

Immediate

No. 8/3/2021-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi - 110003

Dated the 18th October, 2021

OFFICE MEMORANDUM

Subject: Level 'D' Training programme at ISTM for Section Officers (SOs) of CSS for promotion to Under Secretary Grade from 25/10/2021 to 03/12/2021 (95th Batch) – Second List.

In continuation to the letter of even number dated 14.10.2021 on the above subject, the undersigned is directed to inform that the officers whose names are given in **Annexure I** have also been additionally nominated to participate in the mandatory Level 'D' Training Programme being conducted by ISTM w.e.f. 25/10/2021 to 03/12/2021. The training will be conducted in mixed offline/online mode at ISTM, besides 2 weeks of virtual state attachment in online mode and the participants will be required to visit ISTM in person on a few days, as informed by ISTM. The online part of training will be accessible through mobile or laptop/desktop, as per the convenience of the participant.

2. The training of the officers and its successful completion is mandatory as per CSS Regulations, 2010/2013. The performance of the officers in the training will be evaluated and the reports added in their APARs while considering their promotion. No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016. The officials who do not attend or successfully complete the Level 'D' training programme, will be liable to debarment and denial of promotion, as envisaged in the above O.M. The provisions of exemption from the training mentioned in the above O.M. are reproduced below:

- (i) All phases of the Mandatory Cadre Training / In-Service Training Programme shall be attended by all officers in the first chance when it falls due. CSS officers will be given a maximum of two chances to complete each level of the mandatory Cadre Training Programme available to them.
- (ii) Postponement of participation from the **first chance to second chance** would be allowed only with the prior approval of DoPT. However, such approval for postponement of participation does not entitle the officer to obtain the respective promotion/grade/increment in relaxation of the Rules. It is reiterated that the officer will be entitled for the respective promotion/grade/increment only after he/she successfully completes the respective cadre training programme for CSS.
- (iii) Postponement of participation from the **First chance to Second chance** would be allowed by DoPT only in the case of rare and extraordinary circumstances, which are defined as under:
 - (a) Officers undergoing study programme (domestic/foreign) by availing 'Study Leave' or 'partial funding' or nominated by DoP&T.
 - (b) Medical reasons of self or immediate family members, i.e., the officer himself/herself, his/her parents, spouse, children of the officer and parents-in-law of the Officer.



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- (c) Maternity/paternity leave on the basis of medical certificate issued by AMA approved by Competent Authority.
- (d) Child care leave approved by competent authority.
- (e) Marriage of self/the children.
- (f) Officers on Election duty.
- (iv) CSS Officer deputed by Government of India to a foreign assignment may be permitted to attend the mandatory training on return from such assignment for promotion to next grade.
- (v) Officers of CSS cadre who have less than two years of service left for superannuation as on 1st July of the financial year in which the training is actually conducted, would be exempted from mandatory training.
- (vi) The officers who do not attend the mandatory training programmes even after two nominations of CS Division, shall be debarred for future training programmes under the Cadre Training Plan.
- (vii) Failure to attend any level of the mandatory training Programme in the 'two-chance window' provided would mandatorily attract the consequences laid down in the rules and guidelines relating to CSS services, with no exception.
- (viii) In addition, administrative action may be taken to deny grant of promotion to such debarred officers.
- (ix) In the case of officers leaving the training, in between the programme, other than on medical grounds, the entire cost of training shall be recovered from such officer for non-completion of training.
- (x) **Authority empowered to permit postponement:** The cases relating to postponement will be handled by CS Division of DOPT. The postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division). No postponement may be permissible beyond 2nd chance. In exceptional cases, Secretary (P) can give permission beyond 2nd chance if the officer is not able to attend the training on a case to case basis.
- (xi) The officer nominated for training shall be relieved for training by the respective Ministries/Departments/Organisations as it is mandatory, unless exemption is granted as applicable under rules by DOPT.
- (xii) **The officers who have been nominated by CS Division of DOPT under 2nd chance shall attend the training compulsorily and would be deemed to have been relieved for the purpose by the respective Ministries/Department.**

3. Henceforth, all CSS officers will get a maximum of two nomination chances to complete the mandatory trainings at various levels. The second nomination will be considered only under the circumstances mentioned in para 2 (iii) above.

4. The aforesaid training programme includes State Attachment in virtual mode, as informed by ISTM. Officers nominated in **Annexure B** are advised to draw an advance of Rs.20,000/- (Rupees Twenty Thousand Only) from their respective Ministry/Department, towards meeting the expenditure of the training towards State Attachment in virtual mode. This amount may please be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

5. All the nominated officers are directed to visit the ISTM website and fill the online form and submit the same online immediately. The link is <http://www.istm.gov.in/lms/registration>. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may please be sent to Course Director of ISTM. **Sh. Bhagaban Padhy, Under Secretary**, Phone No. 26737501, M. No. 9868449436 (bpadhy@nic.in).



6. The nominated officers may please be relieved of their duties and advised to contact the above Course Directors of ISTM for further details regarding online link etc. It is clarified that **vigilance clearance is not required** for relieving the officers to attend the mandatory training programme.

7. Further, it is informed that nomination for the 95th Programme, made at S.No.3 of Annexure.1 of the letter of even number dated 14.10 2021 (copy enclosed) stands withdrawn.



(Zachariah Thomas)

Under Secretary to Government of India

Telephone. : 24624046

Email: zachariahthomas.edu@nic.in

To

**Joint Secretary(Admn.) of
the concerned Ministries/Departments
New Delhi.**

Copy forwarded for information and necessary action to : -

1. The Director, ISTM, Admn. Block, Old JNU Campus, Ber Sarai, New Delhi
2. **Sh. Bhagaban Padhy, Under Secretary (Course Director)**, ISTM, Admn. Block, Old JNU Campus, New Delhi. *The list of officers, who report for training on 25th October, 2021 may please be furnished to this Department next day positively. Further, it is requested to kindly indicate DoB/ CSL No in the participation list and results list to facilitate easy identification of the candidates.*
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi, (**Shri Syed Imran Ahmed, DS**).
4. Officer concerned (Through DoPT Web-site).
5. US, CS-I (U), DOP&T (for information).
6. Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.
7. Website of this Department (www.persmin.nic.in<DOPT<CentralSecretariat<CSS< Training Nomination Circulars<Section Officers)

Annexure 4**95th LEVEL D TRAINING PROGRAMME TO BE HELD BY ISTM – Second List
(25.10.2021 to 03.12.2021)**

Sl.No	Year	Name of the officer	DoB	Min/Dept
1.	2010	V Giridharan*	12-May-68	Defence
2.	2010	Arvind Kumar Ranjan*	7-Dec-69	DoPT
3.	2010	Jossy Joseph*	6-Aug-70	Youth Affairs and Sports
4.	2010	Naveen Arora*	1-Jan-81	Skill Development & Entrepreneurship
5.	2011	Sanjay Kumar (CSL 11044)*	1-Jul-74	Defence
6.	2011	Davinder Kumar *	5-Nov-77	Agriculture
7.	2011	Sanjay Kumar (CSL 11040)*	8-Mar-64	Defence
8.	2011	Kailash Chandra Joshi*	16-Mar-66	Expenditure
9.	2011	Pradeep Toppo*	10-Jan-70	DPIIT
10.	2012	Shashi Bhushan*	1-Mar-81	Road Transport & Highways
11.	2012	Dhanesh P G*	29-Oct-65	H&UA
12.	2012	Jata Shankar Kanth*	4-Aug-75	Environment & Forests
13.	2012	Jitendra Kumar Agrawal*	24-Sep-83	Rural Development
14.	2012	Pushpa Rani *	14-May-64	Commerce
15.	2012	Govind Kumar*	12-Jul-79	Power /On deputation
16.	2012	Rajesh Kumar*	4-Dec-82	DoPT (Lok Pal)
17.	2012	Vipul Alok*	4-Aug-82	MHA
18.	2012	Mukesh Kumar*	15-Dec-81	Defence
19.	2012	Hari M P*	25-Feb-64	H&UA
20.	2012	Deepak Malhotra *	12-Aug-83	Defence
21.	2012	Mukesh Kumar*	1-Jun-83	DPIIT
22.	2012	Samir Kumar*	8-Jan-77	Cab.Sectt.
23.	2012	K.R. Meena *	7-Jul-64	Road Transport & Highways
24.	2012	Arvind Kumar Soni*	2-Jul-84	Rural Development
25.	2012	Sanjiv Kumar Yadav*	5-Jun-76	Rural Development
26.	2012	R.V. Kerketta*	11-Jul-63	Revenue
27.	2012	Raghvendra Singh Yadav*	26-Jan-84	Defence
28.	2012	Prem Kumar*	1-Mar-80	Telecom

*These re-nominated officers shall attend the training compulsorily and would be deemed to have been relieved for the purpose, as this is their final opportunity to avail the mandatory training required for being eligible for next promotion.



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Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi - 110003

Dated the 14th October, 2021

OFFICE MEMORANDUM

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The undersigned is directed to inform that the officers whose names are given in **Annexure I** have been nominated to participate in the mandatory Level 'D' Training Programme being conducted by ISTM w.e.f. 25/10/2021 to 03/12/2021. The training will be conducted in mixed offline/online mode at ISTM, besides 2 weeks of virtual state attachment in online mode and the participants will be required to visit ISTM in person on a few days, as informed by ISTM. The online part of training will be accessible through mobile or laptop/desktop, as per the convenience of the participant.

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Bonus

159

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Zachariah Thomas
14/10/21

(Zachariah Thomas)

Under Secretary to Government of India

Telephone. : 24624046

Email: zachariahthomas.edu@nic.in

To

**Joint Secretary(Admn.) of
the concerned Ministries/Departments
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Annexure I

**95th LEVEL D ONLINE TRAINING PROGRAMME TO BE HELD BY ISTM – First List
(25.10.2021 to 03.12.2021)**

Sl.No	Year	Name of the officer	DoB	Min/Dept
1.	2012	Suman Kumar	2-Jan-85	DPIIT
2.	2012	Vikash Kumar	30-Jun-83	MHA/PMO
3.	2012	Sarvesh Kumar	21-Dec-82	Fertilizers
4.	2012	Pankaj Singh	22-Aug-83	Agriculture
5.	2012	Saurabh Agrawal	31-Dec-79	Rural Development
6.	2012	Satyendra Singh	4-Jul-80	Health & FW
7.	2012	Prashant Chaturvedi	1-Mar-83	Expenditure/DFS
8.	2012	Dinesh Baid	13-Dec-82	Commerce
9.	2012	Ranjeet Kumar	11-Dec-77	MHA
10.	2012	Shambhu Kumar	6-Jan-78	Food & PD
11.	2012	Vikram Kumar Yadav	2-May-81	MSME
12.	2012	Avinash Kumar	17-Feb-81	DOPT
13.	2012	Ashok Sharma	6-Dec-65	Steel
14.	2012	Om Prakash Gupta	16-Jan-82	Expenditure
15.	2012	Jyoti Bala	24-Dec-83	DOPT/ SSC NWR
16.	2012	Jay Prakash	20-May-81	Skill Development
17.	2012	Bimlesh Kumar Jha	30-Jun-80	MHA (Cab Sectt)
18.	2012	Virendra Kumar Sharma	6-Dec-65	Culture
19.	2012	Shri Ram Meena	15-Jul-63	DOPT
20.	2012	Manoj Kumar Jha	2-Oct-79	DWS
21.	2012	Wahengbam Hitler Meitei	10-Feb-80	MHA
22.	2012	Kashi Nath	10-Nov-79	MHA
23.	2012	Varsha Shalini	1-Mar-82	Food & PD
24.	2012	Sanjay Kumar	2-Jan-82	Commerce
25.	2014	O. Haokip	1-Mar-64	UPSC
26.	2014	Pradip B. Hedao	30-Aug-66	DOPT
27.	2014	Tara Chand J. Dalal	7-May-68	MHA
28.	2014	L.H. Hrangchal	8-Jun-68	Expenditure
29.	2014	P. Songlianvung	1-Mar-69	Health
30.	2014	T. Nialkhanson	30-Jun-69	Rural Development
31.	2014	Anita Meena	6-Nov-69	Consumer Affairs
32.	2014	Deepak Kumar	8-Feb-79	Expenditure/Revenue
33.	2014	Virender Tyagi	25-Jul-65	MNRE
34.	2014	Surit Dhar Chowdhury	30-Mar-69	Defence

Pranav
13/10/21