

Most Immediate

**8/3/2014-CSI(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi
Dated the 9th October, 2014**

OFFICE MEMORANDUM

**Subject : Level 'B' Training Programme at ISTM for Assistants of the CSS
during the period from 27/10/2014 to 28/11/2014.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (** last chance, * second chance) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **27/10/2014 to 28/11/2014**. Accordingly, these officers may be relieved of their duties and advised to report to Shri Naresh Bhardwaj, Deputy Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 27th October, 2014**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI(Trg.) dated 24th February, 2010 as this would adversely affect the promotion of the officers. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12th July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**

4. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

Contd...2/-

5. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may be sent immediately to Shri Naresh Bhardwaj, Deputy Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26102597 (O) Mob.: 8010101800.


9.10.14
(R. Venkatesan)

Under Secretary to Government of India
Tele. : 24624046

To

**Min/Dept.of
Joint Secretary(Admn.)**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (Shri Satyajit Mishra, Joint Director, M.No. 9999137223) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM(Coord) dated 13th December, 2013.
2. ISTM, (Shri Naresh Bhardwaj, Deputy Director/Course Co-ordinator), Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 27th October, 2014 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO(S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.


9.10.14
(R. Venkatesan)

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Annexure I**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(27/10/2014 to 28/11/2014)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	M.K. Vasisht **	05-06-1963	UPSC
2	Birbal Singh Bhandari **	07-02-1961	UPSC
3	Babu Lal **	10-05-1961	DOP&T
4	Naval Kishore **	17-07-1959	DOP&T
5	Bijoy Menon **	25-02-1957	DOP&T
6	Ashok Kumar Guliyani *	12-05-1958	IP&P
7	Shanti Devi *	17-19-1956	MSME
8	Suresh Kumar *	21-03-1958	Steel
9	Neelam Kapoor *	19-04-1960	Env. & Forests
10	Jagdish Kumar *	15-11-1957	Env. & Forests
11	Meenakshi Srivastava *	01-07-1959	Legal Affairs
12	Man Mohan Singh *	08-07-1956	Culture
13	Jaspal Singh *	01-07-1957	Youth Affairs & Sports
14	Kusum Kukreti *	16-03-1959	Education
15	Poonam Verma *	06-04-1958	DOP&T
16	Sushma *	14-09-1960	Defence
17	Jamana Kumari *	29-09-1960	Science & Tech
18	C.B. Viveki *	24-08-1957	Corporate Affairs
19	Manjit Kaur Bhatia *	01-10-1959	Defence
20	V.K. Jha	15-04-1960	Corporate Affairs
21	Amerjeet Arora	12-08-1957	Defence
22	Rajinder Singh Balhara	09-05-1959	Defence
23	Radha Krishan	22-05-1958	Defence
24	Ravinder Singh	04-03-1958	Defence
25	A. Narayanan	16-12-1960	MHA
26	Ramesh Chandra Joshi	29-10-1962	I&B
27	Ram Singh	10-07-1956	I&B
28	Gautam Banerjee	25-09-1956	DOP&T
29	Devendra Kumar	11-09-1957	MHA
30	Tarvinder Kaur	04-04-1961	Legal Affairs
31	D.S. Bisht	03-07-1956	Expenditure
32	Malay Nandy	05-09-1960	DOP&T
33	Rajkumari Chawla	06-07-1961	Expenditure

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
34	Krishan Singh	17-03-1961	Defence
35	P.L. Jaswar	15-08-1956	Defence
36	Kusum Lata Sharma	25-04-1962	Expenditure
37	Raj Kumari Dhingra	21-07-1958	Expenditure
38	Sunanda Vinodini	25-11-1957	Expenditure
39	K.C. Jatav	15-08-1961	Education (Minority Aff.)
40	Ompal Singh	10-07-1959	Health & FW
41	C.K. Shanthi	13-05-1957	UPSC
42	S.C. Goel	30-01-1958	UPSC
43	Digvijay Tejpal	28-01-1959	UPSC
44	Ram Kishan Sharma	15-03-1959	UPSC
45	R.S. Rana	30-11-1957	Cons. Affairs

**** Last & final nomination * second nomination.**

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____