

Most Immediate

**No.08/12/2011-CS.I(Trg)-Vol-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi**

Dated the 12th December, 2011

OFFICE MEMORANDUM

**Subject : Backlog Training Programme for adhoc Section Officers/
Assistants at ISTM for the period from 16/01/2012 to 27/01/2012.**

The undersigned is directed to inform that adhoc Section Officers/Assistants, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **16/01/2012 to 27/01/2012**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri Sandeep Mukherjee, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 16th January, 2012**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. The instant training is meant for **Assistants/ad-hoc Section Officers who have not undergone the Level 'B' training** and those who are not above the age of 58 years as on July 2012. **Officers promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.** Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may be sent at the earliest to **Shri Sandeep Mukherjee, Deputy Director** (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri Sandeep Mukherjee, Deputy Director(Co-ordinator) ISTM is accessible on phone No. 26102597 (O).


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

**Min/Dept. of
Joint Secretary (Estt./Admn.)
New Delhi.**

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011.
2. ISTM, (Shri Sandeep Mukherjee, Dy. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **16th January, 2012** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSI(S) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/Assistant)



(**Vidyadhar Jha**)

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**Training Programme for adhoc Section Officers to be held at ISTM
(16/01/2012 to 27/01/2012)**

Sl. No.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
1	Neerja Arora *	22/09/1954	Urban Development
2	Vibha Sharma *	19/05/1955	Planning Commission
3	Renu Sehgal *	16/04/1959	Urban Development
4	Jaswinder Kaur *	15/01/1955	Steel
5	Pradeep Thapar *	17/09/1956	Higher Education
6	Mahavir Kumar *	01/08/1958	Agriculture & Cooperation
7	Narender Kumar *	06/08/1957	Social Justice & Empowerment
8	Net Ram Jorwal	25/05/1958	UPSC
9	Dr. Vivek Dwivedi	03/02/1980	UPSC
10	N. K. Sharma	03/06/1956	UPSC
11	Sachin Kumar	02/11/1980	UPSC
12	Ashok Kumar	12/02/1980	UPSC
13	Sushil Kumar Sharma	01/01/1956	Road Transport & Highways
14	Nishant Kumar Singh	15/12/1976	Road Transport & Highways
15	Chaitanya Sharma	09/08/1955	Higher Education
16	Jyoti Swaroop Asthana	09/07/1977	Higher Education
17	Binod Bihari Singh	12/09/1981	Expenditure
18	Ramesh Chandra Jha	25/01/1977	Home Affairs
19	Nirmala Gupta	10/07/1955	Posts
20	Pappunjay Kumar	12/12/1980	Posts
21	Phiray Singh	21/02/1958	Commerce
22	Uttam Kumar Mishra	01/01/1978	Commerce
23	Sanjeev Kumar	19/01/1981	Commerce
24	N. K. Yadav	25/10/1959	Posts
25	Abhay Kumar Srivastava	01/07/1982	Posts
26	Kusum Jain	02/09/1959	Higher Education
27	Manish Kumar	05/08/1977	Higher Education
28	Naresh Kumar Sharma	12/04/1957	Culture
29	Chandan Kumar	01/03/1979	Higher Education
30	Prem Chand	01/01/1957	Higher Education
31	Pankaj Jha	26/04/1977	Higher Education
32	Meenakshi Sharma	20/06/1955	Home Affairs
33	Rajeev	25/08/1979	Higher Education
34	T.N.S. Kamesh	02/11/1954	Higher Education
35	Amit Kumar	16/11/1981	Higher Education
36	Brijesh Kumar Sahu	15/05/1980	Telecommunications
37	Shukla Bagchi	28/06/1957	Science & Technology
38	Sanjeev Kumar Sharma	05/03/1979	Science & Technology
39	Kumar Rajiv Ranjan	02/01/1978	Environment & Forests
40	Saroj Kumar Choudhary	02/10/1980	Telecommunications
41	Mehboob Reza	27/07/1979	Telecommunications
42	C. T. Varghese	19/11/1956	Health & Family Welfare
43	Shyam Kumar	17/12/1974	Health & Family Welfare
44	Asha Sikka	17/02/1957	Home Affairs
45	Awadhesh Kumar	25/12/1980	Home Affairs(Dptn. to Coal)
46	Dhrub Kumar	01/03/1980	Mines
47	Sanjay Kumar	31/12/1978	Social Justice & Empowerment
48.	Manoj Kumar Verma	14/11/1971	DOPT
49.	S. Bhattacharjee	21/11/1959	UPSC
50.	Anil Kumar Roy	01/03/1977	UPSC

* renomination

Annexure II

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Assistant**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____