

Most Immediate

08/03/2013-CSI(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 15th March, 2013

OFFICE MEMORANDUM

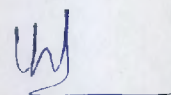
Subject : Level 'B' Training Programme at the ISTM for the period from 01/04/2013 to 03/05/2013.

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **01/04/2013 to 03/05/2013**. It is requested that these officers may be relieved of their duties and advised to report to Shri Biswajit Banerjee, Assistant Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 1st April, 2013**.

2. **The performance of the officials in the training will be evaluated and the reports may be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above mandatory training programme are relieved in time. **Those who are promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.**

3. The aforesaid training includes study tour and officers nominated above may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may be sent immediately to Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26177058, with a copy to the undersigned.



(**Vidyadhar Jha**)

Under Secretary to Government of India

Tele. : 24624046

To

Min/Dept.of
Joint Secretary(Admn.)
New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 5th March, 2013. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. **ISTM, Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on 1st April, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(A), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.



(**Vidyadhar Jha**)

Under Secretary to Government of India
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Annexure I**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(01/04/2013 to 03/05/2013)**

S. No	CSL No. SL 2003	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	0495	Radha A. Nair	08-03-1956	Water Res.
2	0497	Rajiv Sharma	16-07-1961	Water Res.
3	0500	P. Achuthan Kutty	01-11-1956	Civil Aviation
4	0501	Subroto K. Biswas	20-09-1959	Civil Aviation
5	0502	C.K. Sundareaswaran	27-05-1959	Mines
6	0503	I.P.E. Thomas	01-12-1956	Health & FW
7	0506	Radha Ballabh	12-01-1957	MHA
8	0509	Kusum Gusain	31-10-1958	I&B
9	0510	Ram Kumar	15-03-1958	I&B
10	0511	Narender Singh Rawat	20-06-1957	I&B
11	0515	B. Venugopal	12-01-1956	Civil Aviation
12	0516	Rakesh Kumar Khirwal	13-02-1958	Telecom
13	0517	Ramji Lal	02-01-1958	SJ&E
14	0511	B.S. Nishant	09-05-1957	SJ&E
15	0515	A.N. Gupta	17-03-1957	SJ&E
16	0526	Jaidev Sharma	23-09-1960	SJ&E
17	0527	Kailash Chander	02-11-1955	P&NG
18	0529	Rashmi Malik	06-11-1957	Corporate Affairs
19	0530	A.K. Sharma	20-11-1962	DoP&T
20	0531	Sudesh Grover	08-08-1955	RT&H
21	0533	Saurav Pradhan	18-08-1957	RT&H
22	0534	Savita Saxena	08-08-1958	RT&H
23	0535	V. Draupathy Antharjanam	20-11-1956	RT&H
24	0536	S. Agastian	25-07-1955	RT&H
25	0542	V. Prabha	02-05-1961	WCD

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Assistant
Select List year _____
7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____