

No.7/8/2012-CS.I (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi
Dated the 15th March, 2013

OFFICE MEMORANDUM

Subject: Assistants (Direct Recruits) Foundational Training Programme (ADR-FTP) during 2012-13 at ISTM- reg.

The undersigned is directed to refer to this Department's OM of even number dated 8th March, 2013 nominating 78 DR Assistants to 23rd & 24th batches of Assistants (Direct Recruits) Foundational Training Programme (ADR-FTP) in ISTM which is scheduled as below:

Phase-I -One week from 18.03.2013 to 22.03.2013

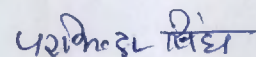
Phase-II - 11 weeks from 24.06.2013 to 06.09.2013

2. In addition to already nominated 78 Assistants, the under mentioned DR Assistants are also nominated for the above stated ADR-FTP:

S. No.	Name (Shri/Smt./Ms.)	Cadre-unit (Ministries/Departments)
1	Rajat Dhama	Consumer Affairs
2	Soumitra Biswas	Information & Broadcasting
3	Sushant Shukla	Higher Education
4	Sudesh Taak	Higher Education
5	Ratnamani Singh	Higher Education
6	Chandandeekshith Goli	Higher Education
7	Manoj Singh Yadav*	Agriculture
8	Jai Shankar Prasad	Urban Development
9	Debjyoti Biswas	Personnel & Training

* Second nomination

3. All participating Ministries/Departments of Central Secretariat Service may please co-operate in implementing the training schedule. It may please be seen that in order to avoid disruption of work in a cadre-unit, nominations to the mandatory training are being made from across the cadre-units and not enbloc from a particular cadre unit. As per the revised design for ADR-FTP, once CS Division nominates direct recruit Assistants for the training, they stand relieved from the concerned Cadre units. No other formal relieving order is required to be issued. Cadre Units concerned may please inform the above nominated officers about the training schedule and instruct them to report for the training on 18th March, 2013. Successful completion of training is mandatory for completing the probation by the DR Assistants and for their confirmation in the grade.



(Parminder Singh)

Under Secretary to the Government of India

To,

1. All Cadre-units of Central Secretariat Service.
2. Officers concerned.
3. Department of Higher Education w.r.t OM No.A.33025/26/2012-TC, dated 05.03.2013.
4. Department of Industrial, Policy & Promotion w.r.t O.M. No.A-42016/22/2012-E.III dated 08.03.2013.
5. ISTM, JNU (Old) Campus, Olof Palme Marg, New Delhi- 110067.