

Most Immediate

**No. 8/10/2015-CS-I (Trg.) Vol.I
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi
Dated the 22nd December, 2015**

OFFICE MEMORANDUM

**Subject: Level 'B' Training Programme at ISTM for Assistants of the CSS
during the period from 05/01/2016 to 05/02/2016.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been re-nominated/nominated (**** last chance, * second chance**) under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **05/01/2016 to 05/02/2016**. Accordingly, these officers may be relieved of their duties and advised to report to **Shri R K Agrawal, Deputy Director/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 5th January, 2016**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OMs (i) No.1/1/2009-CSI (Trg.) dated 24th February, 2010 and (ii) T-25017/01/2014-Trg (ISTM) dated 11th August, 2015. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12th July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

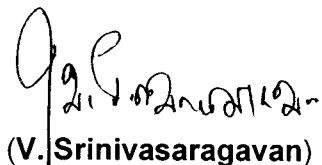
3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**

4. The officers who are being nominated for the third (and final) chance will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

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5. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

6. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri R K Agrawal, Deputy Director/Course Director, ISTM New Delhi** who is accessible on Phone No. 26175590(O), M.No. 9818241081.



(V. Srinivasaragavan)
Under Secretary to Government of India
Tele. : 24629412

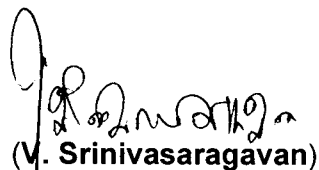
To

**Min/Dept.of
Joint Secretary(Admn.)**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Ms Geetha Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM (Coord) dated 13th December, 2013.
2. **ISTM, (Shri R K Agrawal, Deputy Director/Course Director)**, Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 5th January, 2016 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **SO (S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants)
7. Guard File.



(V. Srinivasaragavan)
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ANNEXURE

**LIST OF OFFICERS FOR LEVEL-B TRAINING PROGRAMME AT ISTM FROM
05/01/2016 TO 05/02/2016**

S. No	Year/CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	2003/0993	Durga Prasad #	01-08-57	Labour
2	2003/1067	Sushma #	14-09-60	RTH
3	2003/1383	N.R. Jagannathan**	08-06-60	Agri.
4	2003/1306	Dinesh Chander Pant**	09-10-58	I&B/Prasar Bharati
5	2003/1354	Ms Ritu Suneja**	20-02-63	Agri. & Coop.
6	2003/1439	Suresh Chauhan*	11-Feb-63	IPP
7	2003/1440	P. Varaha Kumar*	22-Feb-59	I&B
8	2003/1446	Shashi Hasija*	16-Dec-58	Skill Dev.
9	2003/1449	Om Prakash*	1-Apr-61	Defence
10	2003/1468	Manjeet Kaur Bhayee*	14-Jul-61	I&B
11	2003/1482	Sarbani Bhattacharya*	6-Dec-62	MHA
12	2003/1483	Jessy Xavier*	10-May-60	IP&P
13	2003/1489	Kusum Verma*	15-Sep-60	DOP&T
14	2003/1494	S.K. Yadav	13-Aug-57	I&B
15	2003/1495	Laxmi Rawat	7-Nov-61	Youth Affairs
16	2003/1501	Rani Malhotra	18-Jul-58	Science & Technology
17	2003/1506	Sat Pal	10-Feb-61	Expenditure
18	2003/1508	Sameer Kumar Gupta	4-Oct-58	Commerce
19	2003/1511	Rema Subhash	23-Dec-58	MHA
20	2003/1512	Sarbjit Singh	3-Apr-59	DOP&T
21	2003/1515	Reeta Verma	4-Oct-61	HRD/Education
22	2003/1517	S.K. Kataria	19-Dec-60	MHA
23	2003/1528	Jeetender Kaur	21-Dec-57	Rural Development
24	2003/1529	Shashi Aggarwal	27-Feb-60	Rural Development
25	2003/1530	Prem Lal	12-Aug-57	Rural Development
26	2003/1534	Dharam Vir	5-Jul-58	Social Justice
27	2003/1538	Nita R. Nair	29-Apr-61	Commerce

S. No	Year/CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
28	2003/1539	Gayatri Koli	1-Jun-59	Food
29	2003/1546	Nirmal Pasrija	25-Jul-61	Labour
30	2003/1549	Ragini Sharma	1-Jan-59	DoPT
31	2003/1554	Swarn Bajaj	13-Oct-59	DOP&T
32	2003/1561	Anuradha Grover	13-May-58	Rural Development
33	2003/1564	Chander Prabha Taluja	13-Oct-57	DOP&T
34	2003/1565	Sunita Mehta	23-Jul-57	DOP&T
35	2003/1566	Shashi Chawla	13-May-58	DOP&T
36	2003/1567	Uma Sharma	19-Nov-57	DOP&T
37	2003/1568	P.V. Sharma	7-Jan-58	DOP&T
38	2003/1569	Saroj Arora	1-Dec-57	DOP&T
39	2003/1570	Usha Malik	16-Aug-60	DOP&T
40	2003/1575	Pushpalata Vig	27-May-59	UD
41	2003/1578	Manjusha Das	23-Apr-61	Petroleum
42	2003/1580	R. Balasubramanian	27-Oct-59	DOP&T
43	2003/1584	G.B.Panday	3-Dec-62	MHA
44	2003/1588	P.K. Chanda	16-Oct-61	Agriculture
45	2003/1589	R.Suresh	24-Nov-62	I&B

****THIRD AND FINAL NOMINATION**

***SECOND NOMINATION**

Note:-

- (i) The officers at S.No. 1 and S.No. 2 (marked #) in the list above are hereby deemed relieved from their cadre units to attend mandatory training programme as this is their last and final nomination. These officers are requested to join ISTM w.e.f. 5th January, 2016 without fail as non-joining this training programme will result in debarment of their promotion in future.
- (ii) The officers who are nominated for the third and final chance are **Deemed to have been Relieved** for the training.