

Most Immediate

08/03/2012-CSI(Trg)-Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 10th September, 2012

OFFICE MEMORANDUM

**Subject : Level 'B' Training Programme at the ISTM for Assistants of the CSS
for the period from 08/10/2012 to 09/11/2012.**

The undersigned is directed to inform that Assistants whose names are given in **Annexure I**, have been nominated for the Level 'B' Training Programme being conducted by ISTM w.e.f. **08/10/2012 to 09/11/2012**. It is requested that these officers may be relieved of their duties and advised to report to AD(OM-I & Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 08th October, 2012**.

2. **The performance of the officials in the training will be evaluated and the reports may be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **Those who are promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.**

3. The aforesaid training includes study tour and officers nominated above may be advised to draw necessary TA/DA advance of **Rs.20,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may be sent by **14-09-2012** to AD(OM-I) & Course Co-ordinator, ISTM, New Delhi, with a copy to the undersigned.



(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

Min/Dept.of
Joint Secretary(Admn.)
New Delhi.

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu, Joint Director(BT/Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 19th March, 2012. **ER Sheets of the participants may also be got filled up, as requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**
2. ISTM (AD(OM-I & Course Co-ordinator), Administrative Block, Old JNU Campus, New Delhi-110067. **It is requested that a list of officers who report for training on 8th October, 2012 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. US(SK)/CS.I (Kindly verify the training status before considering promotion)
5. Guard File
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>**CSS/Training Nomination Circulars/Assistant**)



(Vidyadhar Jha)

Under Secretary to Government of India
Tele. : 24624046

Annexure I**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
(08/10/2012 to 09/11/2012)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	D.O.B.	CADRE WHERE WORKING Ministry/Department
1	Anita Mehra	29-12-1959	Defence
2	T.K. Triambak	18-06-1955	IP&P
3	A. Alagammai	14-12-1958	IP&P
4	Ram Chander	15-09-1957	Food
5	Prashant Roy	11-03-1957	Food
6	S. Govindarajan	01-07-1955	Water Res.
7	P.K. Marik	03-01-1957	Agri. & Coop.
8	C.S. Porter	25-11-1955	Agri. & Coop.
9	Y.M.S. Rao	18-11-1954	Agri. & Coop.
10	S. Chakraborty	01-04-1960	Agri. & Coop.
11	Savithri Gangadharan	15-11-1957	Posts
12	T.N. Benjamin	25-10-1955	Posts
13	T.K. Pal	07-05-1955	Posts
14	H.K. Sharma	16-11-1956	UPSC
15	P.A. Saseedharan	28-11-1954	UPSC
16	Sanjiv Mangani	22-01-1962	UPSC
17	Satvir Singh	11-01-1955	Urban Dev.
18	Sasi Pillai	20-10-1955	UPSC
19	H.Das	02-01-1958	UPSC
20	Giraja Surendran	06-12-1955	WCD.
21	Lilly Joseph	01-12-1956	Education
22	Samir Ghosh	01-12-1954	Youth Aff & Sports
23	Debashish Ghosh	27-09-1956	IP&P
24	George Joseph	30-11-1955	IP&P
25	Gurcharan Kaur	02-04-1962	IP&P
26	N.K. Dutta	20-09-1957	DOP&T
27	Hari Om Vaid	07-07-1956	I&B
28	Kanika Gupta	02-08-1956	I&B
29	Meena Kumari Verma	05-11-1959	I&B
30	Mohan Lal	02-06-1956	I&B
31	O. Ramana Murthy	26-09-1954	I&B
32	Nirmal Malhotra	11-08-1955	I&B
33	Shashi Arora	15-09-1959	Agri. & Coop.
34	Mariamamma Sebastian	15-11-1956	Agri. & Coop.
35	Ranjana Dewan	27-09-1957	Agri. & Coop.
36	Suresh Kumar Sharma-II	13-07-1959	UPSC
37	Sunita Sharma	15-10-1962	UPSC
38	Surjit Chatterjee	25-05-1955	Education
39	R. Janakasudha	31-01-1960	Culture
40	Pratibha Rani	21-03-1955	Education

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Assistant
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address
with Tele. No, _____
e-mail, if any. _____