

**Most Immediate**

**No. 8/10/2015-CS-I (Trg.) Vol.I  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi  
Dated the 7<sup>th</sup> October, 2015**

**OFFICE MEMORANDUM**

**Subject: Level 'B' Training Programme at ISTM for Assistants of the CSS  
during the period from 26/10/2015 to 27/11/2015.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (\*\* last chance, \* second chance) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **26/10/2015 to 27/11/2015**. Accordingly, these officers may be relieved of their duties and advised to report to ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 26<sup>th</sup> October, 2015**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OMs (i) No.1/1/2009-CSI (Trg.) dated 24<sup>th</sup> February, 2010 and (ii) T-25017/01/2014-Trg (ISTM) dated 11<sup>th</sup> August, 2015. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12<sup>th</sup> July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**

4. As per DoPT OM No. T-20018/5/2015-TRG (ISTM Section) dated 22<sup>nd</sup> September, 2015 the officers who are being nominated for the third (and final) time will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

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5. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

6. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may be sent immediately to ISTM, New Delhi (Tel.: 26185314, 26106269).



(Biswajit Banerjee)

Under Secretary to Government of India

Tele. : 24629413


To

**Min/Dept.of  
Joint Secretary(Admn.)**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (**Ms Geetha Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM (Coord) dated 13<sup>th</sup> December, 2013.
2. **ISTM, (Course Director)**, Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 26<sup>th</sup> October, 2015 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO (S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<DOPT<Central Secretariat< CSS< Training Nomination Circulars<Assistants)
7. Guard File.



(Biswajit Banerjee)

Under Secretary to Government of India

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**ANNEXURE****LIST OF OFFICERS FOR LEVEL-B TRAINING PROGRAMME AT ISTM FROM  
26/10/2015 TO 27/11/2015**

<b>S. No</b>	<b>Year/CSL No.</b>	<b>NAME OF THE OFFICER Sh./Smt./Ms.</b>	<b>D.O.B.</b>	<b>CADRE WHERE WORKING Ministry/Department</b>
1	2003/1358	T.K. Bibhas**	18-07-1958	MHA
2	2003/1375	Ravinder S. Yadav**	18-01-1961	Commerce
3	2003/1383	N.R. Jagannathan*	08-06-1960	Agri.
4	2003/1400	Pushpa Rauthan*	26-10-1958	Education
5	2003/1407	R. Krishan Kumar*	20-04-1963	HFV
6	2003/1417	K. Suryanarayanan*	31-01-1963	Consumer Affairs
7	2003/1306	Dinesh Chander Pant*	09-10-1958	I&B/Prasar Bharati
8	2003/1354	Ms Ritu Suneja*	20-02-1963	Agri & Coop
9	2003/1433	Babli Arora	5-Jul-57	UPSC
10	2003/1434	Kiran Batra	9-Feb-60	DOP&T
11	2003/1438	Rema Raja Gopal	2-Aug-57	UPSC
12	2003/1439	Suresh Chauhan	11-Feb-63	IP&P
13	2003/1440	P. Varaha Kumar	22-Feb-59	I&B
14	2003/1442	K.M. Abul Hassan	25-Mar-59	UD
15	2003/1445	P.M. Erishikeshan	3-May-60	IP&P
16	2003/1446	Shashi Hasija	16-Dec-58	Skill Dev.
17	2003/1447	Rajender Kumar	27-Jul-62	MHA
18	2003/1449	Om Prakash	1-Apr-61	Defence
19	2003/1452	Asha Devi	3-Apr-63	UD
20	2003/1454	Sushma Pandey	5-Oct-62	UD
21	2003/1456	Anita Arora	26-Apr-61	DOP&T
22	2003/1458	Shashi Sharma	13-Oct-62	MHA
23	2003/1462	Sarita Kalra	6-Jul-57	Rural Development
24	2003/1464	Ramesh Kumar-I	27-Aug-57	Rural Development
25	2003/1465	Saristha Rana	24-Jun-62	Rural Development
26	2003/1467	S.P.S. Dhiran	1-Feb-58	Health
27	2003/1468	Manjeet Kaur Bhayee	14-Jul-61	I&B
28	2003/1470	Indu Sharma	12-Feb-63	I&B
29	2003/1471	Sarabjit Kaur	26-Jul-61	Agriculture
30	2003/1472	Lalita Kumar	1-Jan-58	IP&P

S. No	Year/CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
31	2003/1473	Kusum Jain	20-Jun-59	RT&H
32	2003/1474	Tribeni Prasad Ram	12-Nov-57	WCD
33	2003/1475	Pawan Kumar Satija	4-May-59	Niti Aayog
34	2003/1476	Savithri V. Gopalakrishnan	2-Sep-60	Defence
35	2003/1477	Neelam Nagrani	12-Jul-58	Food & PD
36	2003/1478	Prem Sachdeva	25-Apr-61	Telecom
37	2003/1481	U.C. Sati	8-Dec-60	Defence
38	2003/1482	Sarbani Bhattacharya	6-Dec-62	MHA
39	2003/1483	Jessy Xavier	10-May-60	IP&P
40	2003/1485	Shyam Sunder	15-Jul-59	IP&P
41	2003/1488	Veena N. Chauhan	10-Mar-62	I&B
42	2003/1489	Kusum Verma	15-Sep-60	DOP&T
43	2003/1490	Pallavi Sule	18-Apr-60	Civil Aviation
44	2003/1491	Gautam Bhattacharya	1-May-60	DOP&T
45	2003/1492	Debasish Talpatra	14-May-58	Defence

**\*\*THIRD AND FINAL NOMINATION**

**\*SECOND NOMINATION**

**Note:** As per DoPT's OM No. T-20018/5/2015-Trg (ISTM Section) dated 22<sup>nd</sup> September, 2015, the officers who are nominated for the third and final chance may be treated as **Deemed Relieved** for the training.