

Most Immediate

**08/03/2012-CSI(Trg)-Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi
Dated the 19th November, 2012**

OFFICE MEMORANDUM

**Subject : Level 'B' Training Programme at the ISTM for the period from
31/12/2012 to 01/02/2013.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated for the Level 'B' Training Programme being conducted by ISTM w.e.f. **31/12/2012 to 01/02/2013**. It is requested that these officers may be relieved of their duties and advised to report to Ms. Rekha Sharma, Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 31st December, 2012.**

2. **The performance of the officials in the training will be evaluated and the reports may be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **Those who are promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.**

3. The aforesaid training includes study tour and officers nominated above may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may be sent by **07-12-2012** to Ms. Rekha Sharma, Course Co-ordinator, ISTM, New Delhi, with a copy to the undersigned.


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To
Min/Dept.of
Joint Secretary(Admn.)
New Delhi.

Copy forwarded to :-

1. **ISTM, (Shri Satyajit Mishra, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 19th March, 2012. ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. **ISTM (Ms. Rekha Sharma, Course Co-ordinator), Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on 31st December, 2012 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(SK)/CS.I (Kindly verify the training status before considering promotion)**
5. Guard File
6. **Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/Assistant)**

VJ

(Vidyadhar Jha)

Under Secretary to Government of India

Tele. : 24624046

Annexure I**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(31/12/2012 to 01/02/2013)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	Gurdial Singh	12-03-1955	Expenditure
2	P. Chakravorty	10-01-1960	IP&P
3	P.K. Jain	27-04-1959	MHA
4	P.K. Sasi Kumar	12-04-1955	MHA
5	V. Arunachalam	24-05-1957	MHA
6	Kamal Nain Prasad	07-03-1955	Planning Comm.
7	T. Gangadharan	22-02-1960	Power
8	A.K. Chanda	21-01-1958	Power
9	Kuldeep Singh	15-04-1959	Water Res.
10	Ashok Kumar	24-04-1958	Water Res.
11	K. Saraswati	18-12-1958	Water Res.
12	M. Murali Mohan	16-01-1958	Water Res.
13	S. Shanmugam	14-05-1956	MHA
14	Gulshan Kumar	15-08-1960	MHA
15	S.K. Roy	29-12-1960	MHA
16	P.K. Hira	05-01-1956	MHA
17	Suresh Kumar-II	01-10-1955	DoP&T
18	K. Chitrabhanu	12-09-1956	Earth Science
19	R.K. Dubey	14-09-1961	DoP&T
20	R.K.P. Dawani	18-06-1957	Education
21	Parveen Kumar	29-12-1961	DoP&T
22	Sushil Kumar Sharma	23-12-1957	DoP&T
23	S. Padma	12-06-1963	DoP&T
24	K.Roy Varghese	21-07-1961	IP&P
25	Mahender Kaur	25-04-1955	Expenditure
26	Dalip Singh	15-02-1957	Expenditure
27	Yogesh Kumar	28-02-1959	Expenditure
28	Vijay Shankar	10-06-1957	DoP&T
29	Mukesh Kumar	24-09-1957	MHA
30	Jai Kishore	01-06-1957	MHA
31	Paramjit Kaur	15-01-1955	DoP&T
32	Priya Darshi	01-03-1956	Urban Dev.
33	H.K. Mishra	20-06-1958	Urban Dev.
34	Ashok Kumar Gupta	20-11-1957	Urban Dev.
35	P.C. Guha	05-11-1956	Urban Dev.
36	Satya Pal Singh	15-10-1959	Urban Dev.
37	Vinod Singh Chauhan	04-12-1958	Urban Dev.
38	M. Mukhopadhyaya	16-02-1957	Urban Dev.
39	Bira Gosain	07-09-1960	UPSC
40	K.S. Ramakrishnan	15-05-1959	UPSC
41	A.S. Rawat	05-01-1956	SJ & E
42	M.S. Hameed	09-08-1955	SJ & E
43	H.K. Mukherjee	02-01-1959	Education (Minority Affairs)
44	Ashok Kumar Sinha	12-01-1960	Health & FW
45	K.R. Sinha	08-11-1958	Health & FW

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Assistant
Select List year _____
7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____