

**Most Immediate**

**8/5/2014-CS.I(Trg)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
CS-I Section**

New Delhi, dated the 17<sup>th</sup> October, 2014

**OFFICE MEMORANDUM**

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM  
for the period 10/11/2014 to 19/12/2014.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I (\*\* last and final chance, \* second chance)** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM w.e.f. **10/11/2014 to 19/12/2014**. It is requested that nominated officers may be relieved of their duties and advised to report to **Shri R.K. Kundi, Deputy Director/Coordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 10<sup>th</sup> November, 2014.**

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19<sup>th</sup> March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/- (Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

P.T.O.

4. Each of the participants is required to indicate at least three public policy areas they would like to work during the training programme in the project study. This information may be sent to the **Shri R.K. Kundi, Deputy Director/Course Coordinator, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri R.K. Kundi, Deputy Director/Coordinator, ISTM, New Delhi, who is accessible on Phone No. 26185314(O) Mob. 9810864709.**

**Encls.: Annex.I**

  
17.10.14  
**(R. Venkatesan)**

Under Secretary to Government of India  
Tele. : 24624046

To

**Ministry/Department of  
All Cadres { Joint Secretary(Admn.) concerned }**

**New Delhi.**

Copy forwarded for information & necessary action to :-

- (1) ISTM, (**Shri Satyajit Mishra, Joint Director, M.No. 9999137223**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. ISTM's Letter No. A-33088/02/2014-ISTM(Coord) dated 23<sup>rd</sup> July, 2014.
- (2) ISTM, (**Shri R.K. Kundi, Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067 **The list of officers, who report for training on 10<sup>th</sup> November, 2014 may please be furnished to the undersigned next day positively.**
- (3) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (4) Shri Krishnan Kumar, Jt. Dev Commr., Kandla Special Economic Zone, Ministry of Commerce & Industry, Gandhidham-Kutch - 370230
- (5) PA to Dir(CS.I)/PA to US(U)/US(D)
- (6) Guard file
- (7) Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US**)
- (8) Hindi Section, DOP&T, New Delhi - For Hindi version.

  
17.10.14  
**(R. Venkatesan)**

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**Annexure I****Level 'E' Training Programme for Under Secretaries of CSS  
(10/11/2014 to 19/12/2014)**

S. No.	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DOB	Ministry/Department
1	5869	Vijay Kumar Paul **	02- Jul-61	I&B
2	5928	Supriyo Saha **	11-Feb-63	Home Affairs
3	5932	RHH. Hmar **	14-Feb-58	Defence
4	6273	Vijay Singh Rana **	10-Jun-66	Home Affairs
5	5183	Krishan Kumar **	07-Aug-61	Commerce/SEZ, Kandla
6	5217	Sushil Kumar *	15-Jan-62	Defence
7	5232	Robert Charles Tully *	08-Jun-58	MSME
8	5233	Aditya Chamoli *	25-Mar-57	Posts
9	5246	Anil Kumar *	16-Nov-61	Health & FW
10	5247	Sangeet Kumar Gandhi*	26-Feb-57	Financial Services
11	5326	Geetha Nair *	24-Apr-63	ISTM
12	5330	Gokul Chandra Rout	07-Apr-61	Consumer Affairs
13	5334	TP Madhu Kumar *	19-Jan-59	Social Justice & Emp.
14	5348	Ajay Kumar Tripathi *	01-Jul-59	Stat.&Prog. Imp.
15	5355	Shipra Roy(Smt.) *	14-Jun-60	Women & Child Dev.
16	5359	Deepak Grover *	02-Oct-62	UPSC
17	5365	Renu Saxena(Smt.) *	09-Aug-58	Scientific & Ind. Research
18	5367	S Chakraborty *	07-Feb-57	Tourism
19	5377	Sumita Das Gupta(Ms.) *	20-Dec-58	AR&PG
20	6102	Kashi Nath	08-Jun-63	ISCS
21	6113	Kamal Kishore	30-Jan-61	Defence
22	6126	Suresh Kumar *	26-May-67	MHA
23	6220	Ravinder Kumar	02-Feb-66	Economic Affairs
24	6226	Prem Prakash	05-Jan-62	Chemicals
25	6228	Jagjeet Kumar	10-Nov-64	Defence
26	6230	Nirmala Dev (Smt.)	04-Dec-62	Expenditure
27	6234	Pradeep Kumar Roy	19-Mar-66	DoPT
28	6419	Vayaila Rungsung *	12-Jan-65	SJE
29	6431	Roshan Lal	20-May-64	Pharmaceuticals
30	4887-A	Sunil Kumar Rajan	19-May-73	Mines
31	4891-A	Rajendra Singh	01-Dec-70	H & FW / RIMS, Imphal
32	4900-A	S. Gopal Krishna	04-Aug-70	Higher Education
33	4907-A	Randhir Kr. B. Patel	06-Jun-74	Earth Sciences
34	5384	Sampath Kumari(Smt.)	24-Jan-60	Shipping
35	5385	Ajay Kumar Sumbly	16-Apr-59	Power
36	5388	Pushpa Bisht(Smt.)	12-Aug-60	IPP
37	5389	Jitendra Chadha	30-Jan-65	Legislative Department
38	5401	EV Thomas	28-Nov-57	Urban Development
39	5403	Akhtarul Hanif	15-Aug-61	Revenue / NDMC
40	5405	Rina Dutta Guha(Smt.)	03-Nov-60	Social Justice & Emp.
41	5407	Shashi Kumar Valiathan	05-Apr-63	Cabinet Sectt.
42	5415	Jaswinder Singh Sidhu	15-Feb-59	Defence
43	5417	RS. Chatterjee	17-Jan-62	PMO
44	5421	Harish Kumar	30-Jun-62	Shipping
45	5423	M V Vijayan	01-Dec-56	Urban Development

\* Re-nomination cases. \*\*Last & final chance.

*R. P. Senthil*  
17.10.14

**CURRICULAM VITAE**

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
\_\_\_\_\_
6. Date of joining as **Under Secretary**  
Select List year \_\_\_\_\_  
\_\_\_\_\_
7. Whether the nominee is a member  
of SC/ST. If yes, please specify Yes/No SC/ST
8. Previous Training undergone  
(a) ISTM \_\_\_\_\_  
(b) Other Training Institute \_\_\_\_\_
9. (i) Office Address \_\_\_\_\_  
Ministry/Department \_\_\_\_\_  
Name of Building & Room No. \_\_\_\_\_  
Place of Office, Tele. No. \_\_\_\_\_  
(ii) Residential Address \_\_\_\_\_  
with Tele. No, \_\_\_\_\_  
e-mail, if any. \_\_\_\_\_