

Most Immediate

**8/5/2013-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section**

New Delhi, dated the 12th June, 2013

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Under Secretaries of CSS
for the period 29/07/2013 to 06/09/2013.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM w.e.f. **29/07/2013 to 06/09/2013**. It is requested that nominated officers may be relieved of their duties and advised to report to **Shri K Govindarajulu, Joint Director/Coordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at 9 A.M. on 29th July, 2013.**

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

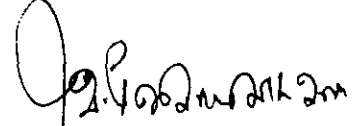
3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/- (Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

P.T.O.

4. Each of the participants is required to indicate at least three public policy areas they would like to work during the training programme in the project study. This information may be sent to the **Shri K Govindarajulu, Joint Director/Course Coordinator, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officers along with their respective bio-data (**Annexure II**) may please be sent to **Shri K Govindarajulu, Joint Director//Coordinator, ISTM, New Delhi** immediately, who is accessible on Phone No. 26164285(O) Mob. 9968248083.

Encls.: Annex.I, II



(**V Srinivasaragavan**)

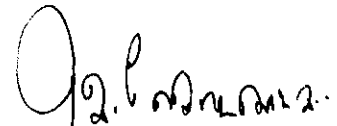
Under Secretary to Government of India
Tele. : 24629412

To
**Ministry/Department of
All Cadres { Joint Secretary(Admn.) concerned }**

New Delhi.

Copy forwarded for information & necessary action to :-

- (1) ISTM, (**Shri Satyajit Mishra, Joint Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 28th March, 2013. **ER Sheets of the participants may also be got filled up, as separately requested.**
- (2) ISTM, (**Shri K Govindarajulu, Joint Director**), Administrative Block, Old JNU Campus, New Delhi-11067. **The list of officers, who report for training on 29th July, 2013 may please be furnished to this Department next day positively.**
- (3) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (4) PA to Dir(CS.I)/PA to US(T)/US(U)/US(D)
- (5) Guard file
- (6) Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US**)
- (7) Hindi Section, DOP&T, New Delhi - For Hindi version.



(**V Srinivasaragavan**)

Under Secretary to Government of India
Tele. : 24629412

Annexure I**Level 'E' Training Programme for Under Secretaries of CSS
(29/07/2013 to 06/09/2013)**

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DOB	CADRE WHERE WORKING Ministry/Department
1	4763-A	Abhijit Bakshi *	30/01/72	Urban Development
2	4976	P.S. Ghosh **	01/01/57	Higher Education
3	5087	Ranjan Kumar**	10/12/57	On dept to ISTM / Mines
4	5092	Srinibas Pradhan**	02/03/58	Home Affairs
5	5103	Neeta Gupta(Smt.)**	29/08/60	Home Affairs
6	5152	S.S. Rana *	05/11/60	On dept. to MCD
7	5172	A. Murugaiyan *	23/04/58	SSC(Chennai)
8	5173	Sachi Kanta Sahoo *	02/06/59	UPSC
9	5298	Rekha Chauhan(Smt.) *	02/12/58	Rural Development
10	5438	Manik Mandal *	01/07/58	Higher Education
11	5866	Shankar Lal	08/01/60	Revenue
12	5867	A. Vincent Lakra	16/10/64	Revenue
13	5869	Vijay Kumar Paul	02/07/61	Road Transport & Highways
14	5871	VK. Rajan	17/05/62	Urban Development
15	5872	PL. Meena	25/08/58	Defence
16	5874	RC Meena	04/08/59	OIA / Dep.to MCD
17	5877	Anusuya Kr. Das	06/07/59	Defence
18	5881	Bani Batra Roy	07/06/65	Tourism
19	5883	Man Mohan Pipil	12/02/63	Road Transport & Highways
20	5885	K. Chandra Singha	12/04/65	Telecommunications
21	5887	Joseph Luikham	14/11/59	Environment & Forests
22	5889	Vijay Singh	05/07/59	Civil Aviation
23	5892	S. Nicholas Kujur	11/11/60	Food & Public Distribution
24	5894	Satya Prakash Arya	18/04/64	Rural Development
25	5900	Ashok Kumar Dogra	23/05/62	Minority Affairs
26	5912	K. Gin Khan Thang	01/01/60	Water Resources
27	5914	Merchang Worthing	01/03/63	Defence
28	5918	ML. Meena	09/08/58	Urban Development
29	5922	TP. Kerketta(Smt.)	24/12/56	Textiles
30	5926	Surendra Singh	15/07/62	Urban Development
31	5928	Supriyo Saha	11/02/63	Home Affairs
32	5929	Jugal Singh	05/07/63	Higher Education
33	5930	Jerome Minz	06/01/63	Civil Aviation
34	5932	RHH. Hmar	14/02/58	Tribal Affairs
35	5936	Gordhan Lal	18/07/56	Tribal Affairs
36	5940	Sharda Prasad	01/08/64	Food & Public Distribution
37	5946	Banarsi Ram	24/01/58	Planning Commission
38	5950	Daya Nand	14/11/62	Financial Services/AAI&FR
39	5951	K S Panchpal	03/05/58	Economic Affairs
40	6022	Prem Raj Kuar	02/02/58	Informatin & Broadcasting/ DRT
41	6065	LC. Ram	31/12/60	Heavy Industries
42	6068	Ravi Sunder	27/06/61	Defence
43	6070	Asha Chauhan (Smt.)	13/04/65	Defence
44	6074	Surat Singh	05/05/66	Dep. to FCAT
45	6078	Om Prakash	15/06/59	Home Affairs.

* Re-nomination cases. **Last & final chance

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Under Secretary**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____