

IMMEDIATE

No. 21/1/2012-CS-II (A)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 3rd April 2012

OFFICE MEMORANDUM

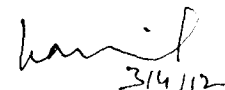
Subject:- PAR Level-II Training Programme from 16th April 2012 to 27th April 2012
(Two Weeks) for PS(ad-hoc)/PA of CSSS-reg.

The undersigned is directed to refer to ISTM's letter No. A-33083/3/2012-ISTM dated 30th December, 2011 on the subject cited above and to say that PS(adhoc)/PA of CSSS whose names are given in the Annexure-I have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 16/4/2012 to 27/4/2012 . It is requested that these officers may please be relieved of their duties with the direction to report to the course coordinator, Shri Lalit Grover, Assistant Director, ISTM Administrative Block, JNU Campus (Old), Old Palme Marg, New Delhi-110067 at 9 A.M. on 16/4/2012 .

2. Cadre Authorities are requested to :

- i) ensure that the officers nominated for the above training programme are relieved in time.
- ii) sanction an advance of Rs. 20,000/- (Rupees twenty thousand only) as T.A. advance for each participant along with their relieving order.
- iii) forward Curriculam Vitae of each participants specifically indicating their gender in prescribed proforma given in the annexure-II to the course coordinator.

3. If any of the officers shown in the Annexure-I has already undergone similar refresher course conducted by ISTM , he/she may not be relieved/considered again for the abovementioned training programme and details of such officers may be forwarded to this Division.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel.No. 24623157

All Cadre Units concerned of CSSS

Copy forwarded to :-

ISTM (Shri Lalit Grover, Assistant Director), ISTM Administrative Block, JNU Campus (Old), Old Palme Marg, New Delhi-110067- w.r.t their OM dated 30/12/2011 referred to above.

Annexure-I

Nomination for Level-II Programme to be held at ISTM
(16/4/2012 to 27/4/2012)

S.No.	Name (Mr./Ms.)	DOB	Cadre
1	Vandana Sharma	31-03-1968	Agriculture
2	Y. Punarthanam	22-04-1962	MHA
3	Sushma Dhingra	15-11-1957	Telecom.
4	P.K. Mukherjee	01-03-1959	Telecom.
5	M.K. Vashisht	06-09-1955	Telecom.
6	P.K. Oberoi	16-10-1956	Telecom.
7	Shashi Bala Taneja	01-01-1961	Telecom.
8	J.S. Dheer	02-09-1962	Telecom.
9	Sushma Mendiratta	22-10-1960	Telecom.
10	Deepa Rohra	06-06-1969	Telecom.
11	Sandeep Behl	01-12-1967	Expenditure
12	Meena Ballani	23-08-1960	Health & FW
13	Brij Mohan Joshi	02-12-1967	Health & FW
14	Pushpa Gadi	15-05-1956	Power
15	Madhu Bala Bhardwaj	23-12-1954	Power
16	Rita Prashar	20-10-1965	Power
17	V.K. Jha	05-12-1960	Power
18	Gurcharan Jeet Singh Harnal	28-05-1958	MHA
19	Ashwini Kumar	11-03-1965	MHA
20	Leela Ramaswamy	20-05-1959	Agriculture
21	Suman Malik	12-05-1955	Health & FW
22	Chandra Prabha	01-07-1955	Health & FW
23	R.K. Gautam	11-06-1956	Health & FW
24	N.K. Mehta	25-02-1962	Health & FW
25	B.D. Kaushik	10-04-1960	Planning Comm.
26	Sushil Kumari	04-06-1964	Supply
27	Geeta Govind	03-08-1965	Expenditure
28	Namrata Sharma	17-05-1964	SJ&E
29	J.L. Kathuria	28-11-1965	Urban Dev.
30	Surinder Jeet Kaur Anand	27-12-1963	IP&P
31	Santa Kripakaran	12-05-1958	Rural Dev.
32	Harjeet Kaur	09-04-1955	Steel
33	Nita	15-09-1954	Urban Dev.
34	Anita Kaura	12-04-1955	SJ&E
35	Anita Ahuja	08-03-1955	Planning Comm.

CURRICULAM VITAE

1. Name _____
2. Date of Birth _____
3. Gender (Male/Female) _____
4. Designation & Scale of Pay _____
5. Ministry/Department _____
6. Academic qualification _____
7. Date of joining as PA/PS(ad-hoc) _____
8. Whether belongs to Gen./SC/ST/OBC
9. Previous Training undergone
 - (i) ISTM _____
 - (ii) Other Training Institute _____
10. (i) Posted with (Name/ Desg. Of the officer) _____

11. Ministry/Department _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No./e-mail _____

12. Name of Under Secretary (Admn/Estt.) _____
Telephone No. / Fax No. _____

Signature