

**Most Immediate**

**No. 8/1/2016-CS-I (Trg.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS-I Division)**

**Lok Nayak Bhavan, New Delhi  
Dated the 12<sup>th</sup> May, 2016**

**OFFICE MEMORANDUM**

**Subject: Level 'B' Training Programme at ISTM for Assistant Section Officers (ASOs) of the CSS during the period from 06/06/2016 to 08/07/2016.**

The undersigned is directed to inform that Officers whose names are given in **Annexure I**, have been nominated under CSS-CTP for the Level 'B' Training Programme being conducted by ISTM w.e.f. **06/06/2016 to 08/07/2016**. Accordingly, these officers may be relieved of their duties and advised to report to **Shri Praveen Prakash Ambashta, Deputy Director (Course Director)**, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9.00 A.M. on 6<sup>th</sup> June, 2016**.

2. **The performance of the officials in the training as evaluated and reported by ISTM should be reflected in their APAR to be considered for their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OMs (i) No.1/1/2009-CSI (Trg.) dated 24<sup>th</sup> February, 2010 and (ii) T-25017/01/2014-Trg (ISTM) dated 11<sup>th</sup> August, 2015. The training of the officials and successful completion is mandatory for promotion as per DOP&T Notification **G.S.R.483(E) dated 12<sup>th</sup> July 2013** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Units are requested to ensure that the officials nominated to the above training programme are relieved in time.

3. **The officers who do not attend or successfully complete the Level 'B' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I (Trg) dated 24.02.2010 and OM No.8/11/2010-CSI (Trg) dated 05.04.2010.**


4. The aforesaid training includes study tour and officers nominated may be advised to draw necessary TA/DA advance of **Rs. 20,000/-** each from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

.....2/-



5. The officers who are being nominated for the third (and final) chance will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

6. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri Praveen Prakash Ambashta, Deputy Director (Course Director), ISTM New Delhi** who is accessible on Phone No. 26185316(O), M. No. 9212501331.

  
(Raju Saraswat)

Under Secretary to Government of India  
Tele. : 24629413

To

**Min/Dept.of  
Joint Secretary(Admn.)**

**New Delhi.**

Copy forwarded for information and necessary action to :-

1. ISTM, (**Ms Geetha Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. their letter Letter No. A-33083/03/2013-ISTM (Coord) dated 13<sup>th</sup> December, 2013.
2. ISTM, (**Shri Praveen Prakash Ambashta, Deputy Director (Course Director)**), Admn. Block, Old JNU Campus, New Delhi. **The list of officers, who report for training on 6<sup>th</sup> June, 2016 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **Section Officer (S), CS.I, DOP&T – Kindly confirm the training status of the officers before considering their promotion.**
5. **Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.**
6. Website of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<DOPT<Central Secretariat< CSS< Training Nomination Circulars<Assistants)
7. Guard File.



**ANNEXURE****LIST OF OFFICERS FOR LEVEL-B TRAINING PROGRAMME AT  
ISTM FROM 06/06/2016 TO 08/07/2016**

| <b>S. No</b> | <b>Year/CSL No.</b> | <b>NAME OF THE OFFICER<br/>Sh./Smt./Ms.</b> | <b>D.O.B.</b> | <b>CADRE WHERE WORKING<br/>Ministry/Department</b> |
|--------------|---------------------|---|---------------|--|
| 1            | 2003/1739           | Narinder D. Rajora**                        | 21-Sep-59     | Expenditure  |
| 2            | 2003/1799           | Hari Chand**                                | 5-Jul-61      | Expenditure  |
| 3            | 2003/1841           | Pradeep Singh**                             | 24-Feb-63     | Education  |
| 4            | 2003/1860           | Dewan Ram**                                 | 5-May-60      | MHA  |
| 5            | 2003/1405           | Tarun Pandey**                              | 15/9/61       | Expenditure  |
| 6            | 2003/1770           | Neeru Batra*                                | 30/10/63      | Food   |
| 7            | 2003/1718           | Asha Malhotra*                              | 201/11/61     | Steel  |
| 8            | 2003/1763           | Daisy Augustine*                            | 28/03/59      | Consumer Aff.                                      |
| 9            | 2003/1761           | Geetha N Kutty*                             | 29/02/60      | S&T  |
| 10           | 2003/1725           | Sushila Tiwari*                             | 20/02/61      | HRD  |
| 11           | 2003/1829           | Bimla Rani                                  | 05-Jan-60     | Labour   |
| 12           | 2003/1830           | Ghanshyam Vashishth                         | 10-Apr-62     | Power  |
| 13           | 2003/1831           | Anil Kumar                                  | 24-Oct-58     | Education  |
| 14           | 2003/1832           | Surender Kumar                              | 17-Sep-58     | Defence  |
| 15           | 2003/1838           | Madhu Monga                                 | 14-Apr-60     | Niti Aayog   |
| 16           | 2003/1839           | Sunita Batra                                | 02-May-61     | I&B  |
| 17           | 2003/1849           | Suchismita Ghosh                            | 04-Nov-61     | Labour   |
| 18           | 2003/1850           | Sutoshi Bose                                | 18-Jan-60     | Education  |
| 19           | 2003/1852           | P. Rhama                                    | 23-May-61     | RD   |
| 20           | 2003/1853           | Anil Kumar Gandhi                           | 18-Aug-62     | Defence  |
| 21           | 2003/1861           | Sumitra Roy                                 | 28-Jan-59     | Labour   |
| 22           | 2003/1862           | Seema Bansal                                | 05-Jul-61     | Labour   |
| 23           | 2003/1881-A         | Bhupinder Kumar Gupta                       | 01-Feb-60     | Labour   |
| 24           | 2003/1884           | Neelam Ravi                                 | 04-Feb-59     | Power  |
| 25           | 2003/1895           | S. K. Vinayak                               | 10-May-61     | Defence  |
| 26           | 2003/1900           | Neelam Gupta                                | 26-Nov-58     | IP&P   |
| 27           | 2003/1905           | Naresh Kumar                                | 28-Sep-60     | HFW  |
| 28           | 2003/1909           | Rema  | 22-May-61     | Steel  |
| 29           | 2003/1911           | R.G. Rajan                                  | 05-May-62     | Food & PD  |
| 30           | 2003/1916           | N.V. Lakshmanan                             | 28-Apr-61     | Defence  |

| S. No | Year/CSL No. | NAME OF THE OFFICER<br>Sh./Smt./Ms. | D.O.B.    | CADRE WHERE WORKING<br>Ministry/Department |
|-------|--------------|-------------------------------------|-----------|--|
| 31    | 2003/1927    | Virender Kumar                      | 18-Nov-59 | Health                                     |
| 32    | 2003/1930    | Meera Devi Tuteja                   | 10-May-61 | Post                                       |
| 33    | 2003/1936    | Nirmala Shekhawat                   | 18-Dec-58 | Defence                                    |
| 34    | 2003/1941    | Sivaramakrishnan N. R.              | 21-Dec-61 | Expenditure                                |
| 35    | 2003/1943    | Palash Mazumdar                     | 16-May-62 | Earth Science                              |
| 36    | 2003/1946    | Jaya Prakash                        | 27-Apr-67 | MHA  |
| 37    | 2003/1950    | Neeru Rani Malhotra                 | 09-Jul-58 | Expenditure                                |
| 38    | 2003/1957    | V.P. Singh                          | 15-Jan-59 | Social Justice                             |
| 39    | 2003/1959    | K.B. Ram                            | 10-Jun-61 | Education                                  |
| 40    | 2003/1960    | Davinder S. Parkash                 | 18-Apr-63 | Youth Affairs                              |
| 41    | 2003/1963    | Ram Dyal Darbal                     | 10-Feb-61 | I&B  |
| 42    | 2003/1969    | Dev Ram Gautam                      | 09-Aug-59 | UD   |
| 43    | 2003/1971    | Arup K.Das                          | 21-Jun-62 | RTH  |
| 44    | 2003/1972    | Vimal Chutani                       | 15-Mar-59 | Steel                                      |
| 45    | 2003/1981    | Meenakshi Karwal                    | 05-May-59 | Expenditure                                |

**\*\*THIRD AND FINAL NOMINATION**

**\*SECOND NOMINATION**

**Note:**

The officers who are nominated for the third and final chance are **Deemed to have been Relieved** for the training.