

Most Immediate

**No. 8/2/2015-CS-I (Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi
Dated the 19th August, 2015**

OFFICE MEMORANDUM

**Subject: Level 'B' Training Programme at ISTM for Assistants of the CSS
during the period from 07/09/2015 to 09/10/2015.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (** last chance, * second chance) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **07/09/2015 to 09/10/2015**. Accordingly, these officers may be relieved of their duties and advised to report to ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 7th September, 2015**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI (Trg.) dated 24th February, 2010 as this would adversely affect the promotion of the officers. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12th July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**

4. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

Contd...2/-

5. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may be sent immediately to Ms Jayashree Chellamani, Assistant Director/Course Director, ISTM, New Delhi who is accessible on Phone No. 26185310 (O) Mob.: 9871999518.

(Biswajit Banerjee)

Under Secretary to Government of India

Tele. : 24629413

To

**Min/Dept.of
Joint Secretary(Admn.)**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Ms Geetha Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM(Coord) dated 13th December, 2013. **The list of officers, who report for training on 7th September, 2015 may please be furnished to this Department next day positively.**
2. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
3. **SO (S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
4. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
5. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
6. Guard File.

(Biswajit Banerjee)

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