowish Das	2-Mar-58	1-Apr-84	Urban Development
165	Udayan Ghosh Roy	10-Aug-59	10-Apr-84	Urban Development
166	Tejpal Singh	10-Oct-56	1-May-84	Urban Development
167	Sanjay Kumar Dasgupta	16-Oct-64	6-Dec-84	Urban Development
168	Basistha Sah	4-Nov-63	16-Aug-85	Urban Development
169	Yash Pal	10-May-58	5-Nov-85	Urban Development
170	Vinod Bhatia	8-Jul-57	24-Dec-85	Urban Development
171	Bharathy Gopal	4-Apr-56	1-Jan-86	Urban Development
172	Raghu Nath Singh	11-Jul-54	28-Jan-86	Urban Development
173	Balram Goel	13-Aug-60	5-Nov-86	Urban Development
174	Shiv Dutt Sharma	13-Apr-67	7-Oct-87	Urban Development
175	Simanata Borosaikia	1-Jun-65	1-Jul-89	Urban Development
176	K. K. Chopra	15-Jul-56	22-Dec-89	Urban Development
177	Xavier Toppo	8-May-63	26-Feb-90	Urban Development
178	N. P. Ekka	30-May-69	16-Mar-90	Urban Development
179	Shashi Dhar	31-Jul-54	21-Jul-92	Urban Development
180	C. V. Suresh Kumar	28-Jan-62	18-Apr-83	Water Resources
181	J.S. Rana	26-Nov-57	24-Feb-95	Women & CD
182	Girija Surendran	6-Dec-55	24-Feb-95	Women & CD
183	V Prabha	2-May-61	6-May-95	Women & CD
184	V. B. Bokde	17-Dec-57	4-Sep-90	Youth Affairs & Sports
185	Neelam Malik	28-Apr-58	2-May-94	Youth Affairs & Sports
186	Samir Ghosh	1-Dec-54	24-Feb-95	Youth Affairs & Sports

187	Geeta Joshi	1-Aug-57	24-Feb-95	Youth Affairs & Sports
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ANNEXURE-II

1. PERSONAL INFORMATION

1.	Name	
2.	Select List/SCSL No.	
3.	Designation	
4.	Date of Birth	
5.	Present Ministry/Department	
6.	Contact Number	
7.	Education Qualification	

2. EXPERIENCE

S. No.	Grade	Ministry/ Department	Period (Give Dates)		Subject Dealt (in brief)
			From	To	
1.					
2.					
3.					
4.					
5.					

3. PREFERENCE FOR POSTING

S.No.	Ministry/Department	Reasons (s)
1.		
2.		
3.		

(Signature)