

Most Immediate

**08/03/2010-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi**

Dated the 15th April, 2010

OFFICE MEMORANDUM

Subject : Level 'B' Training Programme for Assistants with 8 years' approved service of the CSS at the ISTM (10/05/2010 to 11/06/2010).

The undersigned is directed to inform that Assistants with 8 years' approved service in the grade, whose names are given in **Annexure I**, have been re-nominated for the above Level 'B' Training Programme. This training is being conducted by ISTM w.e.f. **10/05/2010 to 11/06/2010**. It is requested that these officers may be relieved of their duties, subject to vigilance clearance and advised to report to Smt. Manisha Bhatnagar, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 10th May, 2010**.

2. ISTM has reported that even after nominations/re-nominations the officials mentioned in **Annexure I** have not reported for the mandatory Level 'B' training programme. **These officials are given another chance for the successful completion of the Level 'B' Training Programme which is mandatory for their next promotion. The performance of the officials in the training will be evaluated and the reports thereof would be added in their APARs to be considered for their next promotion.** It is also informed that **as per DOP&T OM No.1/1/2009-CSI(Trg) dated 24th February, 2010, thrice nominated candidates who have not yet undergone training and who fail to attend again, will be debarred from future mandatory training modules, which will impact their next promotion adversely.** The concerned Cadre Authorities are therefore requested to ensure that the officers nominated to the above programme are relieved in time.

3. The aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of **Rs.16,000/-** each from their respective Ministry/Department. This amount may be released in **Cash** only.

P.T.O

4. Confirmation with regard to the participation of the officers along with their respective bio-data(Annexure-II) may please be sent by 23rd April, 2010 to Smt. Manisha Bhatnagar, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Smt. Manisha Bhatnagar, Deputy Director/(Co-ordinator), ISTM, is accessible on Phone No. 26185316 (O).



(Dr. REENA SETHI)

Under Secretary to the Govt. of India
Phone : 24629412

To

**Min/Dept.of
Joint Secretary(Admn.)
New Delhi.**

Copy forwarded to :-

- 1 Concerned officers.
2. ISTM, (Sh. ~~Apendu Ganguly~~(Coord) Dy. Director), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-ISTM(Coord) dated 14th January, 2010. **ER Sheets of the participants may also be got filled up, as separately requested.**
3. ISTM (Smt. Manisha Bhatnagar, Deputy Director), Administrative Block, Old JNU Campus, New Delhi-110067. **It is requested that a list of officers who report for training on 10th May, 2010 may please be furnished to this Department next day positively.**
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. US(SK)/CS.I
6. PA to DS(CS.I)/US(Trg)
7. Guard File
8. Web site of this Department (www.persmin.nic.in/CSS/CSI-Training Circular - Assistants)



(Dr. REENA SETHI)

Under Secretary to the Govt. of India
Phone : 24629412

**Level 'B' Cadre Training Programme at ISTM for CSS Assistants
with 8 years approved service in the Grade
(Re-nomination cases*)**

(10/05/2010 to 11/06/2010)

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	Shashi Arora	15/08/55	I&B
2	Nishat Kumar	01/12/75	HRD
3	KK Mukhopadhyay	01/04/54	Urban Development
4	A Mukhopadhyay	01/09/57	Commerce
5	O Phani	15/08/71	Planning Commission
6	Kamlesh Kumar	05/12/72	Textiles
7	Thakur Anand Kr Singh	05/09/73	Agriculture
8	Pawan Malvia	20/09/70	Supply
9	Sat Narain	03/02/54	Water Resources
10	S C Sharma	19/07/53	Revenue
11	Dalbir Kaur Bahri	14/09/52	Water Resources
12	Mohammed Ayub	08/06/74	SSC, Kolkata
13	Rajeev Kr. Das	31/10/70	Health & Family Welfare
14	Ajit Prakash	20/01/71	Higher Education
15	Laxman Singh	15/06/58	Defence
16	V K Jain	11/12/52	Urban Development
17	Deepak Sharma	21/07/75	Commerce
18	Vijay Kumar	25/04/55	Labour
19	Rajesh Kumar	03/12/70	Home Affairs (deptn. to NIFT)
20	Ajay Kumar Singh	12/09/70	Health & Family Welfare
21	K Ramachandra Naidu	15/10/55	Water Resources
22	Rajesh Kumar	05/07/74	Water Resources
23	Sanjay Kumar	09/01/72	Agriculture & Cooperation
24	Ashwani Kr. Dialani	12/07/55	Home Affairs
25	Nargis Vohra	17/08/55	DOP&T
26	Rakesh Kr. Sharma	19/11/58	Higher Education
27	Praveen Chander sharma	01/05/55	Expenditure
28	Sanjay Kumar Jha	05/06/74	Economic Affairs
29	Vikas Ch. Choudhary	18/03/70	Expenditure
30	Partha Pratim Ghosh	21/06/71	Expenditure
31	Devendra Prasad	01/12/71	Expenditure
32	Rajeshwar Lal	20/12/73	UPSC
33	Rita Vohra	12/06/52	Home Affairs
34	Pankaj Gangwar	24/07/73	Home Affairs
35	Niranjan Kumar Sinha	30/03/70	Finance

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
36	Ravi Kumar Choudhary	22/02/74	Finance
37	Gautam Kumar Yadav	01/02/72	Finance
38	Abhijit Prasad	21/06/72	Finance
39	Harjit Kaur	03/09/53	ARPG
40	Asha Lata	29/09/56	Home Affairs
41	Milind Majumdar	12/11/71	SSC Raipur DOPT
42	Sushil Kumar	09/10/72	Home Affairs
43	Rajendra Kumar Dutta	01/03/71	Home Affairs
44	HS Chadha	01/06/55	Home Affairs
45	Kamta Prasad	19/01/56	DOP&T
46	Anita Oberoi	10/01/54	IP&P
47	Rahul Deo Diwakar	05/01/73	Environment & Forests
48	Uday Das	01/07/54	Legislative Department
49	Aruna Jain	28/03/57	Defence(Finance)
50	Ramesh Chand	16/04/60	Petroleum & Natural Gas

*** Re-nomination cases.** Re-nominated officials who have not yet undergone the training and who fail to attend again will be debarred from future mandatory training modules, which will impact their next promotion adversely. No correspondence in this regard will be entertained.

Note : Those who have qualified SO LDCE or already promoted on Adhoc basis and holding the post of Section Officer are exempt from above training. Names of such candidates may be brought to the notice of CS Division immediately.

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as Assistant Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone (i) ISTM	_____
	(ii) Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____