

Most Immediate

8/5/2013-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section

New Delhi, dated the 25th April, 2013

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Under Secretaries of CSS
for the period 17/06/2013 to 26/07/2013.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM w.e.f. **17/06/2013 to 26/07/2013**. It is requested that nominated officers may be relieved of their duties and advised to report to **Ms Rekha Sharma, Deputy Director/Coordinator**, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9 A.M. on 17th June, 2013**. Officers at Sl. No. 1 to 15 of Annexure-I who were waitlisted for Level 'E' training commencing on 6th May 2013 may be relieved for instant training only if not relieved earlier.

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Cadre Authorities are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or the Institute as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

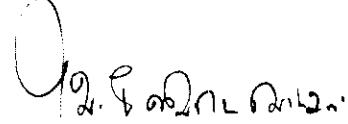
3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/-(Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/Departments. This amount may be released in **Cash** only.

P.T.O.

4. Each of the participants is required to indicate at least three public policy areas they would like to work during the training programme in the project study. This information may be sent to the **Ms Rekha Sharma, Deputy Director/Course Coordinator, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officers along with their respective bio-data (**Annexure II**) may please be sent to **Ms Rekha Sharma, Deputy Director//Coordinator, ISTM, New Delhi** immediately, who is accessible on Phone No. 26185314(O) Mob.9810197823.

Encls.: Annex.I, II



(**V Srinivasaragavan**)

Under Secretary to Government of India

Tele. : 24629412

To

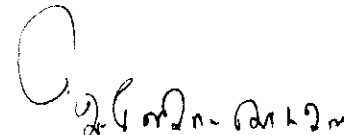
Ministry/Department of

All Cadres { Joint Secretary(Admn.) concerned }

New Delhi.

Copy forwarded for information & necessary action to :-

- (1) ISTM, (**Shri Satyajit Mishra, Joint Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 28th March, 2013. **ER Sheets of the participants may also be got filled up, as separately requested.**
- (2) ISTM, (**Ms Rekha Sharma, Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067. **The list of officers, who report for training on 17th June, 2013 may please be furnished to this Department next day positively.**
- (3) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (4) PA to Dir(CS.I)/PA to US(T)/US(U)/US(D)
- (5) Guard file
- (6) Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US**)
- (7) Hindi Section, DOP&T, New Delhi - For Hindi version.



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Annexure I

Level 'E' Training Programme for Under Secretaries of CSS
(17/06/2013 to 26/07/2013)

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DOB	CADRE WHERE WORKING Ministry/Department
1	5496	Harsh Malviya	28-Feb-61	Labour & Employment
2	5500	Suresh Chandra	20-Jul-58	Urban Development
3	5502	Kanhaiya Lal	07-Jan-58	Urban Development
4	5504	Girish Chand	27-Jun-56	Food Processing Industries
5	5506	Jagdish Kumar	11-Sep-55	Coal
6	5508	Manab Ray	12-Dec-58	SSC
7	5520	Babu Lal Meena	04-Jul-58	Labour & Employment
8	5523	Anand Parkash	03-Nov-62	Women & Child Development
9	5524	Kailash Chander Meena	15-Sep-58	Higher Education
10	5525	Rajender Kumar Kureel	29-Sep-63	Expenditure
11	5531	Chandra Kant Reejonia	12-Aug-60	Home Affairs (Justice)
12	5533	Inderjeet Hadda	05-Aug-62	UPSC
13	5542	Tilak Raj Singal	07-Apr-57	Statistics & Programme Imp.
14	5548	James Vanlaldhir	01-Mar-63	Home Affairs
15	5550	Madan Lal Soni	11-Jan-66	Health & Family Welfare
16	4844	Ravindra Kumar **	07-Mar-59	Legal Affairs
17	4897	Arun Kumar Sachdeva**	25-Jul-62	Expenditure
18	4907	Debasis Pal **	10-Jan-60	Panchayat Raj
19	5030	G. Srinivasan *	04-Aug-61	DOP&T
20	5050	Roopak Chaudhuri**	27-Oct-60	Tribal Affairs
21	5121	N. Ramakrishnan *	30-May-62	Commerce
22	5139	S.D. Sharma *	23-Jun-58	UIDAI
23	5165	J.B. Sharma *	10-Oct-58	Revenue
24	5556	Brij Mohan	30-Nov-55	Minority Affairs
25	5568	Vijay Kumar	15-Jan-60	Road Transport & Highways
26	5578	H.K. Kawl Lien Thang	01-Mar-57	Home Affairs
27	5584	S. L. Barodia	02-Nov-55	Food Processing Industries
28	5600	L.H. Roulngul	01-Jun-60	Information & Broadcasting
29	5668	Bhanu Surender	20-Feb-64	New & Renewable Energy
30	5697	L. Gibkhomang	01-Mar-58	Science & Technology
31	5699	Chitranjan Daulaguphu	05-Dec-58	Urban Development
32	5700	Mahinder Singh	05-Oct-61	Micro, Small & Medium Enterprises
33	5704	R.B.S. Negi	20-Dec-59	Coal
34	5706	Kamalesh Kumar Jhell	01-Nov-61	Health & Family Welfare
35	5712	Radhe Shyam	25-Jan-59	Women & Child Development
36	5722	Rakesh Kumar	15-Jun-59	Consumer Affairs
37	5724	Benoy Choudhury	10-Jan-58	Health & Family Welfare
38	5726	D.N. Srinivasappa	06-Aug-60	I&B / CBFC, Mumbai
39	5728	L. B. Tuolte	02-Oct-58	Health & Family Welfare
40	5739	ShyamLal Meena	05-Jul-59	Youth Affairs
41	5740	Rameshwar P. Meena	06-Aug-57	Health & FW / PGIMER, RML
42	5854	Veerender Kumar	15-Nov-58	Social Justice & Empowerment
43	5856	Gulab Singh	15-Aug-59	Higher Education
44	5860	G. R. Raiger	25-Apr-61	UPSC
45	5862	Hari Singh Soothwal	12-Mar-57	Minority Affairs

* Re-nomination cases. **Last & final chance

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Under Secretary**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____