

IMMEDIATE

No. 20/22/2008-CS-II(Pt.)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 23rd April, 2014.

24/4

OFFICE MEMORANDUM

Subject:- Level-III Training Programme from 02.06.2014 to 20.06.2014 for PS of CSSS - reg.

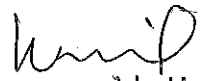
The undersigned is directed to say that PSs of CSSS, whose names are given in the Annexure-I to this OM, have been nominated to participate in the Level-III Training Programme being conducted by the ISTM from 02.06.2014 to 20.06.2014. **It may be noted that successful completion of Level-III programme will be essential for promotion to the grade of Principal Private Secretary. It may also be noted that the officials who do not attend the mandatory training programmes even after three documented nominations by this Division, shall be debarred for future training programmes under the Cadre Training Plan.**

2. Therefore, cadre authorities are requested to ensure that the officers nominated to the above training programme are relieved in time.

3. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/Departments are required to sanction an advance of Rs. 45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.

4. It is requested that these officers may please be relieved of their duties with the direction to report to Smt. Savita Sen, Assistant Director, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 02.06.2014.

5. Cadre authorities are also requested to send Curriculum Vitae of each participant, specifically indicating their gender and medium of stenography (English/Hindi) in prescribed proforma given in the Annexure-II, to Smt. Savita Sen, Assistant Director & Course Coordinator, ISTM, New Delhi.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel: 24623157

To

Under Secretary (Admn.) of the concerned Cadre Units.

Copy to: Smt. Savita Sen, Assistant Director & Course Coordinator, ISTM along with a copy of list of Participants.

List of Regular PSs of CSSS who are nominated for Level-III training programme to be held from 02.06.2014 to 20.06.2014.

S. No.	Name Shri/Smt.	Designation	Date of Birth	Cadre Where Working
1.	M.V.K. Suresh @	PS	26/11/1974	Water Res.
2.	N.S.Negi @	PS	29/09/1966	Rural Dev.
3.	Kulvinder Singh #	PPS	06/11/1972	I&B
4.	Nand Kishore #	PPS	15/02/1968	Food & PD
5.	Birendra Kumar #	PPS	01/08/1969	Commerce
6.	Chanchal Ghosh*	PS	31/03/1958	RT&H
7.	Harcharan Singh*	PS	10/03/1975	Fertilizers
8.	Sangeeta Chopra*	PS	16/11/1969	RT&H
9.	D.S. Rawat*	PS	01/10/1959	Urban Dev.
10.	J M P Nath*	PS	31/08/1972	Expenditure
11.	Dimple Kapoor*	PS	06/09/1968	RT&H
12.	V.S. Bhandari*	PS	06/11/1960	MHA
13.	Ashok Kumar Khurana*	PS	12/02/1966	HRD
14.	Mani Kandan Nair*	PS	30/05/1962	MHA
15.	Amar Singh Chauhan*	PS	15/07/1968	Fertilizers
16.	Jaswant Singh Chauhan*	PS	10/05/1971	IP&P
17.	Girish Kumar Ahuja*	PS	16/02/1969	MHA
18.	Meenu Jaswal*	PS	03/05/1968	Shipping
19.	S.Ramakrishnan*	PS	30/01/1966	RT&H
20.	Sushil Kumar*	PS	11/05/1959	Urban Dev.
21.	Ram Bhagat Yadav*	PS	13/04/1963	S&T
22.	Sushil Kumar Sachdeva*	PS	04/11/1965	MHA
23.	Rajinder Singh*	PS	28/04/1962	MHA
24.	Gopal Rajwaney*	PS	07/04/1958	Fertilizers
25.	Santosh Jayant *	PS	08/05/1963	I&B
26.	M.S.Narayan Murthy*	PS	13/05/1959	UPSC
27.	Vir Singh Rathore*	PS	21/07/1962	Urban Dev.
28.	Rajiv Ranjan Tiwari*	PS	30/05/1974	WCD
29.	Balachandran K. *	PS	10/05/1963	UPSC
30.	Ajay Wadhwa*	PS	26/04/1977	Expenditure
31.	Valsala M Remesh*	PS	29/05/1970	Commerce
32.	R.K. Malhotra*	PS	15/06/1965	Power
33.	Anil Kumar*	PS	21/05/1967	Corporate Affairs
34.	Kasinadhuni Rama Rao*	PS	21/01/1972	MHA
35.	Devarajan C.P.	PS	01/06/1961	Planning Comm.
36.	GVSSL Narasimham	PS	17/07/1971	Agriculture
37.	Deepak Chandra Upreti	PS	27/08/1974	Environment
38.	Sangeeta Thakral	PS	06/07/1965	RT&H
39.	Parmjeet Kumar	PS	01/05/1971	I&B
40.	Deveshwari Chauhan	PS	01/07/1964	Telecom
41.	D. V. Prabhakar	PS	20/01/1966	Environment
42.	Ajay Rana	PS	28/02/1975	WCD
43.	Rita Dhiman	PS	26/11/1971	Power
44.	Madhu Thota	PS	12/06/1963	Rural Dev.
45.	Surinder Kumar Sharma	PS	14/05/1970	Expenditure

@ Last nomination as per CTP.

The promotion of the officer vide OM No. 3/6/2012-CS.II(A) dt. 30.08.2013 was subject to successful completion of level-III training programme within one year.

* Being re-nominated.

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Whether Hindi/English Stenographers _____
6. Academic qualification _____
7. Date of joining as PA _____
Select List Year _____
8. Whether the nominee is a member Yes/No
of SC/ST if yes, please specify SC/ST
9. Previous Training undergone
(i) ISTM _____
(ii) Other Training Institute _____
10. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
e-mail _____

Signature