

**No.8/3/2012-CSI(Trg.)-Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training**

2nd Floor, Lok Nayak Bhavan, New Delhi
Dated the 8th January, 2013

OFFICE MEMORANDUM

**Subject : Level 'B' Training Programme at the ISTM - re-nomination regarding
(04/02/2013 to 08/03/2013)**

The undersigned is directed to inform that Officers whose particulars are given below, have been re-nominated, for the above mentioned Level 'B' Training Programme which is being conducted by ISTM w.e.f. 04/02/2013 to 08/03/2013.

S. No	NAME Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Deptt.
1	Prashant Roy *	11-03-1957	Food & PD
2	P.K. Marik *	03-01-1957	Agriculture & Cooperation
3	S. Chakraborty *	01-04-1960	Agriculture & Cooperation
4	H.Das *	02-01-1958	UPSC
5	O. Ramana Murthy *	26-09-1954	I&B
6	Ranjana Dewan *	27-09-1957	Agriculture & Cooperation
7	Shyamal Sircar	27-11-1958	DOP&T
8	Bina Mansukhani	03-12-1960	MHA
9	M.C. Nautiyal	21-03-1963	DOP&T/SSC(Hqrs)
10	G. Balasubramanian	25-05-1956	Expenditure
11	Pronob Mukherjee	30-04-1960	Expenditure
12	Neena Dhamija	18-01-1957	UPSC
13	V.P. Dwivedi	04-03-1961	UPSC
14	Lalitha S. Panicker	10-09-1954	MHA
15	C. Selvakumar	03-09-1955	DOP&T/SSC(Chennai)
16	Sarmistha Sen Gupta	10-12-1955	Urban Development
17	Somnath Karmakar	25-11-1957	Urban Development
18	P. Gopalakrishnan	01-07-1959	Agriculture & Cooperation
19	Rajinder Pal	22-04-1959	Home Affairs
20	D.P. Shukla	13-08-1963	Health & Family Welfare
21	N.T. George	10-06-1956	IP&P

*** last & Final chance.**

2. The above officials have been re-nominated in order to comply with the mandatory conditions for imparting training for holding higher responsibilities. These officers are given another **(*last&final) chance for the successful completion of the mandatory Level 'B' training programme.** The concerned authorities are therefore requested that the officers may be relieved of their duties without fail and advised to **report to Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi at 9 A.M. on 4th February, 2013.**

P.T.O.

3. In case these officials are not relieved by the concerned Ministry/Deptt. or in case any of them does not complete the training successfully, such non-attending of the training or not completing the training successfully would **result in debarment from future mandatory training modules, which will impact their next promotion adversely apart from any other action as deemed necessary as stipulated in this Department OMs No.1/1/2009-CSI(Trg) dated 24.2.2010 and 8/11/2010-CS.I(Trg) dated 5.4.2010.**

4. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of **Rs. 20,000/-** from their respective Ministry/ Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Confirmation with regard to the participation of the officers along with their respective bio-data(Annexure-II) may please be sent by **15th January, 2013** to **Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, New Delhi**, with a copy to the undersigned. **Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator** is accessible on Phone No.26177058 (O).


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra, Joint Director**) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 19th March, 2012. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. **ISTM, Shri Biswajit Banerjee, Asstt. Director/Course Co-ordinator, ISTM, Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on 4th February, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(SK), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
6. Guard File.


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Assistant
Select List year _____
7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____