

Most Immediate

08/03/2012-CSI(Trg)-Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 8th January, 2013

OFFICE MEMORANDUM

Subject : Level 'B' Training Programme at the ISTM for the period from 04/02/2013 to 08/03/2013.

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated for the Level 'B' Training Programme being conducted by ISTM w.e.f. **04/02/2013 to 08/03/2013**. It is requested that these officers may be relieved of their duties and advised to report to Ms. Rekha Sharma, Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 4th February, 2013**.

2. **The performance of the officials in the training will be evaluated and the reports may be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **Those who are promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.**

3. The aforesaid training includes study tour and officers nominated above may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may be sent by **15-01-2013** to Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, New Delhi who is accessible on Phone No.26177058, with a copy to the undersigned.



(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

Min/Dept.of
Joint Secretary(Admn.)
New Delhi.

Copy forwarded to :-

1. ISTM, (Shri Satyajit Mishra, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 19th March, 2012. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. ISTM (Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator), Administrative Block, Old JNU Campus, New Delhi-110067. **It is requested that a list of officers who report for training on 4th February, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. US(SK)/CS.I (Kindly verify the training status before considering promotion)
5. Guard File
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/Assistant)



(Vidyadhar Jha)

Under Secretary to Government of India

Tele. : 24624046

Annexure I**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(04/02/2013 to 08/03/2013)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	Raj Singh	15-04-1956	Urban Dev.
2	Gautam Sarkar	15-10-1957	Urban Dev.
3	Vijay Andley	27-06-1962	IP&P
4	Rajiv Shishu	16-12-1956	Posts
5	Harbinder Kaur Arora	25-08-1963	Posts
6	R.D. Pandey	21-10-1957	Defence
7	C.S. Sethi	30-03-1957	Defence
8	Varsha Goswami	15-02-1964	Defence
9	Sumati Saklani	20-12-1959	Labour
10	Krishan Kumar	31-10-1959	MHA
11	T. Mathew	01-01-1961	DOP&T
12	Sharda Harish Vilas	18-04-1961	Env. & Forests
13	D. Samanta	11-10-1955	Env. & Forests
14	H.P. Ghosal	02-11-1956	RT&H
15	Kumkum Bhatnagar	10-12-1955	Education
16	B.M. Durgadasan	06-04-1956	Culture
17	C.S. Seethala	08-04-1958	Education
18	Ashok Kumar Ghosh	01-07-1959	Education
19	S.N. Sarkar	10-02-1958	Urban Dev.
20	K. Jayarajan	18-12-1958	Urban Dev.
21	G.C. Sharma	01-04-1960	UPSC
22	J.G. Chakraborty	01-12-1955	Agri. & Coop.
23	Raju	10-07-1963	Urban Dev.
24	K.C. Unnikrishnan	30-11-1957	Agri. & Coop.
25	Jarnail Singh	09-01-1962	Expenditure
26	Hem Chand Bhartiya	15-07-1960	Expenditure
27	Laxman Singh	25-12-1960	Food
28	Pradhan Singh	06-03-1962	Food
29	O.P. Baswala	05-04-1959	Health & FW
30	Om Prakesh-I	15-11-1963	Defence
31	Ajeet Singh	01-07-1960	IP&P
32	Raj Kumar	11-04-1963	Culture
33	Mukul Verma	11-01-1960	I&B
34	Rajendra Kumar Arya	12-11-1961	I&B
35	Sushila Devi	05-01-1956	Water Res.
36	P.C. Thapliyal	14-07-1955	Water Res.
37	K. Balasubramanian	14-11-1955	Water Res.
38	Miran J.D.Visser	14-08-1960	Water Res.
39	Prasanna Nagarajan	02-09-1957	Water Res.
40	Prem Chand	15-12-1956	Water Res.

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Assistant
Select List year _____
7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address
with Tele. No, _____
e-mail, if any. _____