

**Most Immediate**

**8/3/2014-CSI(Trg)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi  
Dated the 18<sup>th</sup> June, 2014**

**OFFICE MEMORANDUM**

**Subject : Level 'B' Training Programme at ISTM for Assistants of the CSS  
during the period from 21/07/2014 to 22/08/2014.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (**\*\* last chance, \* second chance**) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **21/07/2014 to 22/08/2014**. Accordingly, these officers may be relieved of their duties and advised to report to Shri Manoj Gupta, Assistant Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 21<sup>st</sup> July, 2014.**

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI(Trg.) dated 24<sup>th</sup> February, 2010 as this would adversely affect the promotion of the officers. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12<sup>th</sup> July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

4. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

Contd...2/-

5. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may be sent immediately to Shri Manoj Gupta, Assistant Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26177058(O) Mob.: 9811481448.

*R Venkatesan*  
18.6.14  
( R. Venkatesan )

Under Secretary to Government of India  
Tele. : 24624046

To

**Min/Dept.of  
Joint Secretary(Admn.)**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (Shri Satyajit Mishra, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM(Coord) dated 13<sup>th</sup> December, 2013..
2. ISTM, (Shri Manoj Gupta, Assistant Director/Course Co-ordinator), Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 21<sup>st</sup> July, 2014 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO(S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.

*R Venkatesan*  
18.6.14  
( R. Venkatesan )

Under Secretary to Government of India  
Tele. : 24624046

**Level 'B' Cadre Training Programme at ISTM for CSS Assistants  
(21/07/2014 to 22/08/2014)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	Manphool **	15-02-1962	Agri. & Coop.
2	C.R. Chithra **	10-05-1962	MHA
3	L.K. Arora **	31-07-1956	Defence
4	Manmohan Sharma **	04-08-1957	Home Affairs
5	Lakhpat Singh **	01-02-1959	MHA
6	Ranjit Singh **	06-07-1957	MHA
7	Kshownish Das **	02-03-1958	UPSC
8	Usha Rani Rajoura **	21-06-1958	MHA
9	C. N. Raju **	15-03-1960	MHA
10	Siya Ram Choubey **	14-06-1961	Home Affairs
11	Sushma Malhotra **	25-02-1959	Agriculture & Cooperation
12	P.K. Dhamija **	17-02-1957	Expenditure
13	A.K. Das **	31-10-1956	Urban Dev. / Home Affairs
14	Shravan Kumar *	06-07-1959	MHA / IPP
15	A.K. Das *	21-03-1957	Power / Expenditure
16	G.C. Verma *	25-01-1958	Rural Development
17	Babu Lal *	10-05-1961	DOP&T
18	B.D. Dobriyal *	10-09-1959	Fertilizer
19	Dharam Raj *	01-01-1961	Fertilizer
20	P.C. Pandit *	04-06-1961	Fertilizer
21	Jagdish Kumar *	25-02-1962	MHA / OIA
22	Girdhari Lal *	15-07-1957	Expenditure
23	Shanti Devi *	17-09-1956	MSME
24	M.S. Subramanian *	06-07-1956	MHA
25	Manju Sharma *	19-01-1960	MHA
26	Rohtash Singh-II *	25-05-1958	Defence
27	Naval Kishore *	17-07-1959	DOP&T
28	Ram Dev *	10-12-1958	Commerce
29	Prem Singh Rana *	10-12-1957	Commerce
30	Ramesh Pathath *	27-07-1956	MHA
31	Sushma Jus *	08-04-1960	Health & FW
32	S.M. Kapoor *	19-05-1960	MHA
33	Neelam Sharma *	08-02-1960	MHA
34	Mary Jones Rattan Singh*	01-09-1958	MHA
35	Vijay Kumari Saxena *	01-02-1958	MHA

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
36	Lalita Rawal *	10-12-1962	MHA
37	A.K. Sarkar *	15-12-1956	MHA
38	Ghanshyam Dass Neem *	01-01-1957	MHA
39	Kamlesh Ralhan *	17-08-1957	MHA
40	Mohinder Singh *	20-03-1958	RT&H
41	Durga Prasad *	01-08-1957	Labour / MSME
42	P.A. Adityan *	15-05-1957	MHA
43	Syed Zaki Ahmed *	21-04-1958	MHA
44	N.K. Sehgal *	10-04-1957	Posts / IPP
45	Vijay Kumari Bamba *	25-06-1962	Food & PD
46	Surinder Mehmi *	15-04-1958	MHA
47	Satyabir Singh *	25-01-1958	Health & FW
48	K.P. Valsraj *	14-02-1957	Health & FW
49	Suman Mehta *	02-05-1958	MHA
50	Amarjit Singh	01-10-1958	Defence
51	Anita Saha	31-08-1961	MHA
52	Daya Rani Arora	13-03-1958	RT&H
53	M.K. Vasisht	05-06-1963	UPSC
54	Vishav Kumari Sharma	30-07-1960	UPSC
55	Veena Rana	15-09-1956	UPSC
56	Narinder Pal Singh	06-04-1961	UPSC
57	Birbal Singh Bhandari	07-02-1961	UPSC
58	Anjana Singh	13-03-1962	UPSC
59	Jai Bhagwan	05-06-1959	UPSC
60	Azad Singh-II	02-08-1957	UPSC

**\*\* Last & final nomination \* second nomination.**