

No.21/01/2021-CS-I (Coord)
Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training
(C.S.I Division)

2nd Floor, 'A' wing,
Lok Nayak Bhawan,
Khan Market, New Delhi
Dated 15th February, 2021

OFFICE MEMORANDUM

Subject:- Appointment of Consultants on contract basis in Ministry of Social Justice & Empowerment.

The undersigned is directed to circulate the Vacancy Advertisement No.-H-7/6/2020-PLAN dated dated 29th January, 2021 (along with enclosures) received from Ministry of Social Justice and Empowerment who have invited application from eligible retired candidates for three posts of Consultants to monitor the PM-DAKSH Yojna.

2. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.


(Amit Ghosal)

Deputy Secretary to the Government of India
Tele:- 24629412

All Ministries/Departments (through DOPT's website)

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F.No. N-7/6/2020-PLAN
Government of India
Ministry of Social Justice & Empowerment
Department of Social Justice & Empowerment
(Plan Division)

B-2, Ground Floor,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex,
New Delhi – 110003.
Dated: 29th January 2021

Advertisement for Consultants

Applications in the prescribed Performa are invited from eligible retired candidates for three posts of Consultants to monitor the PM-DAKSH Yojana which is being implemented through three Apex Corporations of the Department of Social Justice and Empowerment as per details given below:

1.	Name of the Post	Consultants: <ul style="list-style-type: none">• One consultant at the level of Deputy Secretary.• Two consultants at the level of Under Secretary.
2.	Job Location	B-2, Ground Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi
3.	Period of Consultancy	For an Initial period of one year which can be extended further.
4.	Termination Notice	Either party can terminate the contract on providing one month's notice.
5.	Age	Not more than 65 years
6.	Method of Recruitment	All the applications received in response to the vacancies advertised will be scrutinized and shortlisted by Screening Committee, in accordance with eligibility and other conditions prescribed by the Department and in the light of Consultancy Guidelines.
7.	Nature of Duties	The selected Consultants will be required to work as Consultant in the Department. <ul style="list-style-type: none">• Implementation of the scheme
8.	Experience and Essential Criteria	Persons should have at least two years experience in the requisite field of implementation and monitoring of the scheme and having knowledge of financial matters.
7(a)	Deputy Secretary Level- 01	Retired as Dy. Secretary and equivalent.
7(b)	Under Secretary Level-02	Retired as Under Secretary and equivalent

29/1/21

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29/1/21

9.	Remuneration	<ul style="list-style-type: none"> • For Dy. Secretary Level - Rs. 65,000/- per month. • For Under Secretary Level - Rs. 55,000/- per month.
10.	Entitlements	Leave: Consultants shall be eligible for 8 days leave in a calendar year on pro-rata basis. Therefore, consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year.
11.	How to apply	<ul style="list-style-type: none"> • Eligible candidates may apply through e-mail at umeshkr.ram@gov.in as per performa at Annexure-I within 30 days from the date of publication of the advertisement on the website of Department of Personnel Training, Ministry of Social Justice & Empowerment and its three Corporations. • The final selection will be based on their performance at the interview. • The decision of the Government on selection of candidates will be final. • The last date for receiving applications is 15.02.2021. Applications received after the closing date or not in the prescribed proforma are liable to be rejected and no correspondence shall be entertained in this regard.

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2. This may be given wide publicity by uploading on the websites.

S.K. Srivastwa

(S.K. Srivastwa)

Deputy Secretary to the Govt. of India

Tel. No. 011 - 24369842

To

1. Director/Dy. Secretary (Admin.) all Ministries/Department of the Government of India.
2. Director (CS Division), DoPT, 2nd Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
3. CMD/MD of NSFDC, NBCFDC and NSKFDC.
4. Director, NIC, M/o Social Justice and Empowerment, Shastri Bhawan, New Delhi.

Copy for information to:

1. Secretary, SJE
2. Economic Advisor
3. Deputy Secretary (Administration),

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APPLICATION FORM

APPLICATION FOR APPOINTMENT AS CONSULTANT ON PURELY CONTRACT BASIS
IN DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT

Paste your
passport size
photograph
here

1. Name of applicant :- _____
2. Father's/ Husband's Name _____
3. Date of Birth:- ____ / ____ / ____ (dd/mm/yyyy)
4. Sex : _____ (Male/Female)
5. Age as on 1st January, 2021 : _____ Years _____ Months _____ Days
6. Postal Address for Communication :

7. Phone Number: Land line No. : _____ Mobile No. : _____
8. Email I.D. : _____
9. Permanent Address: _____

10. Highest Educational Qualification : _____

11. Details of Employment, in chronological order:

Office/Instt./Org.	Post Held	From	To	Scale of Pay and basic pay	Nature of Duties

12. Last pay drawn/ emoluments: _____

_____ (Signature of Applicant)

Name of Applicant: _____

Place:

Date: