

**Most Immediate**

**8/3/2014-CSI(Trg)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi  
Dated the 6<sup>th</sup> August, 2014**

**OFFICE MEMORANDUM**

**Subject : Level 'B' Training Programme at ISTM for Assistants of the CSS  
during the period from 08/09/2014 to 10/10/2014.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (\*\* last chance, \* second chance) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **08/09/2014 to 10/10/2014**. Accordingly, these officers may be relieved of their duties and advised to report to Shri Ranjan Kumar, Deputy Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 8<sup>th</sup> September, 2014.**

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI(Trg.) dated 24<sup>th</sup> February, 2010 as this would adversely affect the promotion of the officers. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12<sup>th</sup> July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

4. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

Contd...2/-

5. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may be sent immediately to Shri Ranjan Kumar, Deputy Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26175590(O) Mob.: 9810493730.

*R Venkatesan*  
6.8.14  
( R. Venkatesan )

Under Secretary to Government of India  
Tele. : 24624046

To

**Min/Dept.of  
Joint Secretary(Admn.)**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (Shri Satyajit Mishra, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM(Coord) dated 13<sup>th</sup> December, 2013..
2. ISTM, (Shri Ranjan Kumar, Deputy Director/Course Co-ordinator), Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 8<sup>th</sup> September, 2014 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO(S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.

*R Venkatesan*  
8.14  
( R. Venkatesan )

Under Secretary to Government of India  
Tele. : 24624046

**Annexure I****Level 'B' Cadre Training Programme at ISTM for CSS Assistants  
(08/09/2014 to 10/10/2014)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	A.K. Das **	21-03-1957	Power / Expenditure
2	G.C. Verma **	25-01-1958	Rural Development
3	B.D. Dobriyal **	10-09-1959	Fertilizer
4	Dharam Raj **	01-01-1961	I&B
5	P.C. Pandit **	04-06-1961	Fertilizer
6	Jagdish Kumar **	25-02-1962	MHA / OIA
7	M.S. Subramanian **	06-07-1956	MHA
8	Manju Sharma **	19-01-1960	MHA
9	Prem Singh Rana **	10-12-1957	Commerce
10	Ramesh Pathath **	27-07-1956	MHA
11	Sushma Jus **	08-04-1960	Health & FW
12	S.M. Kapoor **	19-05-1960	MHA
13	Neelam Sharma **	08-02-1960	MHA
14	Mary Jones R. Singh**	01-09-1958	MHA
15	Vijay Kumari Saxena **	01-02-1958	MHA
16	Lalita Rawal **	10-12-1962	MHA
17	A.K. Sarkar **	15-12-1956	MHA
18	Ghanshyam D. Neem **	01-01-1957	MHA
19	Kamlesh Ralhan **	17-08-1957	MHA
20	Durga Prasad **	01-08-1957	Labour / MSME
21	P.A. Adityan **	15-05-1957	MHA
22	N.K. Sehgal **	10-04-1957	IPP
23	Vijay Kumari Bamba **	25-06-1962	Food & PD
24	Surinder Mehmi **	15-04-1958	MHA
25	Suman Mehta **	02-05-1958	MHA
26	Daya Rani Arora *	13-03-1958	MHA
27	M.K. Vasisht *	05-06-1963	UPSC
28	Vishav Kumari Sharma *	30-07-1960	UPSC
29	Veena Rana *	15-09-1956	UPSC
30	Birbal Singh Bhandari *	07-02-1961	UPSC
31	Suresh Kumar	21-03-1958	Steel
32	Man Mohan	01-05-1958	Agri. & Coop.
33	Jai Kishan	03-08-1960	Agri. & Coop.
34	Kuldeep Sharma	05-08-1957	Env. & Forests
35	Neelam Kapoor	19-04-1960	Env. & Forests

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
36	Krishna Kapoor	22-09-1959	Env. & Forests
37	Jagdish Kumar	15-11-1957	Env. & Forests
38	Vaneeta	01-07-1960	Env. & Forests
39	Meenakshi Srivastava	01-07-1959	Legal Affairs
40	Man Mohan Singh	08-07-1956	Culture
41	Sharda Saini	20-01-1960	Youth Affairs & Sports
42	Chander Prakash Tyagi	23-05-1960	Culture
43	Jaspal Singh	01-07-1957	Youth Affairs & Sports
44	Neelam Mukhija	01-04-1962	Culture
45	Pragati R. Mohite	15-06-1962	Education
46	Kusum Sharma	19-02-1959	Education
47	Bhagwanti Kumar	19-02-1959	Education
48	Jagan Nath	15-01-1963	Education
49	Kusum Kukreti	16-03-1959	Education
50	Uma Devi Ranga	15-05-1961	Agri. & Coop.
51	Poonam Verma	06-04-1958	DOP&T
52	M.P.A. Jagannathan	26-05-1960	Coal
53	Manohar Lal	11-01-1958	Coal
54	Kamal Krishan Gupta	14-01-1959	DOP&T
55	V.C. Pathak	10-01-1957	Defence
56	Vijay Pal Singh	25-04-1960	Defence
57	Sushma	14-09-1960	Defence
58	Shyam Kumar	01-07-1957	Science & Tech
59	Jamana Kumari	29-09-1960	Science & Tech
60	C.B. Viveki	24-08-1957	Corporate Affairs

**\*\* Last & final nomination \* second nomination.**