

Immediate

No. 8/2/2022-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 1st June, 2022

OFFICE MEMORANDUM

Subject: Level 'B' Training programme at ISTM for Assistant Section Officers (ASOs) of the CSS for promotion to Section Officer Grade from 13/06/2022 to 15/07/2022 (125th Batch).

The undersigned is directed to inform that officers whose names are given in the **Annexure** have been nominated to participate in the mandatory Level 'B' Cadre Training Programme of CSS, being conducted by ISTM w.e.f **13/06/2022 to 15/07/2022**. Accordingly, these officers may please be relieved of their duties and advised to report to the Course Director – **Shri Arjun Jena, Assistant Director**, (Email–arjun.jena@gov.in, Phone No. 26737524, M. No. 9971276756) at ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9.00 A.M. on 13/06/2022**.

2. All the nominated officers are directed to visit the ISTM website and fill the online form and submit the same online immediately. The web-link for the same is <http://www.istm.gov.in/lms/registration>. Officers may carry a printout of the filled up form, duly authenticated by their sponsoring authority and submit the same to ISTM on the day of joining the course. Confirmation with regard to the participation of the officers (after updating officers' particulars online) may please be sent to the Course Director at ISTM.

3. The training of the officers and its successful completion is mandatory as per CSS Regulations, 2010/2013. The performance of the officers in the training will be evaluated and the reports added in their APARs while considering their promotion. No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016. The officials who do not attend or successfully complete the Level 'B' training programme, will be liable to debarment and denial of promotion as envisaged in the above O.M. The provisions of exemption from the training mentioned in the above O.M. are reproduced below:

- (i) All phases of the Mandatory Cadre Training / In-Service Training Programme shall be attended by all officers in the first chance when it falls due. CSS officer/official will be given a maximum of two chances to complete each level of the mandatory Cadre Training Programme available to them.
- (ii) Postponement of participation from the **first chance to second chance** would be allowed only with the prior approval of DoPT. However, such approval for postponement of participation does not entitle the officer to obtain the respective promotion/grade/increment in relaxation of the Rules. It is reiterated that the officer will be entitled for the respective promotion/grade/increment only after he/she successfully completes the respective cadre training programme for CSS.
- (iii) Postponement of participation from the **First chance to Second chance** would be allowed by DoPT only in the case of rare and extraordinary circumstances, which are defined as under:
 - (a) Officers undergoing study programme (domestic/foreign) by availing 'Study Leave' or 'partial funding' or nominated by DoP&T.

R. Chakrapani

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- (b) Medical reasons of self or immediate family members, i.e., the officer himself/herself, his/her parents, spouse, children of the officer and parents-in-law of the Officer.
 - (c) Maternity/paternity leave on the basis of medical certificate issued by AMA approved by Competent Authority.
 - (d) Child care leave approved by competent authority.
 - (e) Marriage of self/the children.
 - (f) Officers on Election duty.
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- (iv) CSS Officer deputed by Government of India to a foreign assignment may be permitted to attend the mandatory training on return from such assignment for promotion to next grade.
 - (v) Officers of CSS cadre who have less than two years of service left for superannuation as on 1st July of the financial year in which the training is actually conducted, would be exempted from mandatory training.
 - (vi) The officers who do not attend the mandatory training programmes even after two nominations of CS Division, shall be debarred for future training programmes under the Cadre Training Plan.
 - (vii) Failure to attend any level of the mandatory training Programme in the 'two-chance window' provided would mandatorily attract the consequences laid down in the rules and guidelines relating to CSS services, with no exception.
 - (viii) In addition, administrative action may be taken to deny grant of promotion to such debarred officers.
 - (ix) In the case of officers leaving the training, in between the programme, other than on medical grounds, the entire cost of training shall be recovered from such officer for non-completion of training.
 - (x) **Authority empowered to permit postponement:** The cases relating to postponement will be handled by CS Division of DOPT. The postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division). No postponement may be permissible beyond 2nd chance. In exceptional cases, Secretary (P) can give permission beyond 2nd chance if the officer is not able to attend the training on a case to case basis.
 - (xi) The officer nominated for training shall be relieved for training by the respective Ministries/Departments/Organisations as it is mandatory, unless exemption is granted as applicable under rules by DOPT.
 - (xii) **The officers who have been nominated by CS Division of DOPT under 2nd chance shall attend the training compulsorily and would be deemed to have been relieved for the purpose by the respective Ministries/Department.**

4. Henceforth, all CSS officers, will get a maximum of two nomination chances to complete the mandatory trainings at various levels. The second nomination will be considered only under the circumstances mentioned in para 2 (iii) above.

5. The aforesaid training includes study tour as informed by ISTM and officers nominated may please be advised to draw necessary TA/DA advance of Rs. 40,000/- (**Forty Thousand Only**) each from their respective Ministries/Departments. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

R. Chakrapani

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6. It is clarified that **vigilance clearance is not required** for relieving the officers to attend the mandatory training programme.

R. Chakrapani

(R. Chakrapani)

Under Secretary to Government of India

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Email: r.chakrapani@nic.in

To

**Joint Secretary(Admn.) of
the concerned Ministries/Departments
New Delhi.**

Copy forwarded for information and necessary action to :-

1. The Director, ISTM, Admn. Block, Old JNU Campus, New Delhi – 110067.
2. **Shri Arjun Jena, Assistant Director, (Course Director)**, ISTM, Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on **13th June, 2022** may please be furnished to this Department next day positively. **Further, it is requested to kindly indicate DoB/ Rank in the participation list and results list to facilitate to easy identification of the candidates.**
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi -110067 **-(Kind Attn: Shri Syed Imran Ahmed, DS).**
4. Officers concerned.
5. US, CS-I (A), DOP&T (for information).
6. Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.
7. Website of this Department (www.persmin.nic.in<DOPT<CentralSecretariat<CSS< Training Nomination Circulars<Assistants)

Annexure-I**LIST OF OFFICERS FOR LEVEL- "B" TRAINING PROGRAMME BY ISTM FROM
13/06/2022 TO 15/07/2022 (125th Batch)**

S.No.	Year	Name	Date of Birth	Rank	Ministry
1	2005	Manish Kumar*	1-Jun-1982	-	I&B
2	2005	Abishek Kumar*	27-Dec-1977	-	Science & Technology
3	2005	Ashok Kumar Verma*	4-Aug-1980	-	DOPT
4	2010	Gurjar Pryagraj Pradeep Kumar*	15-May-1985	-	MHA
5	2010	Dharambir*	20-Jul-1964	-	Commerce
6	2010	Jagdish Chander*	25-Jul-1967	-	IP&P
7	2010	Paritosh Gupta*	6-Sep-1964	-	Power
8	2010	Sushma Srivastava*	15-Jul-1965	-	Telecom
9	2010	Jatinder Kumar*	5-Apr-1967	-	Telecom
10	2010	Shiv Charan*	20-May-1966	-	Telecom
11	2010	Dharmendra Kumar*	16-Aug-1966	-	Commerce
12	2010	Deepak Kumar*	30-Oct-1967	-	Telecom
13	2010	Deepak Bhattacharya*	26-Jul-1968	-	Housing & UA
14	2010	Ashish Kumar Thakur*	4-Feb-1986	-	Expenditure
15	2010	Anirban Lahiri*	11-Apr-1986	-	DOPT
16	2010	Reetika Sarkar	8-Oct-1988	-	WCD
17	2011	Karan Singh	03-04-1990	-	Legal Affairs
18	2013	Anurag Sharma*	16-06-1988	3896	Tribal Affairs
19	2013	Hunny Wadhwa*	23-07-1990	3105	Health & Family Welfare
20	2013	Abhinav Yadav*	13-12-1985	3944	Education
21	2013	Navneet Yadav*	10-02-1990	3763	Jal Shakti
22	2013	Veena Sinha*	25-09-1983	3519	Defence
23	2013	Shashank Shekhar*	25-02-1990	3010	Defence
24	2013	Jaspreet Singh*	23-01-1988	4827	Expenditure
25	2013	Avdesh Kumar*	13-08-1987	4455	Mines
26	2013	Vipin Pal*	31-03-1990	3963	Mines
27	2013	Prithviya Subramanian*	25-04-1991	4149	Jal Shakti
28	2013	Amit - I*	22-11-1989	4702	Minority Affairs
29	2013	Sarika Mor*	24-12-1988	1862	Road Transport & Highways
30	2013	Sandeep - II	03-06-1988	4837	Defence
31	2013	Vinit Kumar	02-11-1988	4840	Expenditure
32	2013	Pradhan Meena	15-07-1988	4843	Shipping
33	2013	Nitin Kumar Nim	17-04-1991	4847	Shipping
34	2013	Poonam	09-01-1991	4850	UPSC
35	2013	Tarun Kumar - I	08-10-1989	4854	Defence
36	2013	Amandeep Kaur	23-03-1988	4856	Personnel & Training
37	2013	Monik Chola	03-11-1988	4861	UPSC
38	2013	Anil Kumar - I	12-01-1990	4887	Minority Affairs
39	2013	Ravi Verma	16-06-1986	4889	UPSC
40	2013	Sunil Dogra	09-03-1986	4891	Labour & Employment
41	2013	Pinky	06-03-1991	4893	UPSC

*These re-nominated officers shall attend the training compulsorily and would be deemed to have been relieved for the purpose, as this is their final opportunity to avail the mandatory training required for being eligible for next promotion.

R. Chakraborty