

No. 21/1/2012-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

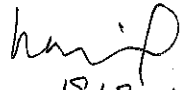
Lok Nayak Bhawan, New Delhi – 110 003.
Dated the 19th September, 2014.

OFFICE MEMORANDUM

Subject:- Level-II Training Programme from 13.10.2014 to 24.10.2014 for PAs of CSSS -reg.

The undersigned is directed to say that PAs of CSSS, whose names are given in the Annexure - I to this OM, have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 13.10.2014 to 24.10.2014. **It may be noted that Level-II training programme is mandatory in nature and officials who participate and successfully complete shall only be considered for promotion to the grade of PS under the seniority quota.** It may also be noted that the officials who do not attend the mandatory training programme even after three documented nomination by this Division, shall be debarred for future training programme under the Cadre Training Plan and subsequent promotion.

2. Cadre units are requested to ensure that the officers nominated to the above training programme are relieved in time.
3. As part of the training programme, the participant would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/ Departments are required to sanction an advance of Rs. 20,000/- (Rupees twenty thousand only) as T.A. advance for each participant along with their relieving order.
4. It is requested that these officers be relieved without fail of their duties with the direction to report to Shri G.D. Chawla, Assistant Director, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 13.10.2014.
5. Cadre authorities are also requested to forward Curriculum Vitae of each participant specifically indicating their gender and medium of stenography (English/Hindi) in prescribed proforma given in the Annexure-II to Shri G.D. Chawla, Assistant Director & Course Coordinator, ISTM, New Delhi.


19/9/14
(Kameshwar Mishra)

Under Secretary to the Govt. of India
Tel.No. 24623157

To

Under Secretaries(Admn.) of all the concerned cadre units.

Copy to:- Shri G.D. Chawla, Assistant Director & Course- Coordinator, ISTM alongwith a copy of the list of participants.

Annexure to OM No. 21/1/2014-CS.II(A) dt. 19.09.2014.

Sl. No.	Name of the officer Shri/Smt.	DOB	SL Year in PA grade	Cadre unit where Working
1	Bhagwat prasad	16-10-1972	2006	Coal
2	Dilip Pal	02-11-1958	2003	Civil Aviation
3	P.Lalitha Dinesh	21-08-1957	2004	MHA
4	Chitra Puri	24-08-1957	2004	I&B
5	Ved Bala	10-07-1960	2004	I&B
6	Tara Arora	20-08-1973	2004	MHA
7	Poonam Chug	02-02-1962	2004	IP&P
8	Anita Sharma	14-07-1957	2004	Health & FW
9	Shakuntala Dogra	11-05-1960	2005	Health & FW
10	R K Malhotra	06-04-1958	2005	I&B
11	P K Ohri	09-11-1959	2005	Agriculture
12	Harish Kumar Nandwani	25-12-1962	2005	Water Res.
13	Manju Datta	28-03-1960	2005	Sciences & Tech.
14	Booma Sekar	22-06-1975	2005	Fertilizers
15	Anita Kathpalia	05-02-1960	2005	Power
16	Chitra Chandna	24-10-1961	2005	Telecom
17	V.Subramanian	17-07-1973	2005	RT&H
18	Anita Kalra	25-07-1962	2005	MHA
19	R N Sahai	25-12-1961	2005	Civil Aviation
20	Parminder Kaur	02-02-1959	2005	MHA
21	Daisy Man	04-10-1961	2005	Telecom
22	Brij Bala Jindal	21-08-1957	2005	Fertilizers
23	Ramesh kumar Arora	13-04-1960	2005	Power
24	Manju Gogia	20-12-1962	2005	Fertilizers
25	Manohar Lal	13-12-1957	2005	Rural Dev.
26	Indira Mohan Kartike	04-08-1961	2005	Food & PD
27	Jatinder Nagpal	23-03-1974	2005	Env. & Forests
28	Desh Deepak Sharma	08-07-1972	2005	RT&H
29	Adarsh Khanna	09-12-1957	2005	Labour
30	Sathi Mohanan	29-12-1959	2005	Legal Affairs
31	Santosh Rajpal	07-01-1959	2005	Agriculture
32	Subhash Chand	20-12-1972	2005	Supply
33	Rama Chhabra	29-03-1957	2005	UPSC
34	Mahesh Kumar Gour	24-10-1970	2005	Agriculture
35	Radha Sikri	02-01-1958	2005	Agriculture
36	Anshu Sharma	13-11-1973	2005	IP&P
37	Swaran Anand	16-12-1959	2005	MHA
38	Veena Luthra	17-11-1960	2005	IP&P

Sl. No.	Name of the officer Shri/Smt.	DOB	SL Year in PA grade	Cadre unit where Working
39	Neeraj Jaitley	08-01-1962	2005	IP&P
40	Meena Bagga	07-02-1957	2005	Sciences & Tech.
41	Manoj Gaur	28-07-1962	2005	P&NG
42	Rita Devnani	31-01-1962	2005	Plan. Comm.
43	S Kalyanaraman	10-03-1958	2005	Plan. Comm.
44	Chander Kanta Negi	06-01-1961	2005	MHA
45	Dinesh Kumar	23-05-1958	2005	Legal Affairs
46	Naresh Kumar Bhatia	03-12-1962	2005	Sciences & Tech.
47	Om Prakash Lal	18-07-1972	2005	UPSC
48	Manjeet Saini	09-08-1958	2005	Fertilizers
49	K. Venkata Rama	28-09-1973	2005	IP&P
50	Rajender Kumar	21-01-1957	2005	Steel

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Whether Hindi/English Stenographers _____
6. Academic qualification _____
7. Date of joining as PA _____
Select List Year _____
8. Whether the nominee is a member Yes/No _____
of SC/ST if yes, please specify SC/ST _____
9. Previous Training undergone
(i) ISTM _____
(ii) Other Training Institute _____
10. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
e-mail _____

Signature