

IMMEDIATE

No. 20/22/2008-CS-II(Pt.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 11th January, 2013.

OFFICE MEMORANDUM

Subject:- Level-III Training Programme (Condensed Version) from 04.02.2013 to 22.02.2013 for PS of CSSS - reg.

The undersigned is directed to say that PSs of CSSS whose names are given in the Annexure I to this OM have been nominated to participate in the Level-III Training Programme (Condensed Version) being conducted by the ISTM from 04.02.2013 to 22.02.2013. In order to comply with the mandatory condition as per the CTP of CSSS, the officials at S.No. 1 to 32 are being nominated for the second time. **It may be noted that successful completion of Level-III programme will be essential for promotion to the grade of Principal Private Secretary.**

2. Therefore, cadre authorities are requested to ensure that the officers nominated to the above training programme are relieved in time, as this training is mandatory in nature.

3. As part of the Training Programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/Departments are required to sanction an advance of Rs. 45,000/- (Rupees forty five thousand only) as T.A. advance for each participant, along with their relieving order.

4. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Chandan Mukherjee, Deputy Director, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 04.02.2013.

5. Cadre authorities are also requested to send Curriculum Vitae of each participant, specifically indicating their gender in prescribed proforma given in the Annexure II, to Shri Chandan Mukherjee, Deputy Director & Course Coordinator, ISTM, New Delhi.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel: 24623157

To

Under Secretary (Admn.) of the concerned Cadre Units.

Copy to: Shri Chandan Mukherjee, Deputy Director & Course Coordinator, ISTM along with a copy of list of Participants.

List of Regular PS of CSSS who are nominated for Level-III (Condensed Version) to be held from 04.02.2013 to 22.02.2013.

S. No.	Name Shri/Ms.	Designation	Date of Birth	Cadre Where Working
1	Adarsh Kumar	PS	13/06/1971	Expenditure
2	Madhulika Saxena	PS	08/12/1963	MHA
3	Milan Brahmachary	PS	17/12/1961	MHA
4	Meena Kumari Sharma	PS	05/03/1968	MHA
5	Promod Kumar	PS	31/03/1958	Steel
6	Neelam Tarun	PS	05/06/1962	I&B
7	Niranjan Kr. Upadhyaya	PS	29/07/1973	Telecom
8	Rama D.Rana	PS	10/07/1966	Power
9	Jai Krishan	PS	14/01/1966	Telecom
10	K.Siranjeevalu	PS	30/05/1963	IP&P
11	P.C. Khulbe	PS	26/06/1957	I&B
12	Avinash Aggarwal	PS	11/04/1968	UPSC
13	Shobha Venkataraman	PS	13/09/1957	Urban Dev.
14	Satinder Singh Bist	PS	02/07/1972	I&B
15	Ajit Singh Sarpal	PS	01/08/1971	Civil Aviation
16	Uma Venkatesan	PS	27/04/1968	RT&H
17	A.K. Seth	PS	28/07/1967	Expenditure
18	K. Chandru	PS	01/07/1969	Power
19	C. K. Pal	PS	14/07/1955	Water Res.
20	Ashok Kumar	PS	30/04/1965	Power
21	Baljeet Kaur	PS	16/12/1965	Power
22	S.S. Rawat	PS	23/03/1962	Power
23	G.Venkatalakshmi	PS	03/07/1973	Civil Aviation
24	Sunil Kumar	PS	09/03/1965	Expenditure
25	H.K.Jain	PS	01/07/1968	I&B
26	Dharmender Kumar	PS	09/04/1966	Power
27	Rakesh	PS	12/01/1962	IP&P
28	Harshwardhan Singh Rawat	PS	10/11/1967	IP&P
29	P. Shankar	PS	05/05/1965	Planning Comm.
30	Aarti Choudhary	PS	13/06/1968	Agriculture
31	Nishakar Panda	PS	18/08/1955	P&NG
32	K.Dakshayani	PS	19/08/1966	RTH
33	Yash Pal	PS	01/12/1973	Consumer Affairs
34	Daulat Singh Tariyal	PS	12/07/1970	UPSC
35	Deepak Kukerja	PS	04/12/1964	Health & FW
36	Monica Malhotra	PS	31/12/1973	HRD
37	Neeru Kapoor	PS	15/05/1965	Coal
38	Rekha Gupta	PS	16/08/1969	Expenditure
39	Chitra Bhaskaran	PS	07/03/1979	Agriculture
40	Mukhta Makar	PS	03/05/1968	UPSC
41	Vishwajit Kalyani	PS	09/09/1962	Telecom
42	Sarita Rani	PS	23/06/1963	Power
43	Lalit Kumar	PS	06/03/1974	Expenditure
44	Tarun Kumar	PS	21/03/1965	Expenditure
45	Atul Khurana	PS	28/08/1973	RTH

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Academic qualification _____
6. Date of joining as PS(Ad-hoc)/PA _____
Select List Year _____
7. Whether the nominee is a member Yes/No
of SC/ST if yes, please specify SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
e-mail _____

Signature