

Immediate

No. 8/4/2020-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 17th March, 2021

OFFICE MEMORANDUM

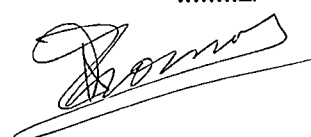
Subject: ONLINE Level 'B' Training programme at ISTM for Assistant Section Officers (ASOs) of the CSS for promotion to Section Officer Grade from 08/03/2021 to 09/04/2021 (105th Batch).

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated to participate in the mandatory Level 'B' Training Programme being conducted by ISTM w.e.f. 08/03/2021 to 09/04/2021. The training will be conducted online by ISTM and the participants are not required to visit ISTM in person for the same. The online training will be accessible through mobile or laptop/desktop as per the convenience of the participant.

2. The training of the officers and its successful completion is mandatory as per DOP&T Notification G.S.R.483(E) dated 12th July 2013. The performance of the officers in the training will be evaluated and the reports added in their APARs while considering their promotion. No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016. The officials who do not attend or successfully complete the Level 'B' training programme, will be liable to debarment and denial of promotion as envisaged in the above O.M. The provisions of exemption from the training mentioned in the above O.M. are reproduced below:

- (i) All phases of the Mandatory Cadre Training / In-Service Training Programme shall be attended by all officers in the first chance when it falls due. CSS officer/official will be given a maximum of two chances to complete each level of the mandatory Cadre Training Programme available to them.
- (ii) Postponement of participation from the **first chance to second chance** would be allowed only with the prior approval of DoPT. However, such approval for postponement of participation does not entitle the officer to obtain the respective promotion/grade/increment in relaxation of the Rules. It is reiterated that the officer will be entitled for the respective promotion/grade/increment only after he/she successfully completes the respective cadre training programme for CSS.
- (iii) Postponement of participation from the **First chance to Second chance** would be allowed by DoPT only in the case of rare and extraordinary circumstances, which are defined as under:
 - (a) Officers undergoing study programme (domestic/foreign) by availing 'Study Leave' or 'partial funding' or nominated by DoP&T.
 - (b) Medical reasons of self or immediate family members, i.e., the officer himself/herself, his/her parents, spouse, children of the officer and parents-in-law of the Officer.

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- (c) Maternity/paternity leave on the basis of medical certificate issued by AMA approved by Competent Authority.
 - (d) Child care leave approved by competent authority.
 - (e) Marriage of self/the children.
 - (f) Officers on Election duty.
- (iv) CSS Officer deputed by Government of India to a foreign assignment may be permitted to attend the mandatory training on return from such assignment for promotion to next grade.
 - (v) Officers of CSS cadre who have less than two years of service left for superannuation as on 1st July of the financial year in which the training is actually conducted, would be exempted from mandatory training.
 - (vi) The officers who do not attend the mandatory training programmes even after two nominations of CS Division, shall be debarred for future training programmes under the Cadre Training Plan.
 - (vii) Failure to attend any level of the mandatory training Programme in the 'two-chance window' provided would mandatorily attract the consequences laid down in the rules and guidelines relating to CSS services, with no exception.
 - (viii) In addition, administrative action may be taken to deny grant of promotion to such debarred officers.
 - (ix) In the case of officers leaving the training, in between the programme, other than on medical grounds, the entire cost of training shall be recovered from such officer for non-completion of training.
 - (x) **Authority empowered to permit postponement:** The cases relating to postponement will be handled by CS Division of DOPT. The postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division). No postponement may be permissible beyond 2nd chance. In exceptional cases, Secretary (P) can give permission beyond 2nd chance if the officer is not able to attend the training on a case to case basis.
 - (xi) The officer nominated for training shall be relieved for training by the respective Ministries/Departments/Organisations as it is mandatory, unless exemption is granted as applicable under rules by DOPT.
 - (xii) The officers who have been nominated by CS Division of DOPT under 2nd chance shall attend the training compulsorily and would be deemed to have been relieved for the purpose by the respective Ministries/Department.

3. Henceforth, all CSS officers, will get a maximum of two nomination chances to complete the mandatory trainings at various levels. The second nomination will be considered only under the circumstances mentioned in para 2 (iii) above.

4. The online Level B training does not involve any study tour. Hence, no TA/DA shall be admissible to any participant.

5. All the nominated officers are directed to visit the ISTM website and fill the online form and submit the same online immediately. The link is <http://www.istm.gov.in/lms/registration>. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may please be sent to Course Director of ISTM. **Shri Yogesh Dwivedi, Deputy Director, (Course Director)**, Telephone: 26737518, Mob.9968305763.



.....3/-

6. The nominated officers may please be relieved of their duties and advised to contact the above Course Directors of ISTM for further details regarding online link etc. It is clarified that **vigilance clearance is not required** for relieving the officers to attend the mandatory training programme.



(Zachariah Thomas)

Under Secretary to Government of India

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To

**Joint Secretary(Admn.) of
the concerned Ministries/Departments
New Delhi.**

Copy forwarded for information and necessary action to :-

1. Director, ISTM, Admn. Block, Old JNU Campus, New Delhi
2. **Shri Yogesh Dwivedi, Deputy Director, (Course Director)**, ISTM, Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on **8th March, 2021** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi, (**Shri Syed Imran Ahmed, DS**).
4. Officer concerned.
5. US, CS-I (A), DOP&T (for information).
6. Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.
7. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat< CSS< Training Nomination Circulars<Assistants)



(S.Satheesan)

Section Officer

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- 4 -

**LIST OF OFFICERS FOR LEVEL- "B" ONLINE TRAINING PROGRAMME BY ISTM FROM
08/03/2021 TO 09/04/2021 (105th Batch)**

S.No.	Year	Name	Date of Birth	Ministry
1	2012	Anjali Kumari*	07-12-1988	UPSC
2	2012	Mahesh*	01-10-1988	Corporate Affairs
3	2012	Gaurav Bhardwaj*	18-08-1986	Home Affairs (PMO)
4	2012	Sachin Yadav*	30-09-1988	Home Affairs (PMO)
5	2012	Krishnandan Kumar*	06-04-1989	Personnel
6	2012	Anand Kumar Jaiswal*	10-03-1987	Personnel
7	2012	Ajay Kumar Verma*	30-03-1987	Personnel
8	2012	Ram Ishwar Yadav*	12-08-1988	Finance (Rev.)
9	2012	Bhanu Pratap Singh*	08-06-1988	Social Justice & Empowerment
10	2012	Lalit Kumar*	13-08-1990	Corporate Affairs
11	2012	Ankit Verma*	20-09-1991	Health & Family Welfare
12	2012	Kishan Kumar	25-11-1981	Housing & Urban Affairs
13	2012	Pradeep Kumar	01-10-1990	Housing & Urban Affairs
14	2012	Navneet Kumar	01-05-1983	UPSC
15	2012	Jai Prakash Dohre	15-07-1982	Health & Family Welfare
16	2012	Dinesh Kumar	04-11-1989	Finance (EA)
17	2012	Renuka Kashyap	20-01-1990	Commerce
18	2012	Vipin Kumar	15-05-1988	Supply
19	2012	Deepak Chandolia	08-10-1988	Defence
20	2012	Deepak Meena	07-01-1990	Supply
21	2012	Aditya Shardul	13-07-1987	Posts
22	2012	Andrew Zomawia Karthak	26-10-1986	Personnel
23	2012	Priyanka Prasad	20-05-1989	Finance (Rev.)
24	2012	Rakesh Kumar Kharra	13-08-1983	Labour & Employment
25	2012	Dinesh	15-08-1984	UPSC
26	2012	Madhu Sudan Pandey	10-10-1987	Personnel
27	2012	Shekhar Suman	25-08-1984	Defence
28	2012	Ankur Kumar Lal	05-01-1991	Housing & Urban Affairs
29	2012	Kamya Singh	14-01-1986	Finance (EA)
30	2012	Ramcharan Meena	01-12-1990	Youth Affairs & Sports
31	2012	Gopindra Kumar	04-04-1987	Road Transport & Highways
32	2012	Vipin Kumar	28-12-1989	Personnel
33	2012	Nikhil Rathee	16-08-1987	Posts
34	2012	Sanjay Meena	15-08-1988	Social Justice & Empowerment
35	2012	Deepak Singh	17-03-1982	Rural Development
36	2012	Amit Kumar	12-07-1986	Rural Development
37	2012	Vijay Kumar	14-10-1988	Defence
38	2012	Anil Kumar	06-07-1981	Supply
39	2012	Sudhir Kumar	20-04-1982	Skill Development
40	2012	Sharvan Kumar	27-10-1989	Youth Affairs & Sports
41	2012	Rakesh Sharma	01-01-1990	Finance (Rev.)
42	2012	Kamal Kumar	04-05-1980	MSME
43	2012	Jagdeep Kumar	21-08-1983	Fertilizers
44	2012	Rajni	14-01-1991	Labour & Employment
45	2012	Rama Shanker	01-01-1977	Jal Shakti
46	2012	Avkash Kumar	19-07-1987	Power
47	2012	Arik Basu Roy Chowdhury	26-10-1986	Coal
48	2012	Vishal Megwani	14-09-1988	Defence

*Second and final nomination.

Home