

Immediate

No. 8/2/2022-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 27th April, 2022

OFFICE MEMORANDUM

Subject: Level 'B' Training programme at ISTM for Assistant Section Officers (ASOs) of the CSS for promotion to Section Officer Grade from 23/05/2022 to 24/06/2022 (123rd Batch).

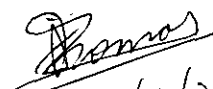
The undersigned is directed to inform that officers whose names are given in the Annexure have been nominated to participate in the mandatory Level 'B' Cadre Training Programme of CSS, being conducted by ISTM w.e.f 23/05/2022 to 24/06/2022. Accordingly, these officers may please be relieved of their duties and advised to report to the Course Director – **Shri Bhagaban Padhy, Under Secretary (Email – bpadhy@nic.in, Phone No. 26737501, M. No. 9868449436)** at ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at 9.00 A.M. on 23/05/2022.

2. All the nominated officers are directed to visit the ISTM website and fill the online form and submit the same online immediately. The web-link for the same is <http://www.istm.gov.in/lms/registration>. Officers may carry a printout of the filled up form, duly authenticated by their sponsoring authority and submit the same to ISTM on the day of joining the course. Confirmation with regard to the participation of the officers (after updating officers' particulars online) may please be sent to the Course Director at ISTM.

3. The training of the officers and its successful completion is mandatory as per CSS Regulations, 2010/2013. The performance of the officers in the training will be evaluated and the reports added in their APARs while considering their promotion. No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016. The officials who do not attend or successfully complete the Level 'B' training programme, will be liable to debarment and denial of promotion as envisaged in the above O.M. The provisions of exemption from the training mentioned in the above O.M. are reproduced below:

- (i) All phases of the Mandatory Cadre Training / In-Service Training Programme shall be attended by all officers in the first chance when it falls due. CSS officer/official will be given a maximum of two chances to complete each level of the mandatory Cadre Training Programme available to them.
- (ii) Postponement of participation from the **first chance to second chance** would be allowed only with the prior approval of DoPT. However, such approval for postponement of participation does not entitle the officer to obtain the respective promotion/grade/increment in relaxation of the Rules. It is reiterated that the officer will be entitled for the respective promotion/grade/increment only after he/she successfully completes the respective cadre training programme for CSS.
- (iii) Postponement of participation from the **First chance to Second chance** would be allowed by DoPT only in the case of rare and extraordinary circumstances, which are defined as under:
 - (a) Officers undergoing study programme (domestic/foreign) by availing 'Study Leave' or 'partial funding' or nominated by DoP&T.

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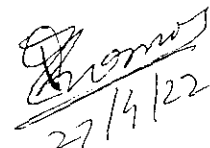

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- (b) Medical reasons of self or immediate family members, i.e., the officer himself/herself, his/her parents, spouse, children of the officer and parents-in-law of the Officer.
 - (c) Maternity/paternity leave on the basis of medical certificate issued by AMA approved by Competent Authority.
 - (d) Child care leave approved by competent authority.
 - (e) Marriage of self/the children.
 - (f) Officers on Election duty.
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- (iv) CSS Officer deputed by Government of India to a foreign assignment may be permitted to attend the mandatory training on return from such assignment for promotion to next grade.
 - (v) Officers of CSS cadre who have less than two years of service left for superannuation as on 1st July of the financial year in which the training is actually conducted, would be exempted from mandatory training.
 - (vi) The officers who do not attend the mandatory training programmes even after two nominations of CS Division, shall be debarred for future training programmes under the Cadre Training Plan.
 - (vii) Failure to attend any level of the mandatory training Programme in the 'two-chance window' provided would mandatorily attract the consequences laid down in the rules and guidelines relating to CSS services, with no exception.
 - (viii) In addition, administrative action may be taken to deny grant of promotion to such debarred officers.
 - (ix) In the case of officers leaving the training, in between the programme, other than on medical grounds, the entire cost of training shall be recovered from such officer for non-completion of training.
 - (x) **Authority empowered to permit postponement:** The cases relating to postponement will be handled by CS Division of DOPT. The postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division). No postponement may be permissible beyond 2nd chance. In exceptional cases, Secretary (P) can give permission beyond 2nd chance if the officer is not able to attend the training on a case to case basis.
 - (xi) The officer nominated for training shall be relieved for training by the respective Ministries/Departments/Organisations as it is mandatory, unless exemption is granted as applicable under rules by DOPT.
 - (xii) **The officers who have been nominated by CS Division of DOPT under 2nd chance shall attend the training compulsorily and would be deemed to have been relieved for the purpose by the respective Ministries/Department.**

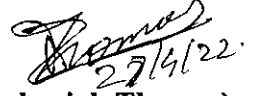
4. Henceforth, all CSS officers, will get a maximum of two nomination chances to complete the mandatory trainings at various levels. The second nomination will be considered only under the circumstances mentioned in para 2 (iii) above.

5. The aforesaid training includes study tour as informed by ISTM and officers nominated may please be advised to draw necessary TA/DA advance of **Rs. 40,000/- (Forty Thousand Only)** each from their respective Ministries/Departments. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

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6. It is clarified that **vigilance clearance is not required** for relieving the officers to attend the mandatory training programme.


27/4/22

(Zachariah Thomas)

Under Secretary to Government of India

Telephone. : 24624046

Email: zachariahthomas.edu@nic.in

To

**Joint Secretary(Admn.) of
the concerned Ministries/Departments
New Delhi.**

Copy forwarded for information and necessary action to :-

1. The Director, ISTM, Admn. Block, Old JNU Campus, New Delhi – 110067.
2. **Sh. Bhagaban Padhy, Under Secretary, (Course Director), ISTM, Admn. Block, Old JNU Campus, New Delhi.** The list of officers, who report for training on **23rd May, 2022** may please be furnished to this Department next day positively. **Further, it is requested to kindly indicate DoB/ Rank in the participation list and results list to facilitate to easy identification of the candidates.**
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi -110067 -(Kind Attn: Shri Syed Imran Ahmed, DS).
4. Officers concerned.
5. US, CS-I (A), DOP&T (for information).
6. Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.
7. Website of this Department (www.persmin.nic.in<DOPT<CentralSecretariat<CSS< Training Nomination Circulars<Assistants)

Annexure-I**LIST OF OFFICERS FOR LEVEL- "B" TRAINING PROGRAMME BY ISTM FROM
23/05/2022 TO 24/06/2022 (123rd Batch)**

S.No.	Year	Name	Date of Birth	Rank	Ministry
1	2013	Ankit Bharti	25-07-1988	4344	Mines
2	2013	Shyam Jeet Parmila Singh	31-07-1985	4352	Education
3	2013	Deepak Kumar - I	02-09-1990	4360	Health & Family Welfare
4	2013	Nitin Sugal	24-08-1991	4377	Defence
5	2013	Vidush Sain	27-03-1985	4386	Personnel & Training
6	2013	Anil Kumar - II	29-10-1991	4390	Food & Public Distribution
7	2013	Paramjeet	28-02-1990	4391	Rural Development
8	2013	Amit Duggal	28-05-1982	4392	Defence
9	2013	Narender Kumar - II	06-04-1988	4400	Expenditure
10	2013	Jatin Singh	05-08-1990	4401	Health & Family Welfare
11	2013	Karishma	05-03-1990	4411	UPSC
12	2013	Arun Kumar - III	08-09-1989	4412	UPSC
13	2013	Usha Singh	27-03-1990	4428	AYUSH
14	2013	Raju Giligitta	02-05-1989	4437	Health & Family Welfare
15	2013	Anuj	11-06-1988	4445	Health & Family Welfare
16	2013	Avdesh Kumar	13-08-1987	4455	Mines
17	2013	Purnendu Saroha	23-12-1989	4457	Rural Development
18	2013	Akash Kotia	29-06-1989	4469	Food & Public Distribution
19	2013	Kumar	19-09-1989	4474	UPSC
20	2013	Sandeep Bhoria	29-11-1991	4484	Defence
21	2013	Aparna Anand	27-12-1989	4500	Fertilizers
22	2013	Vinod Kumar Sisodia	21-05-1983	4508	Education
23	2013	Deepak - I	30-01-1991	4522	Labour & Employment
24	2013	Rajiv Kumar	18-03-1988	4530	Mines
25	2013	Padam Kishore	15-04-1988	4545	Labour & Employment
26	2013	Bhuvnesh Kumar	23-11-1987	4552	Fertilizers
27	2013	Neeraj Kumar	18-09-1986	4555	Defence
28	2013	Nikhil Anand	07-07-1989	4560	Expenditure
29	2013	Rahul Kumar - VIII	26-11-1990	4561	Defence
30	2013	Purshotam Kumar	10-04-1989	4571	Labour & Employment
31	2013	Shiv Kumar Rana	26-02-1988	4583	Posts
32	2013	Hem Raj	04-10-1988	4587	Education
33	2013	Subhra Kanti Hazra	15-04-1986	4594	New & Renewable Energy
34	2013	Kamlesh Kumar Verma	22-11-1988	4607	Fertilizers
35	2013	Pritosh Kumar	31-01-1986	4616	Education
36	2013	Pravash Sikdar	31-01-1986	4621	New & Renewable Energy
37	2013	Vikas Kumar - II	13-01-1988	4624	Expenditure
38	2013	Priyanka Tagare	19-06-1989	4628	Education
39	2013	Vikrant Singh	19-09-1990	4649	Expenditure
40	2013	Jitu Rathore	22-07-1986	4650	Education

