

No.8/9/2017-CS-I (Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

New Delhi, dated the 21st August, 2017

OFFICE MEMORANDUM

Subject : Level 'F' Training Programme at ISTM during the period from 28/08/2017 to 15/09/2017- Nomination thereof.

The undersigned is directed to inform that Officers of the CSS in the Grade of Deputy Secretary / Director whose names are given in **Annexure-I** have been nominated to participate in the Level 'F' Training Programme being conducted by ISTM during the period from **28/08/2017 to 15/09/2017**. It is requested that officers mentioned in Annexure-I may be relieved of their duties and advised to report to **Shri K. Govindarajulu**, Joint Director (Course Director), ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9.00 A.M. on 28th August, 2017**.

2. As the training of the officers and successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their next promotion. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would affect the promotion of the officers.

3. All nominated officers are directed to visit the ISTM website and fill the online form and submit the same online **without fail** immediately. The link is **http://www.istm.gov.in/home/online_nomination_form**. They may take a print out of the form once filled up and submitted online, and then get it signed by their sponsoring authority and carry it with them on joining day of the course, at ISTM.

4. Confirmation with regard to the participation of the officers along with their respective bio-data (Annexure II) may please be sent to **Shri K. Govindarajulu**, Joint Director (Course Director), ISTM, New Delhi at the earliest, at the aforesaid address with a copy to the undersigned. **Shri K. Govindarajulu**, Joint Director (Course Coordinator), ISTM is accessible on **Phone No. 26164285, M.No. 9968248083**.



(D. Banerjee)

Under Secretary to Government of India
Tele. : 24629413

To

Ministry/Department of
{Joint Secretary(Admn.) concerned}

New Delhi.

.....contd.2/-

Copy forwarded for information & necessary action to :-

1. Director, ISTM, Administrative Block, Old JNU Campus, New Delhi-110067.
2. Shri K. Govindarajulu, Joint Director (Course Coordinator), ISTM, Old JNU Campus, New Delhi. The list of officers, who report for training on 28th August, 2017 may please be furnished to this Department the next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. US(D)
6. Guard file
7. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/DS)

Annexure - I

**Level-F Training Programme for Deputy Secretaries / Directors of CSS
(28/08/2017 to 15/09/2017)**

Sl. No.	CSL No.	Name of the Officer (Dr./Smt/Shri/Ms.)	Date of Birth	Ministry / Department
1	4420-A	Prakash Kr. Tamrakar#	26-Jun-65	Minority Affairs(NCM)
2	4867	Sulekha Sagar#	15.08.1961	NATGRID
3	4900	Dinesh Arora#	19.08.1959	Agriculture
4	4917	Anil Kakria*	21.01.1960	HRD
5	4943	Nirmala Goyal*	03.03.1960	Culture
6	4968	S. C. Kanojia*	10.04.1962	Defence
7	4970	N. C. Ragtah*	27.07.1959	HRD
8	4988	Pankaj Vithal*	29.04.1962	ISCS
9	4989	Shyla Titus*	06.09.1960	Tribal Affairs
10	4999	Harcharan Kaur*	25.09.1961	I&B
11	5024	J. S. Audhkhasi*	21.10.1959	Corporate Affairs
12	5032	B. P. Pant*	01.11.1959	Corporate Affairs
13	5050	Rupak Chaudhury*	27.10.1960	Tribal Affairs
14	5082	Kabindra Joshi*	12.04.1961	Revenue
15	5083	T.D. Krishnan	27.05.62	Posts
16	5096	Smt. Savithri S. Mani	08.01.60	Home Affairs
17	5103	Smt. Neeta Gupta	29.08.60	Mines
18	5110	P.J. Michael	29.07.59	Public Enterprises
19	5121	N. Ramakrishnan	30.05.62	Tribal Affairs
20	5132	Smt. Sushila Ananth	09.10.60	Civil Aviation
21	5134	Vincent Barla	15.08.62	Agriculture
22	5138	Mohan Lal Wadhvani	07.07.62	Environment & Forests
23	5144	Kusum Lata Sharma	15.01.62	Coal
24	5145	A.D. James	16.04.62	Rural Development
25	5152	S.S. Rana	05.11.60	Overseas Indian Affairs
26	5183	Krishan Kumar	07.08.61	Commerce(DGFT)
27	5190	Smt. Parveen Gupta	09.12.62	Commerce(Supply)
28	5203	Ravi Katyal	28.08.61	Defence
29	5217	Sushil Kumar	15.01.62	School Education
30	5234	Vijay Gopal Mangal	01.01.62	Law & Justice

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Sl. No.	CSL No.	Name of the Officer (Dr./Smt/Shri/Ms.)	Date of Birth	Ministry / Department
31	5246	Anil Kumar	16.11.61	Health & FW(RML)
32	5250	R. Prem Anand	25.04.62	Expenditure
33	5267	Virendra Singh	15.07.60	Defence
34	5276	Prem Narain Shukla	19.06.61	Rural Development
35	5289	Pramod Chand	27.04.62	Mines
36	5291	Ananda Chandra Ojha	16.04.60	Shipping
37	5314	Bhupinder Singh	05.04.61	Revenue
38	4649 A	Neeraj Kumar	07-07-72	RD
39	5494	Devendra Kumar	01-01-1960	Pharma.
40	5523	Anand Prakash	03-11-1962	WCD
41	5525	Rajender Kumar Kureel	29-09-1963	Exp.
42	5531	Chandra Kant Reejonia	12-08-1960	MHA
43	5533	Inderjeet Hadda	05-08-1962	Telercom
44	5548	James Vanlalhdird	01-03-1963	Sc & Indl. Res.
45	5550	Madan Lal Soni	11-01-1966	UPSC
46	5568	Vijay Kumar	15-01-1960	MHA
47	5600	L.H. Ruolngul	01-06-1960	Defence
48	5668	Bhanu Surender	20-02-1964	Env.
49	5687	B.D. Barua	21-12-1960	Eco. Aff.
50	5700	Mahinder Singh	05-10-1961	RD

***SECOND NOMINATION AND FINAL NOMINATION**

Note:-

(i) The officers at S. No. 1, 2 and 3 (marked #) in the list above are hereby deemed relieved from their cadre units to attend mandatory training programme as this is their last and final nomination. These officers are requested to join ISTM w.e.f. 28th August, 2017 without fail as non-joining this training programme will result in debarment of their promotion in future.

(ii) DoPT vide its OM dated 4th July, 2016 has issued Revised Training Policy for Central Secretariat (CSS). A major shift from the earlier policy has been notified in the revised policy wherein the maximum no. of chances for mandatory training at various levels of CSS has been reduced from 3 to 2. Therefore, from now onwards the maximum chances allowed will be 2. However, those who had exhausted their 2 chances prior to issuance of the revised policy may be allowed 3 chances.

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1.	Name of the Officer Nominated	
2.	Date of Birth	
3.	Designation & Scale of Pay	
4.	Office in which employed	
5.	Academic Qualification	
6.	Date of joining as Deputy Secretary (Select List Year)	
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes / No SC / ST
8.	Previous Training Undergone (i) ISTM	
	(ii) Other Training Institute	
9.	(i) Office Address Ministry/Department	
	Room No. & Name of Building	
	Place of Office	
	Tel. No.	
	Fax No.	
	Email	
	(ii) Residential Address	
	Tel. No.	
	Mobile No.	
	Email, if any	