

**No.21/3/2014-CS-I(D)**  
Government of India  
**Ministry of Personnel, Public Grievances and Pensions**  
(Department of Personnel and Training)  
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2<sup>nd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003  
The 8<sup>th</sup> July, 2015

**OFFICE MEMORANDUM**

**Subject:** Filling up post of CVO on deputation basis in Punjab National Bank, New Delhi a Public Sector Bank under Department of Financial Services, Ministry of Finance.

Department of Financial Services vide their communication No.15/1/2013-Vig. dated 3<sup>rd</sup> July, 2015 has desired the services of suitable officers for filling up post of CVO in Punjab National Bank, New Delhi on deputation basis for a period of three years.

2. Ministries / Departments of Government of India are requested to give wide publicity to the above vacancy among their employees and may forward duly signed applications, if any, to the Shri Mritunjay Singh, Under Secretary, Department of Financial Services, Jeevan Deep Building, 10, Sansad Marg, New Delhi-110001 on or before **22-08-2015** under intimation to this Office.

3. Cadre Clearance in respect of CSS Officers at the level of Under Secretary and above may be obtained from this Division before the application is forwarded for such deputation post.

**Encl.: As above.**



**(BISWAJIT BANERJEE)**

Under Secretary to the Government of India

☎: 24629413

**All Ministries / Departments**

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No.15/1/2013-Vig  
Government of India  
Ministry of Finance  
Department of Financial Services

Jeevan Deep Building  
10, Sansad Marg, New Delhi  
Dated 3<sup>rd</sup> July, 2015

Office Memorandum

**Sub:** Filling up of post of CVO on deputation basis in Punjab National Bank, New Delhi a Public Sector Bank under Department of Financial Services, Ministry of Finance

The undersigned is directed to forward herewith a copy of an advertisement inviting applications for filling up of post of CVO equivalent to the level of Executive Director i.e. Whole Time Director (Pay Scale Rs.65000 – 78000 /- with annual increment @ 3% uniformly payable in July. There shall be no Grade Pay) in Punjab National Bank (Head quarters at New Delhi) a Public Sector Bank under Department of Financial Services, Ministry of Finance on deputation basis.

2. The enclosed advertisement may be uploaded on the official website of Department of Personnel and Training for its wider publicity. It is further requested that applications of the eligible and willing officers of different Ministries/Departments may be forwarded to this Department so as to reach this Department within the stipulated last date i.e. on or before 22.08.2015.

Encl: As above

M Singh  
(Mritunjay Singh)  
Under Secretary to the Govt. of India  
Tel.23748709

The Director, CS-I(D),  
Department of Personnel & Training,  
Lot Nayak Bhawan,  
New Delhi.

Please upload on  
DPT website.  
Sh. Joshi  
July 8, 2015

1102108/2015/C98  
7/7

F.No. 15/3/2007/VIG/CVO(Vol.II)  
Government of India  
Ministry of Finance  
Department of Financial Services  
Vigilance  
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3<sup>rd</sup> Floor, Jeevan Deep Building,  
Parliament Street, New Delhi  
Date: 03.07.2015

To

1. The all Ministries/Departments of Government of India.
2. The Chairperson, State Bank of India, Central Office, Mumbai.
3. The Managing Director of Associate Banks of State Bank of India.
4. The Managing Directors & CEO of Nationalized Banks (Except Punjab National Bank)
5. The Executive Director, Reserve Bank of India, Department of Administration & Personnel Management, CO., Mumbai.
6. NHB, IFCI Ltd, IIFCL, NABARD, SIDBI, EXIM Bank, IDBI Bank.

Subject: - Appointment for the post of Chief Vigilance Officer (CVO) in Punjab National Bank (PNB).

Sir/Madam,

The post of regular Chief Vigilance Officer in Punjab National Bank, Head Quarters at New Delhi is vacant. Officers of the rank of Director of All India Services/Group A Central Services, General Manager of Public Sector Banks (PSBs), Chief General Manager of Reserve Bank of India and Executive Director of Financial Institutions are eligible for the post of CVO. You are requested to circulate the vacancy to ascertain willingness of eligible officers who are desirous of being considered for appointment as CVO, Punjab National Bank and forward the names of such officers alongwith their complete Bio-data in the format enclosed and copies of their attested Annual Performance Assessment Reports for the last five years (*complete in all respects*) to this Department on or before 22.08.2015.

2. AIS/Group A Central Services officers applying for the post should have a degree in finance, commerce or management or professional degree like Chartered Accountancy or experience in working in Finance Department or a financial organization for at least 3 years or a degree in Economics or having undergone long-term training programme in Management Institutes such as IIM, MDI or ISB will be eligible.

3. The pay scale of CVO, Punjab National Bank will be equivalent to the level of Executive Director i.e. Whole Time Director (Pay Scale - Rs.65,000-78,000/- with annual increment @ 3% uniformly payable in July. There shall be no Grade Pay) and the other perquisites will be as per the policy of the Bank. However, the officer going on deputation for the post of CVO will have the option to draw his/her own pay scale plus deputation allowance of 15% of his Basic Pay of his parent organisation.

4. It may be ensured that names of only those candidates whose services can be spared and who have minimum of 3 years of service remaining as on 22.08.2015 and are clear from vigilance angle are forwarded.

5. The names of candidates once forwarded will not be permitted to be withdrawn in any circumstances. Therefore, while forwarding the names of candidate for CVO in the above bank, an undertaking may be obtained from the applicants to the effect that under no circumstances, they would withdraw their candidature once a decision is taken to nominate them as CVO in the bank and a copy thereof may also be furnished to this Department. The information may be provided as per the Annexure-I & II enclosed.

Yours faithfully,

  
(Mihir Kumar)  
Director (Vigilance)  
Ph: 23344052  
Email: [dirvig-dfs@nic.in](mailto:dirvig-dfs@nic.in)

**Application Proforma**

1. Service, Cadre:

2. Name of applicant:  
(In block letters)

3. Designation:

4. Date of Birth:

5. Date of Joining:

6. Date of Superannuation:

7. Educational Qualification:

8. Gender:

8. Whether belongs to SC/ST/OBC/PH:

9. Present Posting:

10. Details of experience of last 10 years, starting with present post held:

Sl. No.	Post held & Name of Organization	Whether post held on Regular/A-dhoc/Deputation basis	Scale of Pay Basic Pay +Grade Pay	Period From to	Experience

11. Date of return from last ex-cadre post, if any:

12. Whether all eligibility conditions are fulfilled:

13. Postal address for communication with PIN Code, Telephone and

E-mail:

Certified that the information furnished above by me is correct.

(Name &amp; Signature of the Applicant)

Date:

Place:

**Certificate**

(To be filled by Cadre Controlling Authority of the applicant)

Certified that particulars furnished by Sh/Smt/Ms \_\_\_\_\_ have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. It is also certified that the integrity of the candidate is bonafide.

Signature & Designation  
of the Competent forwarding authority  
with telephone No., Email & Office Seal

Date:

Place:

2/c

ANNEXURE-II

TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY

NAME OF THE OFFICER

1.	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	
2.	Whether any complaint including that of corruption, against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
3.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.	
5.	Whether the name of the officer appears in the Agreed List OR List of Officers of doubtful Integrity. If yes, full details may be given:	
6.	(a): Whether the officer is clear from vigilance angle?  (b): Whether integrity is certified or not.	
7.	(a): Whether the officer has ever been debarred from Deputation?  (b): If Yes, period of debarment.	

**8. ACR Details:**

a)	Whether ACR Dossier is Complete upto 31.03.2013	YES/NO
b)	ACR for any year (in the last 5 years) Not available in the Dossier	
c)	Adverse entries if any (Expunged or un-expunged) in any ACR (s) If Yes, Year-wise details thereof.	YES/NO
d)	ACR grading of the last 05 years.	

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Year/Period	Grading

Signature of the officer certifying the proforma.

Name:

Designation:

Tel No:

E-mail: